



**CITY OF RICHMOND HILL MEETING OF THE MAYOR AND COUNCIL**

**Tuesday, March 21, 2017  
7:30 P.M.**

**Richmond Hill City Hall Council Chambers  
40 Richard Davis Drive  
Richmond Hill, Georgia 31324**

**Present from City Council:** Harold Fowler, *Mayor*; Russ Carpenter, *Mayor Pro-Tem*; *Councilmembers:* Jan Bass, John Fesperman and Johnny Murphy

**Staff Present:** Chris Lovell, *City Manager*; Scott Allison, *Asst. City Manager*; Randy Dykes, *Asst. Planning & Zoning Director*; Linda Blankenship, *Assistant City Clerk*; Charlie Heino, *EOM Project Manager*; Mitch Shores, *Police Chief*; and Ralph Catlett, *Fire Chief*

**Visitors:** John Mowry, Clay Price, Doug Martin, Michael Albritton, Susan Davis, Jeff Davis, Steve Scholar, Ron Elliott, Bonnie Proctor and Nikki Palmer

Mayor Fowler called the meeting to order at 7:30 P.M. Councilmember Carpenter gave the invocation. The Pledge of Allegiance was led by Chief Ralph Catlett.

**1. Approval of Minutes of March 7, 2017**

**Councilmember Bass made a motion to approve the March 7, 2017 City Council Minutes. The motion was seconded by Councilmember Carpenter. Motion carried in the affirmative by Councilmembers Carpenter, Murphy, Bass and Fesperman.**

**DEPARTMENTAL REPORTS:**

**Administration and Personnel:** Linda Blankenship  
Nothing to report.

**Public Safety:**

**Police Department:** Mitch Shores  
Monthly report submitted.

Fire Department: Ralph Catlett

- i. Approve/Disapprove request from the GOSF Committee to present fireworks in J.F. Gregory Park on October 21, 2017 and to have the fireworks fee waived for that presentation

**Councilmember Carpenter made a motion to approve the request from the GOSF Committee to present fireworks in J.F. Gregory Park on October 21, 2017 and to have the fireworks fee waived for that presentation. The motion was seconded by Councilmember Fesperman. Motion carried in the affirmative by Councilmembers Carpenter, Murphy, Bass and Fesperman.**

- ii. Monthly report submitted.

Chief Catlett provided an update on station damage from Hurricane Matthew, and insurance entirely covered it.

Chief Catlett advised Mayor and Council that volunteer firefighter Jimmy Perez passed away at 25 years old after a battle with cancer.

Public Works: Charles Heino, **Enviroworx**

Monthly report submitted. Councilmember Bass asked Mr. Heino to visually inspect the stop sign on Boyd Drive.

Park & Tree: Harvey Lashley  
Nothing to report.

Planning, Zoning, and Code Enforcement: Scott Allison

1. Approval/Disapproval of the request by **Simcoe at Creekside, LLC** for Final Plat for Creekside Parcel T – Phase VI to be located on Brisbon Road.

**Councilmember Murphy made a motion to approve the request by Simcoe at Creekside, LLC for Final Plat for Creekside Parcel T – Phase VI to be located on Brisbon Road. The motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmembers Carpenter, Murphy, Bass and Fesperman.**

#### **CITY MANAGER TOPICS:**

- a. Approve/Disapprove revised financial policy

**Councilmember Bass made a motion to approve the revised financial policy. The motion was seconded by Councilmember Fesperman. Motion carried in the affirmative by Councilmembers Carpenter, Murphy, Bass and Fesperman.**

- b. Approve/Disapprove resolution adopting bond policies

**Councilmember Carpenter made a motion to approve the resolution adopting bond policies. The motion was seconded by Councilmember Murphy. Motion carried in the affirmative by Councilmembers Carpenter, Murphy, Bass and Fesperman.**

- c. Approve/Disapprove the use of 2016 SPLOST funding in the amount of \$325,000 for the Crossroads project

**Councilmember Fesperman made a motion to approve the use of 2016 SPLOST funding in the amount of \$325,000 for the Crossroads project. The motion was seconded by Councilmember Murphy. Motion carried in the affirmative by Councilmembers Carpenter, Murphy, Bass and Fesperman.**

- d. Approve/Disapprove bid from **Williams Brothers Trucking, Inc.** for Hurricane Matthew debris grinding and hauling service

**Councilmember Bass made a motion to approve the bid from Williams Brothers Trucking, Inc. for Hurricane Matthew debris grinding and hauling service. The motion was seconded by Councilmember Fesperman. Motion carried in the affirmative by Councilmembers Carpenter, Murphy, Bass and Fesperman.**

#### **NEW BUSINESS:**

- a. Approve/Disapprove request from Richmond Hill-Bryan County Chamber of Commerce to use J.F. Gregory Park for the Great Ogeechee Seafood Festival for October 20-22, 2017

**Councilmember Carpenter made a motion to approve the request from Richmond Hill-Bryan County Chamber of Commerce to use J.F. Gregory Park for the Great Ogeechee Seafood Festival for October 20-22, 2017. The motion was seconded by Councilmember Murphy. Motion carried in the affirmative by Councilmembers Carpenter, Murphy, Bass and Fesperman.**

- b. Approve/Disapprove request from the Richmond Hill-Bryan County Chamber of Commerce to serve **beer and wine only** at the Great Ogeechee Seafood Festival on October 20-21, 2017

**Councilmember Bass made a motion to approve the request from the Richmond Hill-Bryan County Chamber of Commerce to serve beer and wine only at the Great Ogeechee Seafood Festival on October 20-21, 2017. The motion was seconded by Councilmember Murphy. Motion carried in the affirmative by Councilmembers Carpenter, Murphy, Bass and Fesperman.**

- c. Approval/Disapproval of a request by **Jimmy Lee Collins, Jr.** for an alcohol license to sell beer and wine only for off premises consumption

at Kroger located at 53 Exchange Street

**Councilmember Carpenter made a motion to approve the request by Jimmy Lee Collins, Jr. for an alcohol license to sell beer and wine only for off premises consumption at Kroger located at 53 Exchange Street. The motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmembers Carpenter, Murphy, Bass and Fesperman.**

**PUBLIC COMMENTS**

Councilmember Carpenter will have an announcement in front of City Hall on Tuesday, March 28, 2017 at 5 p.m.

**Councilmember Carpenter made a motion to take a recess for refreshments only. The motion was seconded by Councilmember Murphy. Motion was carried in the affirmative by Councilmembers Murphy, Carpenter, Bass and Fesperman.**

**There being no further business, the meeting adjourned at 7:48 P.M. in a motion by Councilmember Carpenter. Motion was seconded by Councilmember Murphy. Motion carried in the affirmative by Councilmembers Fesperman, Carpenter, Bass and Murphy.**

Attest:

  
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E. Harold Fowler  
Mayor

  
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Dawnne Greene  
City Clerk