

Event Date: July 1, 2023
Time: 4:00 to 9:30 p.m.
Location: J.F. Gregory Park
521 Cedar Street
Richmond Hill, GA 31324



2023 Vendor Application

Application Due: **Friday, June 16, 2023**

Mandatory Vendor Meeting: **Wednesday, June 21, 2023** (3 pm @ City Hall)

- Vendors will be allowed to set up as early as 10 am. Vendors must provide their own table and chairs.
- **Vendors may only sell the items listed on the approved application.**
- No motorized vehicles are permitted off-road in the park. Absolutely none are allowed on any bridges, trails, or berms.
- Parking spaces will be provided for all vendors across the lagoon. All vendor vehicles must be moved to the opposite side of the lagoon (Vendor Row) by 3 pm. No exceptions. Only trailers are permitted and **only in the Vendor's booth space.**
- All trash must be picked up and booth returned in the same or better condition which it was prior to rental. Any issues must be reported to City staff immediately. The City of Richmond Hill is not responsible for lost or left items.
- Ice will not be available for purchase. Vendors must bring their own.
- Any and all instructions from City staff must be followed, including, but not limited to, mandates from the Department of Health or Public Safety personnel. Failure to follow instructions will result in immediate cancellation of the Vendor booth reservation and the Vendor must vacate the booth.

Reservations for booths must be made by the deadline. The City of Richmond Hill assumes no liability for use of the park or any facilities therein. ALL RESERVATIONS ARE FIRST COME, FIRST SERVE **with no refunds.** The City reserves the right to cancel any reservation at any time. Applications should be submitted at lblankenship@richmondhill-ga.gov or at City Hall, 40 Richard R. Davis Dr. For more information, call 912-756-3345.

\$50 | Outside Pavilion

\$75 | Half Booth

\$150 | Whole Booth

\$150 | Food Truck

Business/Organization Name: _____

Type of Business: _____

Point of Contact: _____ Cell: _____

Email: _____ Website: _____

Business Address: _____

Representatives attending event on behalf of the business:

Designated Day of POC: _____ Cell: _____

Description of Market items: _____

Signing this form signifies that you have read and agree with aforementioned rules and the Hold Harmless Agreement stated below:

We/I, _____ (the "Indemnifying Party"), agrees to protect, defend, indemnify and hold harmless the City of Richmond Hill (the "City"), its officers, employees, representatives and agents from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorney fees) or other expenses or liabilities of every kind to the extent such claims, losses, damages or expenses are caused by any negligent act, error or omission, or willful or wanton act, of the Indemnifying Party, its officers, employees, representatives or agents. The Indemnifying Party further agrees to investigate, handle, respond to, and provide a defense for any and all claims (with counsel approved by the City) at its sole expense, including all costs and expenses related thereto. The City may, at its sole and absolute discretion, chose to defend any claim and the Indemnifying Party agrees to indemnify and reimburse the City for all costs and expenses, including attorney fees, incurred by the City in defending the claim.

Signature: _____ Date: _____