

**ARCHITECTURAL REVIEW BOARD MEETING
NOVEMBER 6, 2018 3:30 PM
MINUTES**

MEMBERS PRESENT: Ed Johnson, Georgene Brazer, Shannon Baughman

STAFF: Scott Allison, Amanda Styer

GUEST: Michael Bean, Bobby James, Kat Woodman

APPROVAL OF MINUTES:

1. Approval/Disapproval of the meeting minutes from the July 3, 2018 ARB meeting.

Minutes could not be approved due to board members present during the July 3, 2018 meeting being absent from recent meetings.

2. Approval/Disapproval of the meeting minutes from the October 2, 2018 ARB meeting.

Shannon Baughman made a motion to approve the meeting minutes from the October 2, 2018 ARB meeting; motion seconded by Georgene Brazer and carried by all.

SIGN REVIEW:

1. Approval/Disapproval of the building sign for iRepair Wireless to be located at 10471 Ford Avenue.

Assistant City Manager Scott Allison explained the business is moving location and this sign will be a similar type and design as neighboring businesses in the shopping center.

Georgene Brazer made a motion to approve the building sign for iRepair Wireless to be located at 10471 Ford Avenue; motion seconded by Shannon Baughman and carried by all.

2. Approval/Disapproval of the building sign for Citizens Bank to be located at 10064 Ford Avenue.

Mr. Allison stated the previous business at this location closed a year ago and this space will be a temporary location for the bank, but they would still like an attractive building sign while they are there. He explained the sign will be a channel letter sign on a raceway similar to the other signs in the shopping center.

Georgene Brazer asked if the colors will be earth tones and Michael Bean replied yes.

Georgene Brazer asked if the sign will be illuminated and Mr. Allison replied no, and the ordinance does not require it to be.

Shannon Baughman made a motion to approve the building sign for Citizens Bank to be located at 10064 Ford Avenue; motion seconded by Georgene Brazer and carried by all.

3. Approval/Disapproval of the freestanding sign for Nightingale Realty to be located on a parcel in front of Shops at Richmond Hill.

Mr. Allison explained this sign will be for the three anchor tenants in the Shops at Richmond Hill, which include Goodwill, Goody's and Dollar Tree. He explained the ordinance allows a freestanding sign on each parcel and showed the location where they would like the sign to be.

Mr. Allison confirmed the location and dimensions for the proposed sign meets all sign regulations.

Ed Johnson asked if the panels will have an opaque background and Bobby James with the sign company replied yes and asked what background color the board would like it to be and it was agreed that white would be best and that each sign panel have the sign background color with the logo in color only.

Georgene Brazer asked if the name of the shopping center was going on the sign and Mr. Allison replied no, because there is no additional space for it. He added that is not a requirement in the ordinance.

Georgene Brazer suggested the shopping center name could go on the pillar and Shannon Baughman stated he preferred the address numbers on the pillar as shown.

Shannon Baughman made a motion to approve the freestanding sign for Nightingale Realty, with the following conditions. Each panel will have a white opaque background and the brick used will be similar to a Savannah Gray Brick with ivory mortar; motion seconded by Georgene Brazer and carried by all.

With nothing further, Shannon Baughman made a motion to close the meeting; motion seconded by Georgene Brazer and carried by all.

Meeting closed at 3:51 pm.

Respectively submitted by,



Amanda Styer
Zoning Administrator