

**CITY OF RICHMOND HILL PLANNING COMMISSION
APRIL 8, 2019 7 P.M.
MEETING MINUTES**

MEMBERS PRESENT: Billy Albritton, Triple Cooper, Ron Elliott, Kris Kronebusch

STAFF PRESENT: Scott Allison, Randy Dykes, Amanda Styer

CITY COUNCIL PRESENT: Les Fussell

GUESTS PRESENT: Phil Richardson, Atiya Earl, Charles Way, TR Long

1. Chairman Albritton called the meeting to order at 7:00 p.m. followed by an invocation and the pledge of allegiance.

2. Approval/Disapproval of the March 11, 2019 meeting minutes.

Commissioner Cooper made a motion to approve the minutes of the meeting of March 11, 2019; motion seconded by Commissioner Kronebusch and carried by all.

ELECTION OF VICE CHAIRMAN:

1. Commissioner Cooper expressed his desire to serve in the role and made a motion to nominate himself as the Vice Chair; motion seconded by Ron Elliott and carried by all.

CONDITIONAL USE:

1. Approval/Disapproval of the conditional use application for **Lash Out Goddess Boutique** requesting to operate a home occupation at 180 Sail Maker Lane.

Assistant City Manager, Scott Allison, explained the applicant has stated they can meet all specific conditions for home occupation that are detailed in the Unified Development Ordinance (UDO).

Commissioner Elliott asked if there are any concerns about parking and Mr. Allison replied no.

Commissioner Elliott made a motion to approve the conditional use application for **Lash Out Goddess Boutique** requesting to operate a home occupation at 180 Sail Maker Lane; motion seconded by Commissioner Cooper and carried by all.

PLAN REVIEW:

1. Approval/Disapproval of the site plan submitted by **Charles Way for Citizens Bank** to be located on Lot 1B, Plantation Village.

Mr. Allison reminded the board they recently reviewed the plat for this project, located on the corner of Town Centre Drive and Highway 144. He stated the plan meets all landscape and parking regulations. Mr. Allison added that since the property is located within the Ford Overlay District, the plan was reviewed by the ARB and they recommended approval.

Commissioner Cooper asked if there would be a decel lane along Town Centre Drive and Mr. Allison replied yes.

Commissioner Elliott made a motion to approve the site plan submitted by Charles Way for Citizens Bank to be located on Lot 1B, Plantation Village; motion seconded by Commissioner Blanks and carried by all.

2. Approval/Disapproval of the site plan submitted by **John Reynolds** for 145 Thunderbird Drive.

Mr. Allison explained there is no tenant or lease yet for this property, but the property owner has been in discussion with a construction equipment rental business. He added fence screening on sides will be required along with a landscape buffer along the front.

Mr. Allison explained the LDA application has been submitted, but that takes some time because state approval is required.

Mr. Allison added the plan meets all landscape regulations.

Commissioner Cooper asked if the access easement for billboards will be blocked by landscaping and Mr. Allison replied that staff will make sure the landscaping does not block their access when installed.

Commissioner Cooper made a motion to approve the site plan submitted by John Reynolds for 145 Thunderbird Drive; motion seconded by Commissioner Kronebusch and carried by all.

Mr. Allison explained that staff is still working to put together a joint training session for our Planning Commission, Bryan County Planning Commission, and possibly City of Pembroke Planning Commission.

Commissioner Kronebusch made a motion to adjourn the meeting; motion seconded by Commissioner Cooper and carried by all.

With nothing further, the meeting closed at 7:22 p.m.

Respectively submitted by,

A handwritten signature in blue ink, appearing to read 'Amanda Styer', with a long horizontal flourish extending to the right.

Amanda Styer
Zoning Administrator