

**CITY OF RICHMOND HILL PLANNING COMMISSION
AUGUST 26, 2019 7 P.M.
MEETING MINUTES**

MEMBERS PRESENT: Billy Albritton, Triple Cooper, Ron Elliott, Kris Kronebusch, Charles Blanks

STAFF PRESENT: Scott Allison, Randy Dykes, Amanda Styer

CITY COUNCIL PRESENT: None

GUESTS PRESENT: Chris Hasson

1. Commissioner Albritton called the meeting to order at 7:00 p.m. followed by an invocation and the pledge of allegiance.

2. Approval/Disapproval of the July 22, 2019 meeting minutes.

Commissioner Cooper made a motion to approve the minutes of the meeting of July 22, 2019; motion seconded by Commissioner Kronebusch and carried by all.

3. Approval/Disapproval to amend the agenda to add the conditional use application for Family Promise of Bryan County to operate a personal care home to be located at 210 Ponderosa Road.

Commissioner Elliott made a motion to approve amending the agenda to add the conditional use application for Family Promise of Bryan County to operate a personal care home to be located at 210 Ponderosa Road; motion seconded by Commissioner Blanks and carried by all.

CONDITIONAL USE:

1. Approval/Disapproval of the conditional use application for Family Promise of Bryan County to allow a personal care home to be located at 177 Spruce Street. The property is zoned R-1, Estate Residential.

Assistant City Manager Scott Allison explained a personal care home is a conditional use in an R-1 and R-2 zoning district. He explained specific conditions are listed in our ordinance and are shown within the Planning Commissioners packets.

Mr. Allison explained Family Promise of Bryan County has been helping families stay temporarily in churches within our community for some time now and with this new location they would be able to house families on a temporary basis onsite.

Mr. Allison explained an administrator would be present while a family is staying in the home.

Commissioner Cooper made a motion to approve the conditional use application for Family Promise of Bryan County to allow a personal care home to be located at 177 Spruce Street; motion seconded by

2. Approval/Disapproval of the conditional use application for Family Promise of Bryan County to allow a personal care home to be located at 210 Ponderosa Road. The property is zoned R-2, Low Density Single Family Residential.

Mr. Allison explained Family Promise of Bryan County is looking at this second location because the property located at 177 Spruce Street may not work out.

Chris Hasson, who is the acting director, explained they cannot negotiate a lease with an owner until they obtain conditional use approval from the City and since the market is so hot in this area, the available houses are going quickly. She added they may even have to request conditional use approval for another location if neither of these locations work out.

Chairman Albritton asked if one family at a time would be staying on the property and Mrs. Hasson replied typically two families and they only assist families with children. She stated the families would not be left unattended as a volunteer or staff member would be present with them.

Commissioner Cooper asked if any neighboring property owners have expressed concerns and Mrs. Hasson replied she has not talked to neighbors, but is more than happy to explain their mission to them and answer any questions they may have. She stated they would be excellent neighbors as the property will be well taken care of by staff and volunteers.

Mr. Allison explained a resident from Blueberry called the Planning & Zoning Office prior to this meeting asked about the request and the Zoning Administrator explained the details of the request and informed them of the meeting time and location so they could attend if they would like to.

Chairman Albritton asked what the average length of stay is for the families they assist and Mrs. Hasson replied 60-90 days. She added that the program is very successful, with 90% of the families they assist staying out of homelessness after completing the program. Mrs. Hasson explained they assist the families with creating a budget and help them with vehicles as well as other things.

Commissioner Elliott asked if the Planning Commission could give a blanket approval for any residential property within the city limits, so we don't hold them up from negotiations and Mr. Allison replied they would need to come back for each separate location they are looking to lease, as the conditional use must be approved per location.

Commissioner Elliott asked if the board could have a special called meeting, if needed, to approve or disapprove another location and Mr. Allison replied yes, as long as the agenda for the special called meeting can be posted 24-hours in advance.

Commissioner Kronebusch made a motion to approve the conditional use application for Family Promise of Bryan County to allow a personal care home to be located at 210 Ponderosa Road; motion seconded by Commissioner Blanks and carried by all.

Commissioner Blanks made a motion to adjourn the meeting; motion seconded by Commissioner Elliott and carried by all.

With nothing further, the meeting closed at 7:22 p.m.

Respectively submitted by,

A handwritten signature in black ink, appearing to read 'A. Styer', written in a cursive style.

Amanda Styer
Zoning Administrator