



**CITY OF RICHMOND HILL  
40 Richard Davis Drive  
Richmond Hill, GA 31324**

**July 17, 2018 | 7:30 P.M.**

**CITY COUNCIL MEETING AGENDA**

1. Call to Order and Invocation
2. Pledge of Allegiance
3. Corrections, if any, to Minutes
4. Approval of Minutes of meeting **June 19, 2018**

**RECOGNITION OF KEEPING ALIVEA'S DREAM ALIVE VOLUNTEERS**

**RECOGNITION OF PAM PENDRAK, QUARTERLY SPOTLIGHT EMPLOYEE**

**5. DEPARTMENTAL REPORTS**

a. Administration: Dawnne Greene

1. Approval/Disapproval of a request by Sean Dillon Schaffer-Harris for an alcohol license to sell beer and wine only for on premises consumption at InterMountain Management, LCC dba **Fairfield Inn & Suites** located at 4634 Highway 17.
2. First Reading of an amendment to the City of Richmond Hill Code of Ordinances, **Chapter 2, "Administration," Article II, "City Council," Section 2-31, "Meetings,"** to read "(a) The city council shall meet at city hall in the city council chambers in Richmond Hill, Georgia, at 7:00 p.m. on the first and third Tuesday of each month;' for the purpose of changing the city council meeting time; and for establishing an effective date of Tuesday, August 21, 2018.
3. Approval/Disapproval of resolution for referendum and election for vote on whether the City of Richmond Hill should permit the on premises sale of alcoholic beverages on Sundays in authorized premises from 11:00 AM to 12:30 PM.

b. Public Safety:

1. Police Department: Mitch Shores

- i. Monthly report

- ii. Pinning presentation of promoted officers
  - 2. Fire Department: Ralph Catlett
    - i. Monthly report
- c. Public Works: Charlie Heino, EOM
  - 1. Monthly report
  - 2. Approval/Disapproval of resolution to surplus certain property
- d. Park and Tree: Harvey Lashley
  - 1. Approval/Disapproval to purchase vehicle for \$31,000
- e. Planning, Zoning, and Code Enforcement: Scott Allison

### **City Council Items**

1. Planning Commission / Architectural Review Board Verbal Report
2. First reading of the petition filed with the City of Richmond Hill by Randy Bocook requesting to rezone two neighboring properties located on Cherry Street with a map & parcel number of 0532 156 being 0.46 acres and 0532 157 being 0.41 acres from R-3, Moderate Density Residential to C-2, Downtown Commercial.

### **Board of Zoning Appeals Items**

#### **Public Hearing**

1. A petition has been filed with the City of Richmond Hill by **Dogwood Inn & Suites Hotel** requesting a variance to the City of Richmond Hill Unified Development Ordinance Article 16, Section 16.5, to allow an LED sign. The property is located at 4071 Highway 17 in a C-3, Interchange Commercial zoning district. Map 0474 Parcel 007.

#### **Variations / Appeals**

1. Approval/Disapproval of the petition filed with the City of Richmond Hill by **Dogwood Inn & Suites Hotel** requesting a variance to the City of Richmond Hill Unified Development Ordinance Article 16, Section 16.5, to allow an LED sign. The property is located at 4071 Highway 17 in a C-3, Interchange Commercial zoning district. Map 0474 Parcel 007.
2. Approval/Disapproval of the petition filed with the City of Richmond Hill by **Elite Car Wash** requesting a variance to the City of Richmond Hill Unified Development Ordinance Article 7, Section 7.3 on side setback requirements and Article 15, Section 15.3 on buffer requirements. The two properties are located at 8990 Ford Avenue

and 65 Rosemont Street, in a C-1, General Commercial zoning district. Map 0461 Parcel 126 & 131.

## 6. CITY MANAGER TOPICS

- a. Approval/Disapproval of SDS intergovernmental agreement
- b. Approval/Disapproval of SPLOST reallocation for mast arm project
- c. Approval/Disapproval of South State Bank loan commitment agreement for TSPLOST funded road projects
- d. Approval/Disapproval of Downtown Development Authority funding request
- e. Approval/Disapproval for allocating 2018 LMIG of \$132,572.38, 30% general fund match of \$39,771.71, and 2018 SPLOST of \$200,000 to fund improvements to the following streets: 1. Laurel Street (All); 2. Miner Drive (Timber Trail to Sterling Drive); 3. Sterling Drive (All); 4. Carter Street (All); 5. Buford Cook (All); 6. Sterling Creek Drive (Harris Trail to Cut Off Way); 7. Cut Off Way East (All); and 8. Live Oak Entrance (Raising top of pavement grade through townhome area where street is impassable when flooding occurs).

## 7. COMMUNICATIONS

## 8. NEW BUSINESS

- a. Approve/Disapprove request from Marshall Preston to serve **beer and wine only** at a family event at the Wetlands Center on July 21, 2018.
- b. Approve/Disapprove request from Wilhelmina Jefferies to serve **beer and wine only** at a George Washington Carver School Alumni event at the Wetlands Center on August 18, 2018.

## 9. UNFINISHED BUSINESS

## 10. PUBLIC COMMENTS

- a. Mr. Corey Barnes regarding local election education