

**CITY OF RICHMOND HILL  
NOVEMBER 1, 2016  
7:30 P.M.  
AGENDA**

1. Call to Order and Invocation
2. Pledge of Allegiance

**RECOGNITION OF COMMUNITY SERVICE DURING HURRICANE MATTHEW**

3. Corrections, if any, to Minutes
4. Approval of Minutes of **Budget Workshop, October 18, 2016**

Approval of Minute of meeting **October 18, 2016**

**5. DEPARTMENTAL REPORTS:**

a. Administration and Personnel: Linda Blankenship

b. Public Safety:

Police Department: Billy Reynolds

Fire Department: Ralph Catlett

c. Public Works: Charles Heino, **Enviroworx**

d. Park & Tree: Harvey Lashley

e. Planning, Zoning, and Code Enforcement: Scott Allison

1. Approval/Disapproval of the final plat for **Creek Valley Townhomes** to be located at 1743 Harris Trail Road. Map 054 Parcel 054.

f. Finance Department: Bob Whitmarsh

1. Approval/Disapproval of financial report for September, 2016

**6. UNFINISHED BUSINESS:**

1. Approval/Disapproval of job descriptions for Administrative Coordinator (PD), Customer Service Representative (GA), Utility Billing Technician I (GA), Utility Billing Technician II (GA), Executive Assistant (GA), Finance Director

**7. CITY MANAGER TOPICS:**

1. Approval/Disapproval of GDOT Roundabout Lighting Assistance Agreement for new interchange at I-95 @ CR90/Belfast Keller Road--P.I. No. 0012659

**8. COMMUNICATIONS:**

**9. NEW BUSINESS:**

**10. PUBLIC COMMENTS**