
City of Richmond Hill

SPEED BUMP POLICY

Effective Date: March 3, 2020

I. Introduction

The purpose of this Speed Bump Policy is to establish a procedure for individuals or neighborhoods who are requesting speed bumps.

Traffic Calming as defined by the Institute of Transportation Engineers (ITE), is the use of physical and psychological devices “to reduce the negative effects of motor vehicle use, alter driver behavior and improve conditions for non-motorized street users.” The use of speed bumps may improve the quality of life and safety in a neighborhood by alerting drivers to share the road, drive with more care, drive more slowly, and, in some cases, divert to more appropriate routes.

The effectiveness of this program is dependent on neighborhood involvement and neighborhood support for the recommended solutions.

II. Speed Bump Minimum Requirements

In order for the installation of a speed bump to be considered, the following criteria must be met:

1. Only streets classified as Local and Residential with a speed limit of 30 mph or less are eligible.
2. Streets classified as Arterial and/or Collector are not eligible.
3. Emergency Vehicle access must be preserved. Consideration will also be given to school bus and sanitation vehicle access.
4. Pedestrian and Bicycle access must be preserved.

III. Speed Bump Policy Process

1. The Home Owners Association, or when a Home Owners Association is not in existence, a neighborhood group can request speed bumps for their neighborhood or street by submitting an application form and petition with signatures of a minimum of 60% of the residents on the street(s) requesting speed bumps.
2. Initial application and the petition will start the speed bump process. This is not a request for a particular speed bump. Selection of the speed bump is made by the City of Richmond Hill.
3. The City shall verify the signatures on the petition and, once verified, will develop a project design and cost.
4. Final design and cost for any speed bump will be presented to the Mayor and City Council for funding and approval.
5. Upon City Council approval and the allocation of funds in the City budget, the speed bump will be installed.

IV. Removal of Speed Bumps

If the neighborhood decides that they no longer want previously installed speed bumps, they must follow the same procedure to obtain 60% support by petition as listed above for installation. Speed bumps should remain in place at least 12 months before removal.

The City of Richmond Hill reserves the right to remove speed bumps for any reason.

If a speed bump is removed, citizens are not eligible for petitioning for a speed bump for the next 5 years.

Appendix A - Sample Petition Letter and Forms

A sample petition form follows. The petition form includes space for multiple signatures and could be carried around by volunteers, mailed/distributed to each household or kept in a central location.

Most importantly, the property owner or the occupant of the property that is the account holder with the City's utility billing system, must clearly indicate they are in favor of a speed bump(s) on their neighborhood street. The street address of the property should be indicated, along with printed name(s) of the owner or occupant. Please note that listed property owners or occupants must sign the petition or a 'no' vote will be recorded for the property.

Submitted petitions should include a cover letter from the HOA Board, neighborhood president, or other responsible party attesting that all signatures are correct and valid to the best of their knowledge.

SPEED BUMP PETITION FORM

The objective of the City of Richmond Hill Speed Bump Policy is to provide citizens a means of addressing speed related problems in residential communities throughout the City of Richmond Hill.

THE REQUEST PROCESS

All residents on the street(s) should be canvassed and given opportunity to express their interest and support for speed bumps by signing the petition form to have the neighborhood evaluated by the City. Residents representing 60% or more of the properties on the street must sign the petition indicating that they are in favor of having speed bumps installed.

RETURN COMPLETED FORMS TO:
City of Richmond Hill
Planning and Zoning Department
85 Richard Davis Drive
Richmond Hill, Georgia 31324

Answers to questions pertaining to this form or those regarding the City of Richmond Hill Speed Bump Policy can be obtained by calling the Planning and Zoning Department at (912) 756-3641

City of RICHMOND HILL SPEED BUMP INTEREST PETITION FORM

The undersigned property owners/occupants understand that the purpose of this form is to measure community interest in approving speed bump installation in their neighborhood. It is further understood that an acceptance of 60% or more of signatures on this form from residents on the street, signifies to the City of Richmond Hill that sufficient neighborhood approval has been generated for speed bump installation.

Printed Name _____ Street Address _____ Phone Number _____ Signature _____	Printed Name _____ Street Address _____ Phone Number _____ Signature _____
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