

**Architectural Review Board
March 22, 2017 3:30 PM
MINUTES**

MEMBERS: Ed Johnson, Georgene Brazer, Courtney Ainsworth, Shannon Baughman, Jon Seagraves

STAFF: Scott Allison, Amanda Styer

GUEST: Paul Cash, Michael Bean

APPROVAL OF MINUTES:

1. Approval/Disapproval of the meeting minutes from the February 22, 2017 ARB meeting. Jon Seagraves made a motion to approve the minutes from the February 22, 2017 ARB meeting; motion seconded by Courtney Ainsworth and carried by all.

SIGN REVIEW:

1. Allstate Insurance- Review of the building sign to be located at 3745 U.S. Hwy 17.

Ed Johnson asked if the sign color has to be blue and Mr. Cash replied yes, that is the Allstate logo color and explained that at night the sign will light up white.

Ed Johnson asked if the sign will be on a raceway and Mr. Cash replied yes and the raceway will be painted to match the building.

Courtney Ainsworth made a motion to recommend approval of the Allstate building sign to be located at 3745 U.S. Hwy 17; motion seconded by Georgene Brazer and carried by all.

2. EI Potro- Review of the building sign to be located at 2459-C U.S. Hwy 17.

Michael Bean explained EI Potro is moving to a new location but remaining in the same shopping center.

Scott Allison explained the sign will be non-illuminated and similar to the other tenant signs in that shopping center.

Courtney Ainsworth made a motion to recommend approval of the EI Potro building sign to be located at 2459-C Hwy 17; motion seconded by Georgene Brazer and carried by all.

3. Richmond Hill Town Center- Review of the master sign plan.

Scott Allison explained the building identification sign will be a hybrid monument with a brick base.

Ed Johnson asked why the signs are allowed to be larger such as the building identification sign being 9ft tall and 11ft wide and Scott Allison replied that with a master sign plan you have some flexibility.

Ed Johnson explained he is concerned 9ft is too tall and Scott Allison replied that he understood and explained distance from the road and scale will be taken into consideration when these signs are designed.

Jon Seagraves made a motion to recommend approval of the master sign plan for Richmond Hill Town Center; motion seconded by Shannon Baughman and carried by all.

Courtney Ainsworth made a motion to adjourn; motion seconded by Georgene Brazer and carried by all.

Meeting closed at 4:10 pm.

Respectively submitted by,

Amanda Styer
Zoning Administrator