

**Architectural Review Board Meeting  
MAY 10, 2017 3:30 PM  
MINUTES**

**MEMBERS:** Ed Johnson, Courtney Ainsworth, Shannon Baughman, Jon Seagraves

**STAFF:** Scott Allison, Amanda Styer

**GUEST:** None

**APPROVAL OF MINUTES:**

1. Approval/Disapproval of the meeting minutes from the April 12, 2017 ARB meeting. Shannon Baughman made a motion to approve the minutes from the April 12, 2017 ARB meeting; motion seconded by Jon Seagraves and carried by all.

**SIGN REVIEW:**

1. Creek Valley Townhomes- Review of the project entrance signs to be located at Harris Trail Road and Regis Way.

Jon Seagraves asked where this property is located and Assistant City Manager Scott Allison replied on Harris Trail Road across from Cypress Pointe Townhomes.

Mr. Allison explained the original sign rendering submitted showed the sign around 7ft in height and staff informed the applicant the maximum height allowable for a project entrance sign is 6ft and they have agreed to comply with the height requirement. Mr. Allison explained the signs will be white with Savannah Gray brick and the sign face will be HDU sandblasted.

Mr. Allison stated the inspiration for these signs came from the proposed Richmond Hill Town Centre signs. He explained they are not trying to match the signs exactly but will be similar.

Jon Seagraves asked if the signs will be on both sides of the entrance and Mr. Allison replied yes and explained the sign ordinance allows each development to have 2 project entrance signs.

**Shannon Baughman made a motion to recommend approval of the project entrance signs to be located at Harris Trail Road and Regis Way; motion seconded by Courtney Ainsworth and carried by all.**

**With nothing further, Courtney Ainsworth made a motion to close the meeting; motion seconded by Jon Seagraves and carried by all.**

**Meeting closed at 3:38 pm.**

Respectively submitted by,

Amanda Styer  
Zoning Administrator