



CITY OF RICHMOND HILL MEETING OF THE MAYOR AND COUNCIL

**Tuesday, September 17, 2019
7:00 P.M.**

**Richmond Hill City Hall Council Chambers
40 Richard Davis Drive
Richmond Hill, Georgia 31324**

Present from City Council: Russ Carpenter, *Mayor*; *Councilmembers:* Les Fussell, Bill Donahue and Kristi Cox

Staff Present: Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Linda Blankenship, *Assistant City Clerk*; Bob Whitmarsh, *Finance Director*; Mitch Shores, *Police Chief*; and Brendon Greene, *Fire Chief*.

Pre-agenda session was called to order at 5:30 p.m. and closed at 6:22 p.m. Discussion covered agenda topics; no decisions were made.

Mayor Carpenter called the meeting to order at 7:00 P.M. Chief Shores gave the invocation, and Chief Greene led the Pledge of Allegiance.

Approval of Minutes of meeting **August 20, 2019**

Councilmember Fussell made a motion to approve the August 20, 2019 minutes. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Donahue, Cox and Fussell.

Approval of Minutes of special called meeting **September 2, 2019**

Councilmember Cox made a motion to approve the September 2, 2019 minutes. The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by Councilmembers Donahue, Cox and Fussell.

PRESENTATION ABOUT BUDDY WATCH WALK “PIER TO PIER” BY JOHN RING

Mr. John Ring, a resident of Richmond Hill, will journey across America to help raise money for veterans suffering from addictions, PTSD, and homelessness. He will depart from the Tybee Island Pier in Georgia on Tuesday, October 1, 2019 and will walk across the United States for approximately 80 days to the Santa Monica Pier in California for a total of 2,462 miles.

ELECTION OF MAYOR PRO-TEMPORE

Councilmember Donahue made a motion to approve Councilmember Kristi Cox as the mayor pro-tempore. The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by all.

DEPARTMENTS

Fire Department: Brendon Greene
Monthly Report submitted.

Police Department: Mitch Shores
Monthly Report submitted.

Public Works: Charlie Heino, **EOM**
Monthly Report submitted. Hurricane Dorian supply drive coordinated with the City collected over 4 ½ tons of donations.

Planning, Zoning, and Code Enforcement: Scott Allison

1. Planning Commission / Architectural Review Board Verbal Report
Update will be provided at the next meeting.

2. Downtown Development Authority (DDA) August Report
Mr. Allison stated that the street lights on Highway 17 are 95% completed.

3. Approval/Disapproval of the Historic Preservation Grant Agreement with the Georgia Department of Natural Resources.

Councilmember Donahue made a motion to approve the Historic Preservation Grant Agreement with the Georgia Department of Natural Resources. The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by all.

CITY MANAGER TOPICS

1. Approval/Disapproval of Richmond Heights drainage project

Councilmember Fussell made a motion to approve the Richmond Heights drainage project with the condition not to exceed \$475,000 from SPLOST VII. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by all.

2. Approval/Disapproval of the debris monitoring contract

Councilmember Fussell made a motion to approve the debris monitoring contract to Thompson Consulting. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by all.

3. Approval/Disapproval of the CID sergeant job description

Councilmember Donahue made a motion to approve the CID sergeant job description. The motion was seconded by Councilmember Cox. Motion carried in the affirmative by all.

4. Approval/Disapproval of Penn Credit Corporation contract
Councilmember Cox made a motion to approve the Penn Credit Corporation contract. The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by all.

5. Closed session for legal matters
Councilmember Fussell made a motion to approve the Service Delivery Stipulation Agreement. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by all.

Mayor Carpenter recognized City Attorney Ray Smith for his lengthy and valued service to the City.

There being no further business, the meeting adjourned at 8:52 P.M. in a motion by Councilmember Donahue. Motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Donahue, Fussell and Cox.

Attest:

Russ Carpenter, Mayor

Dawnne Greene, City Clerk