

**ARCHITECTURAL REVIEW BOARD MEETING
SEPTEMBER 4, 2018 3:30 PM
MINUTES**

MEMBERS PRESENT: Ed Johnson, Jon Seagraves, Shannon Baughman

STAFF: Scott Allison, Amanda Styer

GUEST: Jeff Neilson, Kathy Neilson, Bubba Beasley

APPROVAL OF MINUTES:

1. Approval/Disapproval of the meeting minutes from the July 3, 2018 ARB meeting.

Minutes could not be approved due to board members present during the July 3, 2018 meeting being absent from this meeting.

2. Approval/Disapproval of the meeting minutes from the August 7, 2018 ARB meeting.

Jon Seagraves made a motion to approve the meeting minutes from the August 7, 2018 ARB meeting; motion seconded by Ed Johnson and carried by all.

SIGN REVIEW:

1. Approval/Disapproval of the building sign for Parker's located at 11416 Ford Avenue.

Ed Johnson asked if this change was part of a re-branding by Parker's and Bubba Beasley with Sign Mart replied yes.

Ed Johnson asked if the lattice design on the gable was remaining and Mr. Beasley replied yes, the sign will be attached to the lattice which has a clear backing.

Ed Johnson asked if the weight of the sign would be too heavy to hang on the lattice and Mr. Beasley replied no because the lattice is actually made of aluminum.

Shannon Baughman made a motion to approve the building sign for Parker's located at 11416 Ford Avenue; motion seconded by Jon Seagraves and carried by all.

2. Approval/Disapproval of the building signs for Jeff's Beverage located at 10060 Ford Avenue.

Assistant City Manager Scott Allison explained the applicant wishes to relocate signage that he recently had approved for another location.

Ed Johnson asked if the sign meets maximum square footage requirements and Mr. Allison replied yes.

Mr. Allison added that the sign will have the logo beside the text similar to other signs in the shopping center.

Ed Johnson asked if the sign would be centered over the main entrance door and Mr. Allison replied the sign would be centered over the space. He added that due to the architecture of the building having an awning the logo sign can only fit to the left of the text and awning which shifts the sign as a whole to the left.

Jon Seagraves made a motion to approve the building sign for Jeff's Beverage located at 10060 Ford Avenue; motion seconded by Shannon Baughman and carried by all.

With nothing further, Jon Seagraves made a motion to close the meeting; motion seconded by Shannon Baughman and carried by all.

Meeting closed at 3:52 pm.

Respectively submitted by,



Amanda Styer
Zoning Administrator