

**Architectural Review Board
February 22, 2017 3:30 PM
MINUTES**

MEMBERS: Courtney Ainsworth, Shannon Baughman, Jon Seagraves

STAFF: Scott Allison, Randy Dykes, Amanda Styer

GUEST: Rhett Jay, Shawn O'Toole

APPROVAL OF MINUTES:

1. Approval/Disapproval of the meeting minutes from the February 8, 2017 ARB meeting. Shannon Baughman made a motion to approve the minutes from the February 8, 2017 ARB meeting; motion seconded by Courtney Ainsworth and carried by all.

SIGN REVIEW:

1. Chatham Orthopaedic- Review of the building sign to be located at 1203 Gandy Dancer.

Scott Allison explained this sign will be installed on the lower level of the clock tower building at the Station Exchange. He explained sign will be the same design as the two building signs located on the clock tower which are sandblasted with muted logo colors. He added this will be the last large tenant in the building and the additional tenants will not have large building signs, only door signs or small wall plaques and a panel on the freestanding common sign.

Rhett Jay with Xpress Signs explained the signs will be HDU sandblasted and will coincide with the other signs on the building nicely.

Courtney Ainsworth made a motion to recommend approval of the building sign for Chatham Orthopaedic; motion seconded by Shannon Baughman and carried by all.

2. Fairways at Ways Station- Review of the project entrance sign to be located on Sterling Links Way.

Mr. Allison explained a sign was reviewed at the February 8, 2017 ARB meeting for this development and the sign was a nice looking sign, however, the ARB felt it did not coincide with the existing signs throughout Richmond Hill Plantation. The ARB tabled the request to allow the applicant a chance to make changes and come back with something more similar.

Mr. Allison explained that Georgene Brazer was not able to attend the meeting so she sent comments to him. He stated she felt the sign looked too square and should be longer like the other brick wall signs in Richmond Hill Plantation.

Shawn O'Toole asked how close the sign can be to the right-of-way and Randy Dykes replied on the line.

Jon Seagraves asked if the board felt the sign was consistent with others in the development and Courtney Ainsworth replied no. Mr. Allison stated it was getting closer.

Mr. O'Toole explained he was concerned the potential buyer of that front lot will not want a sign in the corner of their property.

Mr. Allison explained the sign structure would need to be a rectangular brick wall sign with the same caps as the other signs in Richmond Hill Plantation and the unique aspect could be the sign face. He added they could possibly do without the wing walls to save on cost, since they typically get covered by landscaping anyway.

Courtney Ainsworth felt the wood sign face would need to be more rectangular as well if the sign structure will be rectangular. He also asked what size the Habersham and Madison brick sign structures were and Mr. Allison stated city staff will measure the existing signs.

Jon Seagraves stated he felt the sign structure should be the same as the others and the sign face could be unique.

Jon Seagraves made a motion to recommend approval of the project entrance sign structure for Fairways at Ways Station, with the condition the sign structure is the same style and size as the Madison and Habersham signs excluding the wing walls so long as there is adequate landscaping on both sides; motion seconded by Courtney Ainsworth and carried by all.

Jon Seagraves made a motion to recommend approval of the project entrance sign face for Fairways at Ways Station, with the condition it is rectangular in shape instead of square; motion seconded by Shannon Baughman and carried by all.

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Jon Seagraves made a motion to adjourn; motion seconded by Courtney Ainsworth and carried by all.

Meeting closed at 4:05 pm.

Respectively submitted by,

Amanda Styer
Zoning Administrator