



**CITY OF RICHMOND HILL MEETING OF THE MAYOR AND COUNCIL**

**Tuesday, August 6, 2019  
7:00 P.M.**

**Richmond Hill City Hall Council Chambers  
40 Richard Davis Drive  
Richmond Hill, Georgia 31324**

**Present from City Council:** Russ Carpenter, *Mayor*; *Councilmembers:* Tara Baraniak, Bill Donahue and Kristi Cox

**Staff Present:** Chris Lovell, *City Manager*; Scott Allison, *Assistant City Manager*; Dawnne Greene, *City Clerk*; Bob Whitmarsh, *Finance Director*; Harvey Lashley, *Park Director*; Mitch Shores, *Police Chief*; and Brendon Greene, *Fire Chief*.

Pre-agenda session was called to order at 5:30 p.m. and closed at 6:18 p.m. Discussion covered agenda topics; no decisions were made.

**6:30 P.M. PUBLIC HEARING ON 2019 TAX DIGEST AND LEVY**

Mayor Carpenter opened the meeting. There were no comments for or against, so Mayor Carpenter closed the meeting at 6:31 p.m.

**7:00 P.M. PUBLIC HEARING ON 2019 TAX DIGEST AND LEVY**

Mayor Carpenter opened the meeting. There were no comments for or against, so Mayor Carpenter closed the meeting at 7:01 p.m.

Mayor Carpenter called the meeting to order at 7:02 P.M. Chief Shores gave the invocation and led the Pledge of Allegiance.

Mayor Carpenter recognized Karen Krupp, Lavetris Singleton, Billy Albritton and Johnnie Quiller for being in attendance.

Approval of Minutes of meeting **July 16, 2019**

**Councilmember Baraniak made a motion to approve the July 16, 2019 minutes with the condition to remove "Fussell" from one action summary. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

## DEPARTMENTS

Administration: Dawnne Greene

1. Approval/Disapproval of a request by Ben Macmillan for an alcohol license to sell beer, wine and liquor on premises consumption only at **Richmond Hill Golf Club** located at 53 Sterling Links Way.

**Councilmember Donahue made a motion to approve the request by Ben Macmillan for an alcohol license to sell beer, wine and liquor on premises consumption only at Richmond Hill Golf Club located at 53 Sterling Links Way. The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

Finance: **Bob Whitmarsh**

1. Approval/Disapproval of millage rate for 2019

**Councilmember Baraniak made a motion to approve the millage rate of 4.132 for 2019. The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

Planning, Zoning, and Code Enforcement: **Scott Allison**

1. 2018 Georgia DNR Historic Preservation Fund Grant Status Update and Historic Resource Survey Presentation by Rebecca Fenwick

The full report will be available in September 2019.

2. 2019 Georgia DNR Historic Preservation Fund Grant Award Update

The City of Richmond Hill received an \$18,000 grant award, which will be utilized to create district designation guidelines.

3. Planning Commission / Architectural Review Board Verbal Report

Papaya Thai and Sushi Cuisine restaurant will be opening soon in the former Bubba's Bistro location.

4. Approval/Disapproval of the Final Plat submitted by D.R. Horton for **Richmond Hill Plantation O-Pod** located along Sterling Links Way

**Councilmember Fussell made a motion to approve the Final Plat submitted by D.R. Horton for Richmond Hill Plantation O-Pod located along Sterling Links Way conditioned with the plans submitted into council as record (See Appendix A). The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

5. Approval/Disapproval of the Preliminary Plat submitted by RHP Land, LLC for **Richmond Hill Plantation P-Pod** located along Sterling Links Way

**Councilmember Donahue made a motion to approve the Preliminary Plat submitted by RHP Land, LLC for Richmond Hill Plantation P-Pod located along Sterling Links Way conditioned with the plans submitted into council as record (See Appendix B). The motion was seconded by Councilmember Fussell. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

## **CITY MANAGER TOPICS**

1. Approval/Disapproval of employee recruitment program

**Councilmember Cox made a motion to table the employee recruitment program. The motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

2. Approval/Disapproval of intergovernmental mutual aid agreement between the City of Pembroke and the City of Richmond Hill

**Councilmember Cox made a motion to approve the intergovernmental mutual aid agreement between the City of Pembroke and the City of Richmond Hill. The motion was seconded by Councilmember Donahue. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

3. Approval/Disapproval to purchase a fire engine from SPLOST VII funds (not to exceed \$450,000)

**Councilmember Fussell made a motion to approve the purchase “Option #2,” a fire engine from SPLOST VII funds (not to exceed \$450,000). The motion was seconded by Councilmember Cox. Motion carried in the affirmative by Councilmembers Baraniak, Cox, Fussell and Donahue.**

4. Discussion about Richmond Heights drainage

Mr. Lovell provided an overview of the drainage issue in Richmond Heights. He stated that more information would be gathered regarding legalities and pricing.

## **COMMUNICATIONS**

Mayor Carpenter introduced Johnnie Quiller from the NAACP to discuss her committee’s efforts to organize the 2<sup>nd</sup> Annual Martin Luther King, Jr. parade in the City of Richmond Hill. Everyone is welcome to join the efforts, and the next meeting will be held at the Wetlands Center on August 12 at 6:30 p.m.

Ms. Brenda Kakowski asked Mayor and Council if they had an update on the proposed aquatic center’s consultant. There was no update available at the time.

**There being no further business, the meeting adjourned at 7:56 P.M. in a motion by Councilmember Fussell. Motion was seconded by Councilmember Baraniak. Motion carried in the affirmative by Councilmembers Baraniak, Donahue, Fussell and Cox.**

Respectfully submitted,

Dawnne Greene  
City Clerk