

**CITY OF RICHMOND HILL PLANNING COMMISSION  
JULY 8, 2019 7 P.M.  
MEETING MINUTES**

**MEMBERS PRESENT:** Billy Albritton, Ron Elliott, Kris Kronebusch

**STAFF PRESENT:** Scott Allison, Randy Dykes, Anna Benton

**CITY COUNCIL PRESENT:** None

**GUESTS PRESENT:** Kim Thomas, Abby Silon, Andy Golden, Brett Buckland

1. Commissioner Albritton called the meeting to order at 7:00 p.m. followed by an invocation and the pledge of allegiance.

2. Approval/Disapproval of the May 13, 2019 meeting minutes.

Commissioner Elliott made a motion to approve the minutes of the meeting of June 24, 2019; motion seconded by Commissioner Kronebusch and carried by all.

**CONDITIONAL USE:**

1. Approval/Disapproval of the conditional use application for Express Oil Change & Tire Engineers to be located at 9665 Ford Avenue.

Assistant City Manager Scott Allison explained that the site plan and vehicle minor repair use meets the conditional use requirements found in the UDO.

Commissioner Albritton stated this property has been vacant for quite some time.

Commissioner Elliot asks if it is confirmed that the big Oak tree on the property will be preserved throughout construction. Mr. Allison confirms that it will.

Commissioner Elliott made a motion to approve the home occupation conditional use application for Express Oil Change & Tire Engineers at 9665 Ford Avenue; motion seconded by Commissioner Kronebusch and carried by all.

**PLAN REVIEW:**

1. Approval/Disapproval of the site plan submitted by Express Oil Change & Tire Engineers to be located at 9665 Ford Avenue.

Mr. Allison explained the site will have visibility from all four sides of the property, and that the company will be meeting all stormwater requirements by adding a stormwater pond.

The business will also be utilizing additional crepe myrtles instead of live oaks in landscaping due to the overhead power lines.

**Commissioner Kronebusch made a motion to approve the site plan submitted by Express Oil Change & Tire Engineers to be located at 9665 Ford Avenue; motion seconded by Commissioner Elliott and carried by all.**

**2. Approval/Disapproval of the site plan submitted by Robert Ward for Lot 8 Ford Park of Commerce.**

Scott said the applicant wishes to remove this item until the next meeting.

**Commissioner Elliot made a motion to table of the site plan submitted by Robert Ward for Lot 8 Ford Park of Commerce; motion seconded by Commissioner Kronebusch and carried by all.**

**3. Approval/Disapproval of the building elevations submitted by Robert Ward for Lot 8 Ford Park of Commerce.**

Scott said the applicant wishes to remove this item until the next meeting.

**Commissioner Elliot made a motion to table the building elevations submitted by Robert Ward for Lot 8 Ford Park of Commerce; motion seconded by Commissioner Kronebusch and carried by all.**

**4. Approval/Disapproval of the building elevations submitted by John Reynolds for 145 Thunderbird Drive.**

Mr. Allison explains the appearance of the building has been approved by the Ford Park of Commerce POA, and that Mrs. Thomas is here to answer any questions.

The commissioners do not have any further questions.

**Commissioner Kronebusch made a motion to approve the building elevations submitted by John Reynolds for 145 Thunderbird Drive; motion seconded by Commissioner Elliott and carried by all.**

**DISCUSSION ITEM:**

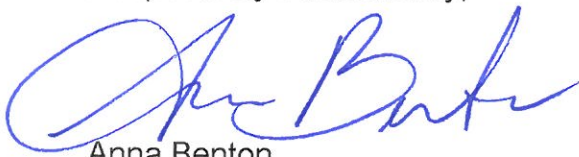
1. Discussion on the Georgia Association of Zoning Administrators (GAZA) conference being held in Savannah on Thursday, August 22 and Friday, August 23. Typically, Thursday sessions are held 9AM-4PM and Friday 9AM-12PM.

Commissioner Elliot asked for an update on the GAZA Conference Registration. Mr. Allison stated that Amanda Styer has completed registration for all.

**Commissioner Elliott made a motion to adjourn the meeting; motion seconded by Commissioner Kronebusch and carried by all.**

**With nothing further, the meeting closed at 7:20 p.m.**

Respectively submitted by,



Anna Benton

Planning & Zoning Technician