

MEETING OF THE MAYOR AND COUNCIL FOR THE CITY OF RICHMOND HILL

**Tuesday, March 15, 2016
7:30 P.M.**

Richmond Hill City Hall Council Chambers

Present from City Council: Harold Fowler, *Mayor*; Russ Carpenter, *Mayor Pro-Tem*; *Councilmembers:* Johnny Murphy, John Fesperman, Jan Bass

Staff Present: Chris Lovell, *City Manager*; Ursula Lee, *City Clerk*; Billy Reynolds, *Police Chief*; Ralph Catlett, *Fire Chief*; Scott Allison, *Director of Planning & Zoning*; Randy Dykes, *Asst. Planning & Zoning Director*; Mark Long, *Code Enforcement*; Charles Heino, *Enviroworx*

Visitors: Jamie Parker, Bobbie Stephens, John Mowry, Clay Price, John Lowe, Jo Hickson, Rick Gardner, Dale Dudley, Rob Brannen, Charles Coker, John Binder, Charles way

Mayor Fowler called the meeting to order at 7:30 P.M. Councilmember Carpenter gave the invocation. The Pledge of Allegiance was led by Chief Reynolds.

Mayor Fowler stated he would like to amend the agenda to add Discussion of Annual Drainage and Street Repair Contract.

Councilmember Carpenter made a motion to amend agenda to add discussion of Annual Drainage and Street Repair Contract. The motion was seconded by Councilmember Murphy. Motion carried in the affirmative by Councilmembers Carpenter, Bass, and Murphy.

1. Approval of Minutes of Workshop on **March 1, 2016**

Councilmember Murphy made a motion to approve the March 1, 2016 City Council Workshop Minutes. The motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmembers Carpenter, Bass, and Murphy.

2. Approval of Minutes of meeting **March 1, 2016**

Councilmember Bass made a motion to approve the March 1, 2016 City Council Minutes. The motion was seconded by Councilmember Carpenter. Motion carried in the affirmative by Councilmembers Carpenter, Bass, and Murphy.

Mayor Fowler welcomed Bryan County Commissioner Rick Gardner to the meeting.

DEPARTMENTAL REPORTS:

Administration and Personnel: Ursula Lee

Nothing to report.

Public Safety:

Police Department: Chief Billy Reynolds

1. Monthly Report.

Fire Department: Ralph Catlett

1. Monthly Report.
2. Intergovernmental Automatic Agreement with Bryan County. Chief Catlett noted that in Council's packet they had copy of Agreement. Chief Catlett stated this is same agreement that has been in place from years past.

Councilmember Bass made a motion to approve the Intergovernmental Automatic Agreement with Bryan County. The motion was seconded by Councilmember Murphy. Motion carried in the affirmative by Councilmembers Carpenter, Bass, and Murphy.

Public Works: Charles Heino, Enviroworx

1. Monthly Report.

Councilmember Bass asked about the Traffic Light at the Crossroads. Mr. Allison stated that as soon as the poles come in they would start the setting of poles and start the conduit work. Mr. Allison noted probably a month and a half out. There was also discussion of shubbrey and when it would start.

Parks, Recreation and Culture: Harvey Lashley

Planning, Zoning and Code Enforcement: Scott Allison

1. Approval/Disapproval of the building sign for **Clyde's/Baldinos** located at 2281 US Highway 17. Mr. Allison noted the renovations have been going on and this is the sign renderings. On the left side is Baldinos and the right side is Clyde's. It will have channel letters and internally lit. The ARB did recommend approval.

Councilmember Bass made a motion to approve the building sign for Clyde's/Baldinos located at 2281 US Highway 17. The motion was seconded by Councilmember Murphy. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Fesperman, and Murphy.

2. Approval/Disapproval of the building sign for **Lil' Nail Shop** to be located at 2469 US Highway 17. Mr. Allison stated this is next door to Techsmart. Council has renderings in their packet; the gray will be a little darker than what's showing. Mr. Allison stated this very similar to Bubba's Bistro sign as far as the material. The ARB did recommend approval.

Councilmember Carpenter made a motion to approve the building sign for Lil' Nail Shop to be located at 2469 US Highway 17. The motion was seconded by Councilmember Fesperman. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Fesperman, and Murphy.

3. Approval/Disapproval of the building sign for **iRepair** to be located at 13000 Highway 144. Mr. Allison stated this is in the Publix Shopping Center; will have Channel letters. This is a new business coming in; tech repair. The ARB did recommend approval.

Councilmember Fesperman made a motion to approve the building sign for iRepair to be located at 13000 Highway 144. The motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Fesperman, and Murphy.

4. Approval/Disapproval of the request by **Simcoe at Creekside, LLC** for Final Plat approval for Creekside Phase V-A located off of Brisbon Road. Mr. Allison stated this is a 16 lot final plat. The infrastructure has been put in and nothing has changed from preliminary plat.

Councilmember Murphy made a motion to approve the request by Simcoe at Creekside, LLC for Final Plat approval for Creekside Phase V-A located off of Brisbon Road. The motion was seconded by Councilmember Carpenter. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Fesperman, and Murphy.

5. Approval/Disapproval of the request by **RHP Land, LLC** for Final Plat approval for Fairways at Ways Station Phase 1 located at Sterling Links Way, Parcel N Phase 1. Mr. Allison stated this is 25 lots and first phase.

Councilmember Murphy made a motion to approve the request by RHP Land, LLC for Final Plat approval for Fairways at Ways Station Phase 1 located at Sterling Links Way, Parcel N Phase 1. The motion was seconded by Councilmember Bass.

Motion carried in the affirmative by Councilmembers Carpenter, Bass, Fesperman, and Murphy.

6. Approval/Disapproval of the request by **Lot Pros, LLC** for Preliminary Plat approval for Creek Valley Townhouses located off of Harris Trail Road. Mr. Allison stated this property was annexed into the city some months back. The plat is included in council's packet; there is a total of 59 townhomes. It does meet all city requirements.

Councilmember Murphy made a motion to approve the request by Lot Pros, LLC for Preliminary Plat approval for Creek Valley Townhouses located off of Harris Trail Road. The motion was seconded by Councilmember Fesperman. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Fesperman, and Murphy.

7. Approval/Disapproval of the request by **RH Storage, LLC** for Site Plan approval for Brisbon Road Boat Storage to be located in Brisbon Village off of Brisbon Road.

Councilmember Murphy recused himself.

Mr. Allison stated council had the conceptual site plan in their packet as well as the original plan for Brisbon Village that shows plans for the three areas. This will be off Brisbon Road across from the Creekside Development. This is an open air boat storage. There would be a planted buffer up against Brisbon Road. There was a brief discussion about this being an old dump site; and storage would be only usage for this particular piece of property. There will be a landscape plan as well as a green fence where this would not be visible from Brisbon Road. Mr. Charles Way explained briefly how the site, roadways, and landscaping were going to look.

Councilmember Carpenter made a motion to approve the request by RH Storage, LLC for Site Plan approval for Brisbon Road Boat Storage to be located in Brisbon Village off of Brisbon Road. The motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmembers Carpenter, Bass, and Fesperman.

8. Code Enforcement Monthly Report

Finance Department: Bob Whitmarsh

Nothing to report.

UNFINISHED BUSINESS:

1. Approve/Disapprove Resolution in support of Coastal Greenway. Ms. Jo Hickson stated she would be glad to answer any questions.

Councilmember Carpenter made a motion to approve the Resolution in support of Coastal Greenway. The motion was seconded by Councilmember Fesperman. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Murphy, and Fesperman.

CITY MANAGER TOPICS: Chris Lovell

1. Approval/Disapproval of proposed amendment to Revenue Ordinance, Article L, Section 4(B) 4. Mr. Lovell told Council this is the second reading and there's several changes that are better for the user. Mayor Fowler commented that this puts us more in line with surrounding areas and a better fit for bringing businesses into the city. This is pretty much the same setup as in Pooler.

Councilmember Murphy made a motion to approve the proposed amendment to Revenue Ordinance, Article L, Section 4(B) 4. The motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Murphy, and Fesperman.

2. Approval/Disapproval of proposed amendment to Richmond Hill Code of Ordinance Section 70-216.-Use of non potable water to supply private landscape irrigation systems. Mr. Lovell stated this is the second reading and we added some additions to accommodate some of the issues that were brought to our attention from some of the Landscaping Companies.

Councilmember Carpenter made a motion to approve the proposed amendment to Richmond Hill Code of Ordinance Section 70-216.-Use of non potable water to supply private landscape irrigation systems. The motion was seconded by Councilmember Murphy. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Murphy, and Fesperman.

3. Approval/Disapproval of Resolution to Approve the Roundabout Lighting Agreement for SR144 @ I-95 SB & NB Off Ramps Project. Mr. Lovell stated this resolution is from DOT stating we agree to maintain and pay the light bill.

Councilmember Murphy stated that he thinks this will be a huge benefit to the truckers as well as an economic value to the community in revenue. Mayor Fowler stated it was in the planning stages now and should begin construction in 2017.

Councilmember Carpenter made a motion to approve the Resolution to Approve the Roundabout Lighting Agreement for SR144 @ I-95 SB & NB Off Ramps Project. The motion was seconded by Councilmember Fesperman. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Murphy, and Fesperman.

4. Approval/Disapproval of contract for improvements to Ford Ave. property. Mr. Lovell stated this is off of Ford Avenue for the property we bought; this is for the road, the drainage, Lift Station, and road up to the Lift Station. \$913,065.30 was the low bid that came in from Griffin Construction. Mr. Allison stated they would start construction very soon and would be completed by July 1st, 2016.

Councilmember Carpenter stated this is the first step in seeing the Town Center come in to fruition.

Councilmember Bass made a motion to approve the contract for improvements to Ford Ave. property; awarded to Griffin Construction at a cost of \$913,065.30. The motion was seconded by Councilmember Carpenter. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Murphy, and Fesperman.

5. Award of contract for street and drainage repair to Lee McCurdy Company. Mr. Lovell stated this was put off at last meeting due to the passing away of Lee McCurdy. Mr. Lovell stated they have met with the new representatives for Lee's company and they are excited to move forward with this project. This is just the approval of the Annual Contract. Mr. Lovell noted by doing this we could get the small projects completed; this is basically a contractor on call. When a project comes up Mr. Dykes will go out see what the project needs and our prices are locked in for a year.

Councilmember Murphy made a motion to approve the Annual Street and Drain Contract to The Lee McCurdy Company. The motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmembers Carpenter, Bass, Murphy, and Fesperman.

Mayor Fowler noted that at the next meeting they would appoint the Board for the Ethics Committee. Nominations are as follows: Jake Mullins, Christy Balboa, and Tom Sawyer.

COMMUNICATIONS

NEW BUSINESS:

1. Approve/Disapprove request from Lynette Blige to serve **beer and wine only** at a birthday party in the Wetlands Center at J. F. Gregory Park on May 21, 2016.

Councilmember Carpenter made a motion to approve request from Lynette Blige to serve beer and wine only at a birthday party in the Wetlands Center at J. F. Gregory Park on May 21, 2016. Motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmembers Fesperman, Carpenter, Bass and Murphy.

2. **Approve/Disapprove request from Trisha Ritter to server beer and wine only at a wedding reception in the Wetlands Center at J. F. Gregory Park on August 6, 2016.**

Councilmember Murphy made a motion to approve request from Trisha Ritter to server beer and wine only at a wedding reception in the Wetlands Center at J. F. Gregory Park on August 6, 2016. Motion was seconded by Councilmember Carpenter. Motion carried in the affirmative by Councilmembers Fesperman, Carpenter, Bass and Murphy.

3. **Approve/Disapprove request from Kimberly Ingram to serve beer and wine only at a wedding reception in the Wetlands Center at J. F. Gregory Park on November 12, 2016.**

Councilmember Fesperman made a motion to approve request from Kimberly Ingram to serve beer and wine only at a wedding reception in the Wetlands Center at J. F. Gregory Park on November 12, 2016. Motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmembers Fesperman, Carpenter, Bass and Murphy.

PUBLIC COMMENTS

Councilmember Carpenter made a motion to take a recess for refreshments only. The motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmembers Murphy, Carpenter, Bass and Fesperman.

There being no further business, the meeting adjourned at 8:29 P. M. in a motion by Councilmember Carpenter. Motion was seconded by Councilmember Murphy. Motion carried in the affirmative by Councilmembers Fesperman, Carpenter, Bass and Murphy.

Respectfully submitted,

Ursula Lee
City Clerk

