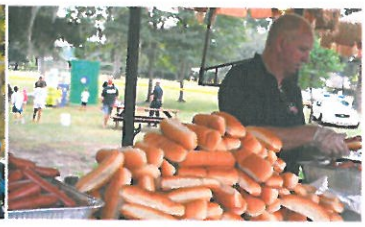
Richmond Hill



J.F. Gregory Park in Richmond Hill

August 1st, 2015 - 4pm-8pm

- Performances from The RHHS Band
- Free Rides and Games "Bring a Towel!"
- Free Hot Dogs and Drinks
- Free Parking
- Radio Stations from Cumulus Broadcasting Onsite
- Donut and Hot Dog Eating Contest
- Free Raffle to take place every 15 minutes
- Emergency Services Display
- Martial Art Demonstrations
- Face Painting and Crafts
- RHPD Bicycle Auction

Do you want to be a part of the event?

Call or Email for details.

Call: 912-756-3345, or 912-756-2837

swillis@richmondhill-ga.gov

Visit us on Facebook

"Richmond Hill Police Department"

Richmond Hill Police Department
National Night Out
J.F. Gregory Park
Aug 1st, 2015
4:00 pm - 8:00 pm

Participant Information

Thank you for your participation in this year's National Night Out!

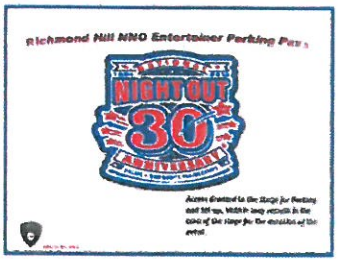
1.) Set up for National Night Out will begin the day of the event from 1:00 pm to 4:30 pm. (If you have special requirements, please notify Sgt. S. Willis in advance so that accommodations can be made.)

2.) Vehicles are allowed in the park if they are a part of a display. The parking permits issued fall under two categories:

* Sponsor Parking Permit (anyone who is involved in the event and working onsite). This permit allows entry into the park for set up and will direct them to parking near the event.

*Entertainer Parking Permit (anyone involved in the event entertainment which will allow direct access to the amphitheater or the stage).

Example 1, 2014



Example 2, 2014

To receive you're parking permit under either category please call or email Sgt. S. Willis at 912-756-2837 or swillis@richmondhill-ga.gov.

3.) All sponsors should check in at the City of Richmond Hill registration tent upon arrival. If you have a booth in the pavilion you will receive your assignment at that time.

4.) If you are a sponsor that is providing a raffle item, please submit them to the registration tent by 4:30 pm the day of the event. Early drop off for raffle items can take place from this date to the day before the event at the Richmond Hill Police Department (make sure the item is marked with the sponsor's name and contact information by filling out a Sponsor Information Sheet which are available on line at www.rhpd.org).

5.) Break-down for the event will begin at 8:00 pm. As the crowd clears, sponsors will be allowed to bring their vehicles back into the park to pack up the displays.

6.) The program with event listings will be posted on-line at City of Richmond Hill website the week prior to the event. A tentative program will be emailed to all participants two weeks prior to the event.

Cpl. Susan Willis, National Night Out Coordinator
Richmond Hill Police Department
120 Richard Davis Drive, Richmond Hill GA, 31324
912-756-5645, 912-756-2837
swillis@richmondhill-ga.gov

Richmond Hill Police Department

P.O. Box 250 • 120 Richard Davis Drive
Richmond Hill, GA 31324
Phone: 912-756-5645
Fax: 912-756-2008
www.rhpd.org

May 21, 2015

Prospective Sponsors, Organizations and Businesses:

The City of Richmond Hill is participating in the sixth annual 'National Night Out'. We would like to extend an invitation for you or your business and/or organization to participate in our event which is scheduled for Saturday August 1st, 2015at the JF Gregory Park in Richmond Hill from 4:00 pm to 8:00 pm.

You can participate in a multitude of ways or become a sponsor in the event by assisting in any of the following areas. We are excepting donations of money which can be submitted by check or money order to the Richmond Hill City Hall made out to the 'Richmond Hill NNO'. Or you can sponsor an activity that would be family oriented such as a bean bag toss, craft activity, face painting, temporary tattoo booth (ect.). If you would like to put your sponsored activity in the pavilion or set up a table in the park we request that you provide a raffle item to be raffled the day of the event. As a sponsor you can donate specific items such as chips, snacks, drinks, school products (pencils, paper, erasers, folders and backpacks). Volunteers are welcome! Last year's event had more than 2,000 people in attendance. If you would like to be a sponsor in this year's event please fill out a sponsor information sheet so that you can be formally recognized at the event and in the advertisements.

If you are a vender and are interested in setting up at the event you will need to fill out the information sheet and pay a $30 vender fee. These arrangements will made through City Hall (912-756-3345).

If you would like your logo added to our promotions please email it to me at swillis@richmondhill-ga.gov. When filling out the sponsor info sheet please annotate your request of a booth in the pavilion or a space outside of the pavilion on the top of the form. Spaces inside the pavilion are first come first serve. The sponsor info sheet can be dropped off at the Richmond Hill City Hall, faxed to 912-756-3368 or emailed to lphillips@richmondhill-ga.gov .

Thank you,

Sgt. Susan Willis
NNO Coordinator
Richmond Hill Police Department
912-756-2837, swillis@richmondhill-ga.gov

Richmond Hill Police Department

P.O. Box 250 • 120 Richard Davis Drive
Richmond Hill, GA 31324
Phone: 912-756-5645
Fax: 912-756-2008
www.rhpd.org

2015 National Night Out Sponsors Information Sheet

½ Booth in Pavilion_____ or Table on Site at the Event_____
(Tables are not provided.)

Please return this sheet to the Richmond Hill City Hall. If your sponsorship is by assisting in funding the event, please submit this form along with your check or money order made payable to the City of Richmond Hill National Night Out Fund.

How will you be a sponsor in this year's event?

_____

_____

Name of Business or Organization: _____

Address: _____

_____

Person to be contacted: _____
Title and/or position: _____

Phone: _____
Email: _____

If your business has a logo that you would like incorporated in the advertisements, please attach a copy or send it in an attachment to Cpl. Susan Willis at swillis@richmondhill-ga.gov.

If you have questions please call or email:

Sgt. Susan Willis, Richmond Hill Police Department
NNO Coordinator
912-756-2837, fax: 912-756-3368
Email: swillis@richmondhill-ga.gov
Visit us on the web at www.rhpd.org

Hold Harmless Agreement
Saturday, August 1, 2015 National Night Out

The undersigned, individually and as authorized signatory for the below-listed organization (hereinafter referred to as the "Undersigned"), in consideration for the benefits to be derived from participation in the 2015, August 1st National Night Out, hereby release and hold harmless the City of Richmond Hill, organizers of the 2015, August 1st National Night Out, their agents, officers, servants and assigns (hereinafter referred to as the "Released") from any and all liability, claims, demands, and causes of action, whatsoever, arising out of any claim, express or implied, and/or related to any loss, damage or injury, that may be sustained or incurred by the Undersigned, its employees, agents, heirs, assigns or property, whether directly or indirectly caused by, or through the negligence of, the Released in connection with the 2015, August 1st National Night Out and/or the Undersigned's participation in, or association with, the event.

The Undersigned further agrees to indemnify and hold harmless the Released from any loss, liability, damage or judgment, including all costs and attorneys fees associated with the defense of any claim arising from the 2015, August 1st National Night Out and/or the Undersigned's participation in, or association with, the event. This Agreement to Indemnify and Hold Harmless shall be binding upon the Undersigned, its agents, heirs, successors and assigns.

Individually, and on behalf of _____ (name of organization), I _____ (name of authorized signatory) have read and fully understand the above and by my signature below do hereby intend to be bound by the same.

Date: _____

Participant's Signature: _____

Organization Name: _____

Phone Number: _____