



***City of
Richmond Hill
City Council
Meeting***

July 16, 2013

CITY OF RICHMOND HILL
July 16, 2013
7:30 P.M.
AGENDA

1. Call to Order and Invocation
2. Pledge of Allegiance
3. Corrections, if any, to Minutes
4. Approval of Minutes of **July 2, 2013**

5. DEPARTMENTAL REPORTS:

a. Administration and Personnel: Ursula Lee

b. Public Safety:

Police Department: Billy Reynolds

1. Monthly Report

Fire Department: Vernon Rushing

1. Monthly Report

c. Public Works: Rick Lauver, CH2MHill OMI

1. Monthly Report

d. Park & Tree: Harvey Lashley

1. Monthly Report

e. Planning, Zoning and Code Enforcement: Scott Allison

1. Approval/Disapproval of request by **Dana Yeckley of Atlantic Coastal Equipment** for a variance to allow her business of less than 50,000 sq. ft. to continue to have the four additional signs of the companies they represent on her building located at 922 Longwood Dr.

2. Approval/Disapproval of request by **Holly White with Southeastern Bank** for a variance on the height of their sign from 8 ft. to 12 ft.; a variance on the structure size from 100 sq. ft. to 120 sq. ft.; a variance on

the sign face area from 40 sq. ft. to 80 sq. ft.; a variance on the number of signs allowed on a building less than 50,000 sq. ft., from one to two; and a variance on the use of architecturally treated materials in place of natural materials. The bank is located at 2400 Highway 17.

3. Approval/Disapproval of the request by **Evan Bennett** for site plan and building elevation for the new building for Low Country Eyecare to be located at 1000 Gandy Dancer, Station Xchange. The property is zoned C-2, downtown commercial.

4. Approval/Disapproval of the request by **Dirav Patel** for building elevations for the Quality Inn at 4300 Highway 17. The property is zoned C-4, interchange commercial.

5. Approval/Disapproval of the request by **Southeastern Bank** of their monument sign and their second building sign located at 2400 Highway 17.

6. Approval/Disapproval of the request by **Atlantic Coastal Equipment (ACE)** of allowing more than one sign on the building and allowing the owner to keep the four signs representing the companies they sell up on the front of her building which is located at 922 Longwood Dr.

7. Approval/Disapproval of the request by **Omelet Café** of their building sign located at 10060 Ford Ave., Fords Plaza.

8. Approval/Disapproval of the request by **Georgia Dermatology & Skin Center** of their building sign located at 2701-1B Highway 17, Crossroads.

9. Approval/Disapproval of the request by **Low Country Eye Care** of their building and monument signs located at 1000 Gandy Dancer, Station Xchange.

10. Approval/Disapproval of the request by **Ford Ave. Auto Sales** of their building sign located at 8964 Ford Ave.

11. Approval/Disapproval of the request by **Ameris Bank** of their building and monument sign to be located at 10425 Ford Ave.

12. Code Enforcement Monthly Report

f. Finance Department: Bob Whitmarsh

g. Special Committees:

6. UNFINISHED BUSINESS:

1. Approval/Disapproval of MOU with Bryan County regarding Harris Trail Road

7. CITY MANAGER TOPICS:

1. Approve/Disapprove TerraPointe/Belfast Commerce Center GDOT Agreement

8. COMMUNICATIONS:

9. NEW BUSINESS:

10. PUBLIC COMMENTS

Minutes

**MEETING OF THE MAYOR AND COUNCIL FOR THE CITY OF RICHMOND HILL
July 2, 2013 7:30 P.M.**

Richmond Hill City Hall Council Chambers

Present from City Council: E. Harold Fowler, *Mayor*; Van Hunter, *Mayor Pro-Tem*;
Councilmembers: Russ Carpenter, Jan Bass, John Fesperman

Staff Present: Chris Lovell, *City Manager*; Ursula Lee, *City Clerk*; Scott Allison; *P & Z Director*
Randy Dykes, *Planning & Zoning*; Andy Burriss, *Asst. Fire Chief*; Rick Lauver, *CHM2Hill*; Chris
Stovall, *Engineer*; Capt. Mark Long, *Code Enforcement*

Visitors: Jamie Parker, Jeff Whitton, Bill Wright, Ashton Holloway, Lori Jacobs

Mayor Harold Fowler called the meeting to order at 7:30 P.M. and Councilmember Carpenter gave the invocation. The pledge of allegiance was given.

Robert Haldeman to address Council regarding Wounded Warrior donation. Mayor Fowler told Council that Mr. Robert Haldeman was going to address council on the Wounded Warrior donation; Mayor Fowler noted the city had donated \$200 last year for the project.

Mr. Haldeman told council that Mr. James Rogers would be performing at the event on November 2 at Armstrong Atlantic Theater. Mr. Roger officially retired from Dollywood in May after performing there for 27 years. Mr. Rogers has written many patriotic songs performed by top performers. Mr. Haldeman told Council they and the public were invited to come out for the show and ask that council give a monetary donation.

Councilmember Hunter made a motion to give \$200.00 to the Wounded Warrior Project. The motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmember's Carpenter and Fesperman.

Approval of Minutes of June 18, 2013.

Councilmember Hunter made a motion to approve the minutes of the June 18, 2013 City Council meeting with the following corrections: add City Manager name Chris Lovell to Staff Present and CH2MHILL dump truck has approximately 69,353 miles and sells for \$51,500. The motion was seconded by Councilmember Carpenter. Motion carried in the affirmative by Councilmember's Fesperman and Bass.

Mayor Fowler introduced Mr. Scott Allison as the city's new Planning & Zoning Director. Mayor and Council welcomed Mr. Allison to the city. Mr. Allison stated he was glad to be with the city.

1. DEPARTMENTAL REPORTS:

Administration and Personnel: Ursula Lee

Nothing to report.

2. Public Safety:

Police Department: Chief Billy Reynolds

Nothing to report.

Fire Department: Asst. Chief Andy Burriss

Nothing to report.

3. Public Works: Rick Lauver

Nothing to report.

4. Parks, Recreation and Culture: Harvey Lashley

Nothing to report

5. Planning, Zoning and Code Enforcement: Randy Dykes

1. Approval/Disapproval of the request by **Lori Jacobs** for a text amendment to include a home furnishing store in a I-1, light industrial zone. Location of business is 386-J Edsel Drive. Mr. Dykes told Council a Public Hearing was held on June 10th and June 24th and there was no opposition. The Planning Commission did recommend approval. Mr. Dykes noted that Ms. Jacobs was present to answer any questions.

Councilmember Fesperman made a motion to approve the request by Lori Jacobs for a text amendment to include a home furnishing store in a I-1, light industrial zone. Location of business is 386-J Edsel Drive. The motion was seconded by Councilmember Hunter. Motion carried in the affirmative by Councilmember's Bass and carpenter.

2. Approval/Disapproval of the request by **Teresa Fowler** for a variance of 25 ft., from 35 ft. to 10 ft., on the rear setback of her property at 115 Sterling Woods Drive.

Mayor Fowler turned meeting over to Mayor-Pro Tem Van Hunter due to the next item on agenda having to do with his wife Teresa Fowler.

Mayor-Pro Tem Hunter explained that Mrs. Fowler was asking for a variance of 25 ft., from 35 ft. to 10 ft., on the rear setback of her property at 115 Sterling Woods Drive. Mr. Dykes noted they would like to put in a swimming pool for health reasons. Mr. Dykes noted a Public Hearing was held on June 24th with no one speaking in opposition. The Planning Commission did recommend approval.

Councilmember Carpenter made a motion to approve the request by Teresa Fowler for a variance of 25 ft., from 35 ft. to 10 ft., on the rear setback of her property at 115 Sterling Woods Drive. The motion was seconded by Councilmember Fesperman. Motion carried in the affirmative by Councilmember Bass.

City Council

3. Second reading and Approval/Disapproval of the amendment to Section 13, I-1, light industrial and Section 14, I-2, general industrial district of Article IV of the Richmond Hill Zoning Ordinance. Mr. Dykes told Council the changes were highlighted in red in their packets. The reasons for changes are the annexation of the Terra Pointe Project and for the city and county to have the same uses and requirements as Bryan County. Public Hearings were held on June 10th and June 24th with no one speaking in opposition.

Councilmember Hunter made a motion to approve the second reading of the amendment to Section 13, I-1, light industrial and Section 14, I-2, general industrial district of Article IV of the Richmond Hill Zoning Ordinance. The motion was seconded by Councilmember Fesperman. Motion carried in the affirmative by Councilmember's Bass and Carpenter.

6. Code Enforcement Report

Nothing to report

7. Finance Director: Bob Whitmarsh

Nothing to report

8. UNFINISHED BUSINESS:

9. City Manager's Topics: Chris Lovell

1. Approval/Disapproval of the GA Dept. of Corrections contract renewal for FY 2014. Mr. Lovell told Council it was same amount as last year and would take effect on July 1, 2013. This is a good deal the city gets with Georgia Department of Corrections.

Councilmember Carpenter made a motion to approve the GA Dept. of Corrections contract renewal for FY 2014 in the amount of \$39,500.00. The motion was seconded by Councilmember Bass. Motion carried in the affirmative by Councilmember's Fesperman and Hunter.

1. GA Living Management, Inc. to address Council. Mr. Lovell noted there was some discrepancy in the past and Mr. Bill Wright was present to address council.

Mr. Wright told council they had met with Mr. Scholar and Mr. Dykes last January in regard to purchasing property across the street at Station Xchange. The connection fees at that time would have been approximately \$70,000. Mr. Wright noted that Richmond Hill fits right in line with the project they had planned to do. This project would create 35 full/part-time jobs. Mr. Wright noted they would require a food service permit, serving over 4,000 meals a month. We feel the city and citizens need this resource available to them and would benefit both city and citizens.

Mr. Wright noted he had already met with Mr. Rich Delong at Magnolia Manor and

City Council

feels they would work well together.

Councilmember Bass asked how many apartments does that include. Mr. Wright stated there would be 38 apartments total with 32 of those being standard assisted living and the other six being secured member care. We are licensed as a personal care home with the state.

Councilmember Bass asked if they had planned on expanding. Mr. Wright stated they only own the one building but did purchase land in case they needed to expand in the future.

Mr. Wright stated he felt in their hearts that they were led to believe they qualified for the "Open for Business" status.

Councilmember Carpenter stated he had two points; they were told by city staff they qualified for the "Open for Business" status and that they did qualify. It is only right that we allow them that status and let them move forward.

There was a brief discussion about the zoning. It is zoned C3. They are actually residential in commercial zoning because they fall under a business status. The residents do live there and pay rent but included in the rent is also the services such as meals, travel back and forth to their appointments, and any assistance they may need.

Councilmember Hunter made a motion to approve their qualification for the Open for Business status and to waive the fees as requested. The motion was seconded by Councilmember Carpenter. It was discussed that if you looked at a zoning map it would show this as commercial. Motion carried in the affirmative by Councilmember's Bass and Fesperman.

Special Committees:

2. COMMUNICATIONS:

Mayor Fowler read a letter from Friendship Circle International, who helps children with special needs. They do activities with those children and the volunteers. They are sponsoring a bike-a-thon this year, which will start out in south Florida and end in Long Island, New York. On Monday, July 8th, they will be in our area and will be stopping to stay in Richmond Hill. They are asking if they could coordinate a meeting with Mayor and Council. They will be here at 5:30 that evening for any of you that are interested in attending.

3. NEW BUSINESS:

1. Approve/Disapprove request from Roland Parker of NCR to serve **beer and wine only** at a Christmas party in the Wetlands Center at J. F. Gregory Park on December 7, 2013.

City Council

Councilmember Carpenter made a motion to approve the request from Roland Parker of NCR to serve beer and wine only at a Christmas party in the Wetlands Center at J. F. Gregory Park on December 7, 2013. The motion was seconded by Councilmember Hunter. Motion carried in the affirmative by Councilmember's Bass and Fesperman.

11. PUBLIC COMMENTS

Mayor Fowler invited the public to go upstairs for refreshments.

Councilmember Hunter made a motion to take a recess for refreshments only. The motion was seconded by Councilmember Carpenter and carried in the affirmative by Councilmember Fesperman and Councilmember Bass.

There being no further business, the meeting adjourned at 8:55 P. M. in a motion by Councilmember Hunter seconded by Councilmember Bass and carried in the affirmative by Councilmember Carpenter and Councilmember Fesperman.

Respectfully submitted,

Ursula G. Lee
City Clerk

Public Safety

RICHMOND HILL POLICE DEPARTMENT

MONTHLY REPORT



June 2013

Report Contents

Report A - Comparative Analysis

Report B - Accident Detail Report

Report C - Citations by Race/SEX

Report D - Arrest By Race

Report E – Arrest By Gender

Comparative Analysis

Compare Method - 2 Month Starting on 06/01/2013

	June 1 2013 June 30 2013	May 1 2013 May 31 2013	May 1 2013 May 31 2013	April 1 2013 April 30 2013
Total Incidents	220	222	222	226
03A-03A - 31 - ROBBERY OFFENSE - FIREARM	0	2	2	0
03C-03C - 33 - ROBBERY OFFENSE - OTHER DANGEROUS WEAP	0	0	0	1
04A-04A - 41 - AGGRAVATED ASSAULT OFFENSE - FIREARM	0	1	1	0
05A-05A - 51- BURGLARY OFFENSE - FORCED ENTRY	1	2	2	3
05B-05B - 52 - BURGLARY OFFENSE - NONFORCED ENTRY	1	0	0	0
060-060 - 60 - LARCENY/THEFT OFFENSE	11	17	17	12
07A-07A - 71 - MOTOR VEHICLE THEFT OFFENSE - AUTOMOBILE	0	1	1	0
07C-07C - 73 - MOTOR VEHICLE THEFT OFFENSE - OTHER VEHICLE	1	0	0	2
080-04E - 45 - SIMPLE ASSAULT/BATTERY/TERRORISTIC THREAT	6	5	5	3
090-ARSON OFFENSE	0	1	1	0
100-FORGERY CONTERFEITING OFFENSE	0	0	0	2
110-FRAUDULENT ACTIVITY OFFENSE	0	1	1	2
140-DAMAGE TO PROPERTY OFFENSE	8	6	6	7
150-WEAPONS VIOLATION OFFENSE	0	1	1	1
180-NARCOTIC DRUG LAWS OFFENSES	16	14	14	15
200-FAMILY OFFENSE	16	3	3	5
210-DRIVING UNDER THE INFLUENCE OF DRUGS/ALCOHOL OFFENSE	13	9	9	8
220-LIQUOR LAW VIOLATIONS OFFENSE	6	4	4	3
240-PUBLIC PEACE OFFENSE	5	6	6	2
260-MISCELLANEOUS OFFENSES	189	200	200	197
290-RUNAWAY JUVENILE OFFENSE	0	3	3	1
Total Incidents Cleared	223	195	195	221
02A-02A - 21 - FORCIBLE RAPE OFFENSE	0	0	0	2
04A-04A - 41 - AGGRAVATED ASSAULT OFFENSE - FIREARM	0	1	1	0
05A-05A - 51- BURGLARY OFFENSE - FORCED ENTRY	1	0	0	0
05B-05B - 52 - BURGLARY OFFENSE - NONFORCED ENTRY	1	0	0	1
060-060 - 60 - LARCENY/THEFT OFFENSE	9	3	3	13
07A-07A - 71 - MOTOR VEHICLE THEFT OFFENSE - AUTOMOBILE	1	0	0	0
080-04E - 45 - SIMPLE ASSAULT/BATTERY/TERRORISTIC THREAT	5	5	5	4
090-ARSON OFFENSE	0	1	1	0
100-FORGERY CONTERFEITING OFFENSE	0	0	0	1
110-FRAUDULENT ACTIVITY OFFENSE	0	3	3	3
120-EMBEZZLEMENT/THEFT BY CONVERSION OFFENSE	0	1	1	0
140-DAMAGE TO PROPERTY OFFENSE	9	4	4	6
150-WEAPONS VIOLATION OFFENSE	1	2	2	0
170-SEX OFFENSES - OTHER SEX OFFENSES	0	1	1	0
180-NARCOTIC DRUG LAWS OFFENSES	19	13	13	14
200-FAMILY OFFENSE	16	3	3	5
210-DRIVING UNDER THE INFLUENCE OF DRUGS/ALCOHOL OFFENSE	13	9	9	7
220-LIQUOR LAW VIOLATIONS OFFENSE	5	4	4	3
240-PUBLIC PEACE OFFENSE	4	6	6	2
260-MISCELLANEOUS OFFENSES	194	191	191	191
290-RUNAWAY JUVENILE OFFENSE	0	3	3	1
Arrest - Adults	68	56	56	51
Arrest - Juveniles	1	6	6	3
Arrest - Totals	69	62	62	54
Arrest - Total Offenses	35	47	47	29
Arrest - Felony Offenses	15	5	5	14
060 - 60 - LARCENY/THEFT OFFENSE	0	0	0	4
FRAUDULENT ACTIVITY OFFENSE	0	2	2	3
DAMAGE TO PROPERTY OFFENSE	2	0	0	0
NARCOTIC DRUG LAWS OFFENSES	6	3	3	6
MISCELLANEOUS OFFENSES	7	0	0	1
Arrest - Misdemeanor Offenses	17	26	26	16
Arrest - City Ordinance Offenses	15	19	19	9
Traffic - Total	266	254	254	176

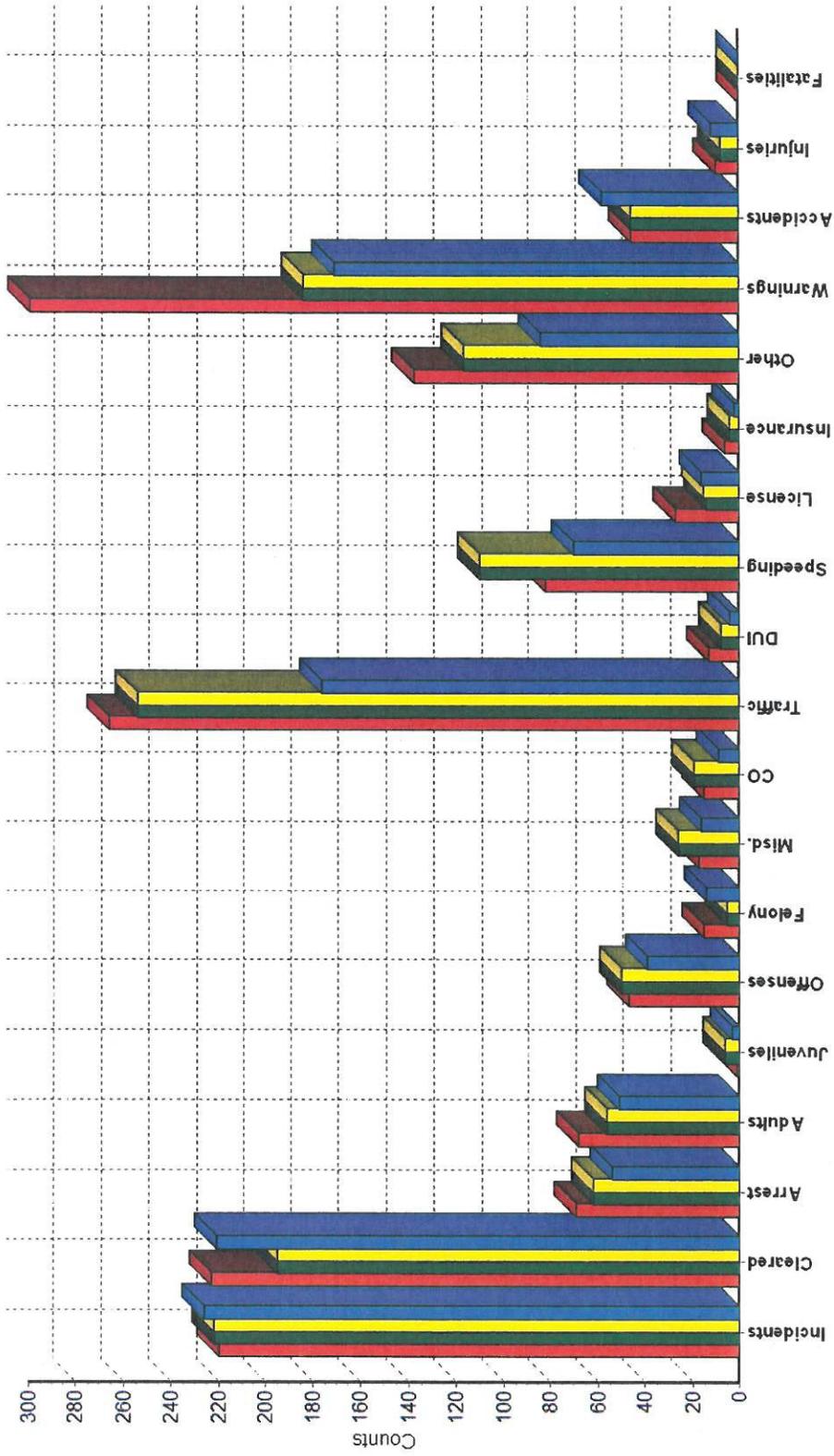
Comparative Analysis

Compare Method - 2 Month Starting on 06/01/2013

	June 1 2013	May 1 2013	May 1 2013	April 1 2013
	June 30 2013	May 31 2013	May 31 2013	April 30 2013
Traffic - DUI	13	8	8	4
Traffic - Speeding	82	110	110	70
Traffic - License	27	14	15	16
Traffic - Insurance	6	4	4	2
Traffic - Other	138	117	117	84
Traffic - Warnings	300	184	184	171
Accidents - Total	46	46	46	58
Accidents - Total Injuries	10	8	8	12
Accidents - Total Fatalities	0	0	0	0

Comparative Analysis
Compare Method - 2 Month Starting on 06/01/2013

06/01/2013 to 06/30/2013 05/01/2013 to 05/31/2013 04/01/2013 to 04/30/2013



Accident Detail Report

Accident Date 06/01/2013 To 06/30/2013
Grouped By LOCATION

Accident No. Site No. Accident Type	Date Time Day of Week	Rd. of Occurrence Business Name Zone	Intersection SubZone Location SubLocation	Total Number Of:		
				Vehicles	Injuries	Fatalities
SC105						
13060335 0 Uniform	06/13/2013 18:05 Thursday	GA 144 1	EXCHANGE ST SC105	2 0	0	0
Reporting Officer: 810 OFFICER KEITH WELCH				2 0	0	0
<hr/>						
13060468 0 Uniform	06/19/2013 14:18 Wednesday	EXCHANGE ST 1	EXCHANGE ST SC105	2 0	0	0
Reporting Officer: 806 OFFICER JASON H TOTTEN				2 0	0	0
<hr/>						
No Of Accidents: 2				4 0	0	0
SC114						
13060122 0 Uniform	06/05/2013 12:10 Wednesday	GA 25 1	KROGER DR SC114	2 0	0	0
Reporting Officer: 815 CPL PAUL B CARTER				2 0	0	0
<hr/>						
No Of Accidents: 1				2 0	0	0
SC115						
13060282 0 Uniform	06/11/2013 11:36 Tuesday	FORD AVE 1	GA 25 SC115	2 0	0	0
Reporting Officer: 815 CPL PAUL B CARTER				2 0	0	0
<hr/>						
13060740 0 Uniform	06/29/2013 11:16 Saturday	GA 144 1	GA 144 SC115	2 0	0	0
Reporting Officer: 821 OFC TANYA M STEWART				2 0	0	0
<hr/>						
No Of Accidents: 2				4 0	0	0
SC116						
13060154 0	06/06/2013 14:21	GA 25	ELLIS DR			

Accident Detail Report

Accident Date 06/01/2013 To 06/30/2013
Grouped By LOCATION

Accident No. Site No. Accident Type	Date Time Day of Week	Rd. of Occurrence Business Name Zone	Intersection SubZone Location SubLocation	Total Number Of: Vehicles Injuries Fatalities Pedestrian		
SC116						
Uniform	Thursday	1	SC116			
Reporting Officer:	815	CPL PAUL B CARTER		2	0	0
				0		
No Of Accidents:	1			2	0	0
				0		
SC199						
13060248	06/10/2013	GA 405 S/B				
0	7:57					
Uniform	Monday	1	SC199			
Reporting Officer:	825	CPL. JONATHAN R ZIRPOLO		4	0	0
				0		
13060277	06/11/2013	GA 25				
0	7:35					
Uniform	Tuesday	1	SC199			
Reporting Officer:	815	CPL PAUL B CARTER		2	1	0
				0		
13060323	06/13/2013	GA 144				
0	7:43					
Uniform	Thursday	1	SC199			
Reporting Officer:	823	CPL TIMOTHY R SAIA		2	0	0
				0		
13060368	06/14/2013	GA 144				
0	18:36					
Uniform	Friday	1	SC199			
Reporting Officer:	831	CPL BRAD N SYKES		2	1	0
				0		
13060612	06/25/2013	KROGER DR	GA 25			
0	13:43					
Uniform	Tuesday	1	SC199			
Reporting Officer:	831	CPL BRAD N SYKES		2	0	0
				0		
13060680	06/27/2013	GA25				
0	15:45					
Uniform	Thursday		SC199			
Reporting Officer:	810	OFFICER KEITH WELCH		4	0	0
				0		

Accident Detail Report

Accident Date 06/01/2013 To 06/30/2013
Grouped By LOCATION

Accident No. Site No. Accident Type	Date Time Day of Week	Rd. of Occurrence		Intersection	Total Number Of:				
		Business Name	Zone		SubZone	Location	SubLocation	Vehicles	Injuries
SC199									
No Of Accidents:	6						16 0	3	0
SC399									
13060068 0 Uniform	06/03/2013 9:04 Monday	HARRIS TRAIL		GA 25					
Reporting Officer:	829	CPL RUBEN ACOSTA	3	SC399			2 0	0	0
13060254 0 Uniform	06/10/2013 12:32 Monday	GA 25		HARRIS TRAIL					
Reporting Officer:	815	CPL PAUL B CARTER	3	SC399			2 0	2	0
13060601 0 Uniform	06/25/2013 7:34 Tuesday	OSPREY DRIVE							
Reporting Officer:	821	OFC TANYA M STEWART	3	SC399			2 0	0	0
13060702 0 Property	06/28/2013 10:26 Friday	HARRIS TRAIL							
Reporting Officer:	821	OFC TANYA M STEWART	3	SC399			1 0	0	0
No Of Accidents:	4						7 0	2	0
SC406									
13060330 0 Uniform	06/13/2013 15:04 Thursday	GA 144 EB		TIMBER TRAIL					
Reporting Officer:	823	CPL TIMOTHY R SAIA	4	SC406			2 0	2	0
No Of Accidents:	1						2 0	2	0
SC499									
13060405	06/15/2013 22:40	ROBINSON LOOP							

Accident Detail Report

Accident Date 06/01/2013 To 06/30/2013
Grouped By LOCATION

Accident No. Site No. Accident Type	Date Time Day of Week	Rd. of Occurrence Business Name Zone	Intersection SubZone Location SubLocation	Total Number Of: Vehicles Injuries Fatalities Pedestrian		
SC499						
Uniform	Saturday	4	SC499			
Reporting Officer:	821	OFC TANYA M STEWART		2	0	0
				0		
No Of Accidents:	1			2	0	0
				0		
SC501						
13060480	06/19/2013	GA 25	SOMMERS BLVD			
0	21:54					
Uniform	Wednesday	5	SC501			
Reporting Officer:	815	CPL PAUL B CARTER		2	0	0
				0		
No Of Accidents:	2			4	0	0
				0		
SC502						
13060522	06/21/2013	GA 405	GA 25			
0	15:33					
Uniform	Friday		SC502			
Reporting Officer:	810	OFFICER KEITH WELCH		2	0	0
				0		
No Of Accidents:	1			2	0	0
				0		
SC503						
13060589	06/24/2013	GA 25	GA 405			
0	17:43					
Uniform	Monday	5	SC503			
Reporting Officer:	825	CPL. JONATHAN R ZIRPOLO		2	0	0
				0		
No Of Accidents:	1			2	0	0
				0		
SC505						
13060103	06/04/2013	HARRIS TRAIL	GA 25			

Accident Detail Report

Accident Date 06/01/2013 To 06/30/2013
Grouped By LOCATION

Accident No. Site No. Accident Type	Date Time Day of Week	Rd. of Occurrence Business Name Zone	Intersection SubZone Location SubLocation	Total Number Of:		
				Vehicles	Injuries	Fatalities
SC505						
0 Uniform Reporting Officer: 810	17:49 Tuesday		SC505	2 0	0	0
<hr/>						
13060237 0 Uniform Reporting Officer: 811	06/09/2013 15:57 Sunday	HARRIS TRAIL 5	GA 25 SC505	2 0	0	0
<hr/>						
13060594 0 Uniform Reporting Officer: 825	06/25/2013 22:06 Tuesday	GA 25 5	HARRIS TRAIL SC505	2 0	1	0
<hr/>						
No Of Accidents:	3			6 0	3	0
SC599						
13060066 0 Uniform Reporting Officer: 823	06/03/2013 6:25 Monday	SOMMERS BLVD 5	SC599	1 0	0	0
<hr/>						
13060077 0 Uniform Reporting Officer: 810	06/03/2013 18:16 Monday	GA 25	SC599	2 0	1	0
<hr/>						
13060582 0 Uniform Reporting Officer: 821	06/24/2013 11:22 Monday	GA 405 5	SC599	2 0	1	0
<hr/>						
13060743 0 Uniform Reporting Officer: 806	06/29/2013 13:28 Saturday	HWY 17 5	SC599	2 0	0	0

Accident Detail Report

Accident Date 06/01/2013 To 06/30/2013
Grouped By LOCATION

Accident No. Site No. Accident Type	Date Time Day of Week	Rd. of Occurrence Business Name Zone	Intersection SubZone Location SubLocation	Total Number Of: Vehicles Injuries Fatalities Pedestrian		
SC599						
13060743 0 Uniform	06/29/2013 13:28 Saturday	HWY 17 5	 SC599			
No Of Accidents:	4			7 0	2	0
SC900						
13060048 0 Private Property	06/02/2013 13:23 Sunday	FORD AVENUE PARKER'S # 2 1	 SC900			
Reporting Officer: 815		CPL PAUL B CARTER		1 0	0	0
13060171 0 Private Property	06/07/2013 7:56 Friday	HWY 17 SOUTH CHU'S CONVENIENCE MART~ 5	 SC900 01-07-20			
Reporting Officer: 811		OFC MICHAEL T WILLIAMS		1 0	0	0
13060181 0 Private Property	06/07/2013 14:29 Friday	PARKING LOT AUTO ZONE 1	 SC900			
Reporting Officer: 830		CPL WENDELL L JARRELL		2 0	0	0
13060182 0 Private Property	06/07/2013 16:09 Friday	PAPAS PIZZA PARKING LOT PAPA'S PIZZA TO GO 1	 SC900			
Reporting Officer: 811		OFC MICHAEL T WILLIAMS		2 0	0	0
13060215 Private Property	06/08/2013 19:33 Saturday	FORD AVE GOODWILL 1	 SC900			
Reporting Officer: 810		OFFICER KEITH WELCH		2 0	0	0
13060369 Private Property	06/14/2013 18:56 Friday	HIGHWAY 17 24/7 FITNESS 1	 SC900			
Reporting Officer: 821		OFC TANYA M STEWART		2 0	0	0

Accident Detail Report

Accident Date 06/01/2013 To 06/30/2013
Grouped By LOCATION

Accident No. Site No. Accident Type	Date Time Day of Week	Rd. of Occurence Business Name Zone	Intersection SubZone Location SubLocation	Total Number Of: Vehicles Injuries Fatalities Pedestrian		
SC900						
Private Property	Thursday	1	SC900 03-01-20			
Reporting Officer:	810	OFFICER KEITH WELCH		2	0	0
				0		
<hr/>						
13060715	06/28/2013	HWY 144				
0	16:35	PUBLIX SUPER MARKETS, INC #1154				
Private Property	Friday	2	SC900 03-29-20			
Reporting Officer:	821	OFC TANYA M STEWART		2	0	0
				0		
<hr/>						
13060738	06/29/2013	2196 US HIGHWAY 17				
0	10:45	ADVANCE AUTO PARTS #9723				
Private Property	Saturday	1	SC900			
Reporting Officer:	821	OFC TANYA M STEWART		2	0	0
				0		
<hr/>						
13060770	06/30/2013	HWY 17				
0	16:04	MOLLY MCPHERSON'S				
Private Property	Sunday	5	SC900			
Reporting Officer:	821	OFC TANYA M STEWART		2	0	0
				0		
<hr/>						
No Of Accidents:	17			32	1	0
				0		
<hr/>						
Total No Of Accidents:	46			92	13	0
				0		

Accident Analysis

Vehicle Types Involved in Accidents

BUS	1
OTHER VEHICLE	1
PASSENGER CAR	37
PICKUP TRUCK	13
TRACTOR / TRAILER	1
UTILITY PASSENGER VEHICLE	17
VAN	6

Driver Condition for Accidents

NOT DRINKING	28
NOT KNOWN IF U. I.	1
U.I. OF ALCOHOL	1

Accidents for Day of Week

Sunday	4
Monday	7
Tuesday	8
Wednesday	6

Accident Detail Report

Accident Date 06/01/2013 To 06/30/2013
Grouped By LOCATION

Total Number Of:
Vehicles Injuries Fatalities
Pedestrian

Accident No.	Date	Rd. of Occurrence	Intersection	
Site No.	Time	Business Name		
Accident Type	Day of Week	Zone	SubZone Location	SubLocation
	Thursday			7
	Friday			9
	Saturday			5

Accidents For Time Ranges

06:01 to 12:00	14
12:01 to 18:00	23
18:01 to 23:59	9

Contributing Factors for Accidents

1	NO CONTRIBUTING FACTORS	24
2	D.U.I.	1
3	FOLLOWING TOO CLOSE	11
4	FAILED TO YIELD	9
11	CHANGED LANES IMPROPERLY	2
12	OBJECT OR ANIMAL	1
13	IMPROPER TURN	1
15	MECHANICAL OR VEHICLE FAILURE	1
17	MISJUDGED CLEARANCE	2
18	IMPROPER BACKING	2
20	DRIVER CONDITION	1
25	DISTRACTED	2
26	OTHER	3
28	INATTENTIVE	6

Arrest Summary Report

Arrest Date 06/01/2013 To 06/30/2013
Grouped By RACE

Incident No. Name Arrest Location Counts/Offense Booking Officer	Arrest Date/Time	Arresting Officer Arrest District	Race Sex	Hair Eyes DOB SSN	Height Weight Age
--	------------------	--------------------------------------	-------------	----------------------------	-------------------------

ASIAN					
Counts:	1				
BLACK					
Counts:	21				
HISPANIC					
Counts:	11				
WHITE					
Counts:	74				
<hr/>					
Total Counts:	107	Total No. Arrest:	72	Grand Total:	\$0.00

Arrest Summary Report

Arrest Date 06/01/2013 To 06/30/2013

Grouped By SEX

Incident No. Name	Arrest Date/Time	Arresting Officer Arrest District	Race Sex	Hair Eyes DOB SSN	Height Weight Age
<hr/>					
F					
Counts:	27				
M					
Counts:	80				
<hr/>					
Total Counts:	107	Total No. Arrest:	72	Grand Total:	\$0.00

F

Counts: 27

M

Counts: 80

Total Counts: 107 Total No. Arrest: 72 Grand Total: \$0.00



Incident Reports By Incident Type, Summary

Incident Type	Total Incidents:
131 Passenger vehicle fire	1
321 EMS call, excluding vehicle accident with injury	55
322 Vehicle accident with injuries	8
324 Motor vehicle accident with no injuries	4
411 Gasoline or other flammable liquid spill	2
442 Overheated motor	1
445 Arcing, shorted electrical equipment	1
542 Animal rescue	1
551 Assist police or other governmental agency	1
553 Public service	13
554 Assist invalid	3
735 Alarm system sounded due to malfunction	1
736 CO detector activation due to malfunction	1
745 Alarm system sounded, no fire - unintentional	1
911 Citizen complaint	1
Total Number of Incidents:	94
Total Number of Incident Types:	15

Print Date: 7/11/2013

Public Works

JUNE 2013

www.ch2m.com

MONTHLY STATUS REPORT

PREPARED AND SUBMITTED BY



CH2MHILL



VEHICLE & EQUIPMENT MAINTENANCE



STREETS



WATER TREATMENT, COLLECTIONS & DISTRIBUTION



WASTEWATER TREATMENT





CH2M HILL
115 Bass Drive
Richmond Hill, GA 31324
Tel 912-756-3803
Fax 912-756-8310

Chris Lovell, City Manager
City of Richmond Hill, GA
PO Box 250
Richmond Hill, GA 31324

July 12, 2013, 2013

Re: June 2013 Monthly Status Report

Dear Chris,

CH2M HILL is pleased to furnish the following Public Works and Public Utilities Operational Activities Monthly Status Report for June 2013. Please call me if you have any questions.

Sincerely,

Rick Lauver
Project Manager

Cc: Mike Connolly



RICHMOND HILL

Richmond Hill was incorporated in March 1962. Richmond Hill has a strong historical connection to industrialist Henry Ford. After just one visit the Ford's chose this area as their Winter Home, and in the 1930s, Clara Ford's dream house was built on Sterling Bluff in the town, formerly known as Ways Station. It was constructed on Richmond Plantation, a site now known as the Ford Plantation along the Ogeechee River. This plantation was burned by General Sherman as he ended his March to the Sea in 1864. Ford's holdings eventually totaled 85,000 acres of old Southern Plantations. Ford's philanthropic initiative saved Fort McAllister and enabled the fort to be reconstructed, and preserved for all to enjoy. Ford was also responsible for the construction of a number of public buildings, including a schoolhouse which now houses the Richmond Hill Museum, and a chapel which now is home to St. Anne's Catholic Church. In 1939, when it was suggested that the town be renamed "Ford", Henry declined and instead Ways Station was renamed "Richmond Hill" after his plantation's former name.

CH2M HILL provides utilities and public works O&M services to the City of Richmond Hill. The scope of work includes O&M of a 1.5-mgd overland flow/constructed wetlands treatment system, O&M of a 3.28-mgd groundwater treatment system, water distribution, wastewater collection system and lift station maintenance, streets maintenance, vehicle maintenance, meter reading, dry trash pickup, and mosquito control. CH2M HILL also implemented a comprehensive computerized maintenance management program and significantly improved vehicle maintenance program through computerized management.

The vehicle and equipment maintenance program comprises 159 units. This includes 33 police vehicles, 7 pieces of other police equipment, 2 fire vehicles, 26 public works vehicles, 3 parks vehicles, 7 City Hall vehicles, and 77 pieces of other equipment such as lawn mowers, weed eaters, chainsaws, tractors, and bailers.



Client:	City of Richmond Hill
Location:	Richmond Hill, Georgia
Start date:	March 2000
Desc of Svc:	Contract O&M of water, wastewater, and public works services
Fac & Prog:	1.5-mgd wastewater treatment system using wetlands and spray field irrigation; 3.28-mgd treated water supply; distribution system; collection system; streets maintenance; vehicle maintenance; mosquito control; and meter reading
Pop Served:	10,000
Address:	115 Bass Drive, Richmond Hill, Georgia, 31324
Phone:	912-756-3803
Fax:	912-756-3810
Mayor:	Harold Fowler
Council:	Jan Bass, Van Hunter, John Fesperman, Russ Carpenter
City Mgr:	Chris Lovell





The following is a quick summary of the services provided this month. Please see the appendices attached.

Water Treatment, Collections & Distribution

- * Produced and treated 43,101,000 MG
- * Installed a new grinder pump at 394 Sterling Woods.
- * Replaced 2 Hydrants – (1) 40 White Oak Lane and (1) on Hwy 17.
- * Installed a water lateral at the WWTP.
- * Installed a new drainage system at Police Firing Range at WWTP.
- * Repaired a Sewer lateral at 115 Sterling Woods Drive.
- * Repaired a 2” force main sewer lateral on Harris Tail Road.
- * Replaced 5 water meters.
- * Performed 5 new meter installations.

Wastewater Treatment Plant

- * Treated 45,590,000 MG.
- * Finished acclimating fields 8 and 11.
- * Fields 8 & 11 were transitioned to Bermuda grass.
- * Completed the Annual Toxicity Testing for permit compliance.
- * Completed the cleaning of the Sedimentation pond banks and Aerators.
- * Completed the fence around the effluent discharge structure at the WWTP.





Summary Continued

Streets

- * Removed 2,750.00 lbs of litter from city right a ways.
- * Removed 72.9 tons of Dry Trash from city right a ways.
- * Performed maintenance on 38 Beaver Dams in the City.
- * Repaired 2 street signs on Sandpiper Road.
- * Repaired 11 Potholes - (6) Edsel Drive, (1) Golden Rod Loop, (1) Laurel Street, (1) Egret Nest Lane West, and (2) Timber Trail.

Vehicle Maintenance

- * Performed 19 preventative maintenance work orders.
- * Performed 35 corrective maintenance work orders.
- * See attached appendices for more detail.



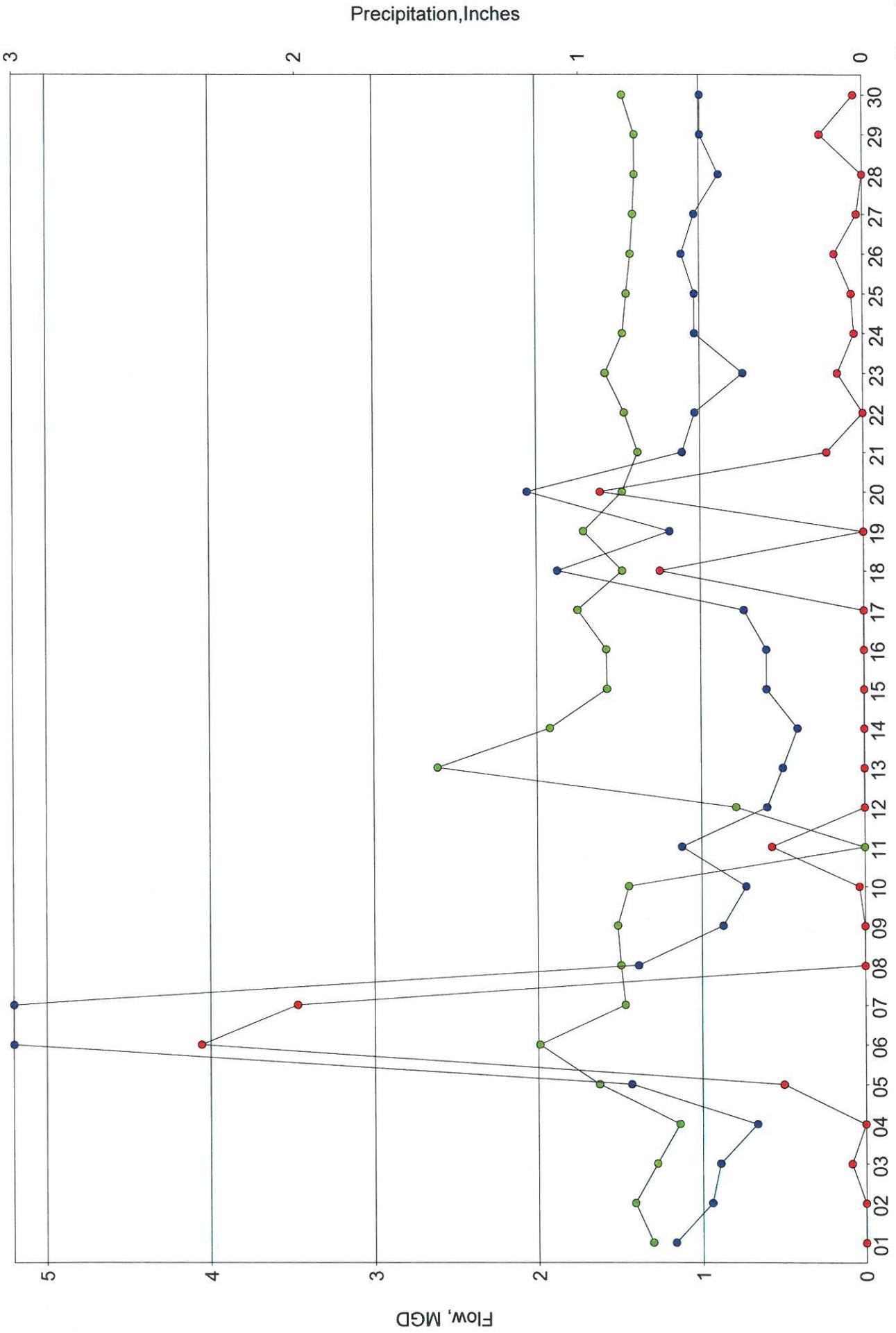


CH2MHILL



**WASTEWATER TREATMENT
REPORT**

CH2MHILL OMI - RICHMOND HILL, GA Influent & Total Wetland Outfall Flow and Precipitation



Daily Data 06/01/13 to 06/30/13

■ Influent: Flow Mgd
 ■ Effluent: Flow MGD
 ■ Precipitation, Inches (2nd y)

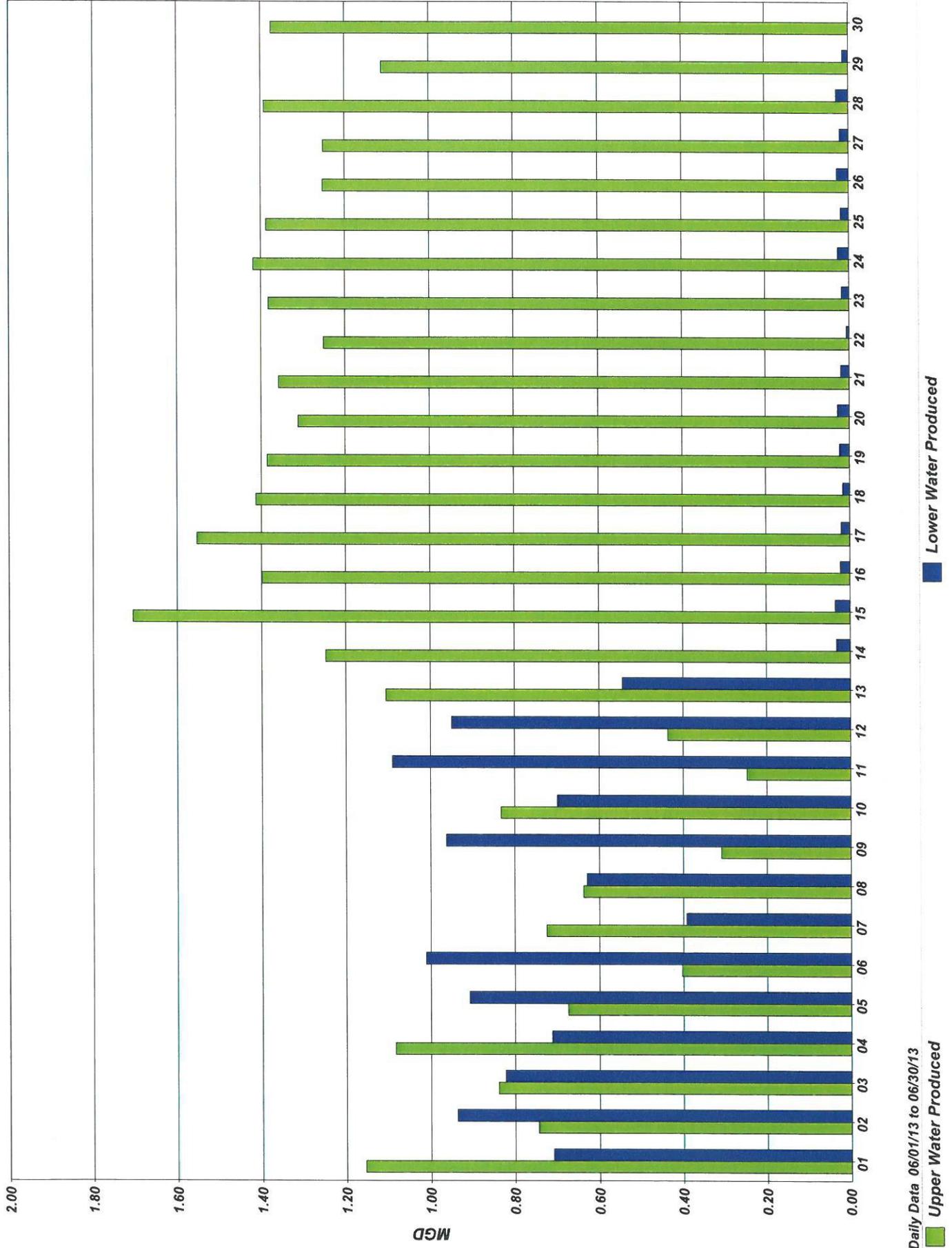


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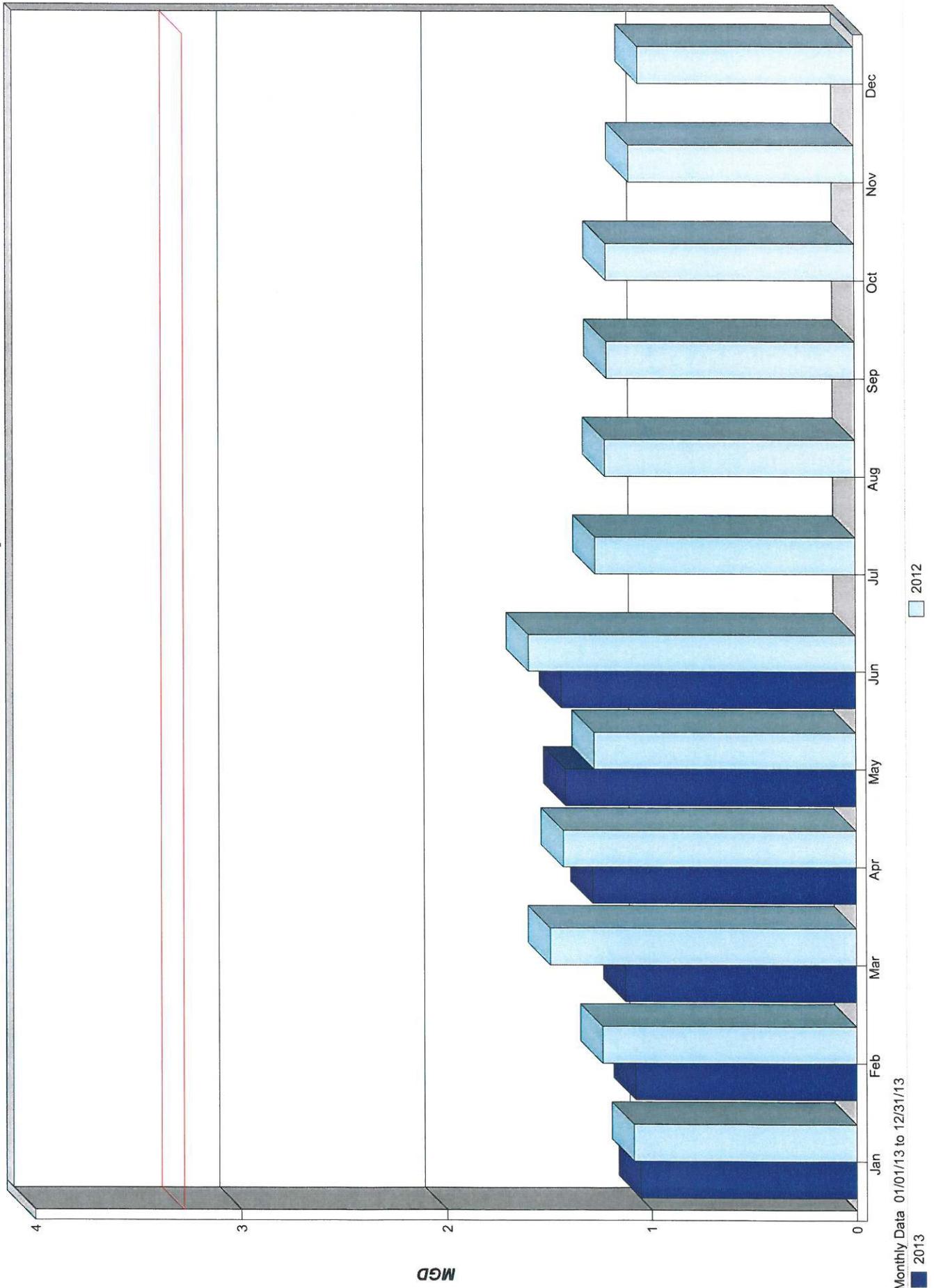


**WATER TREATMENT,
COLLECTIONS & DISTRIBUTION**

City of Richmond Hill Daily Water Production



**City of Richmond Hill
Water Production
Previous Year Comparison**



Monthly Data 01/01/13 to 12/31/13

■ 2012

■ 2013



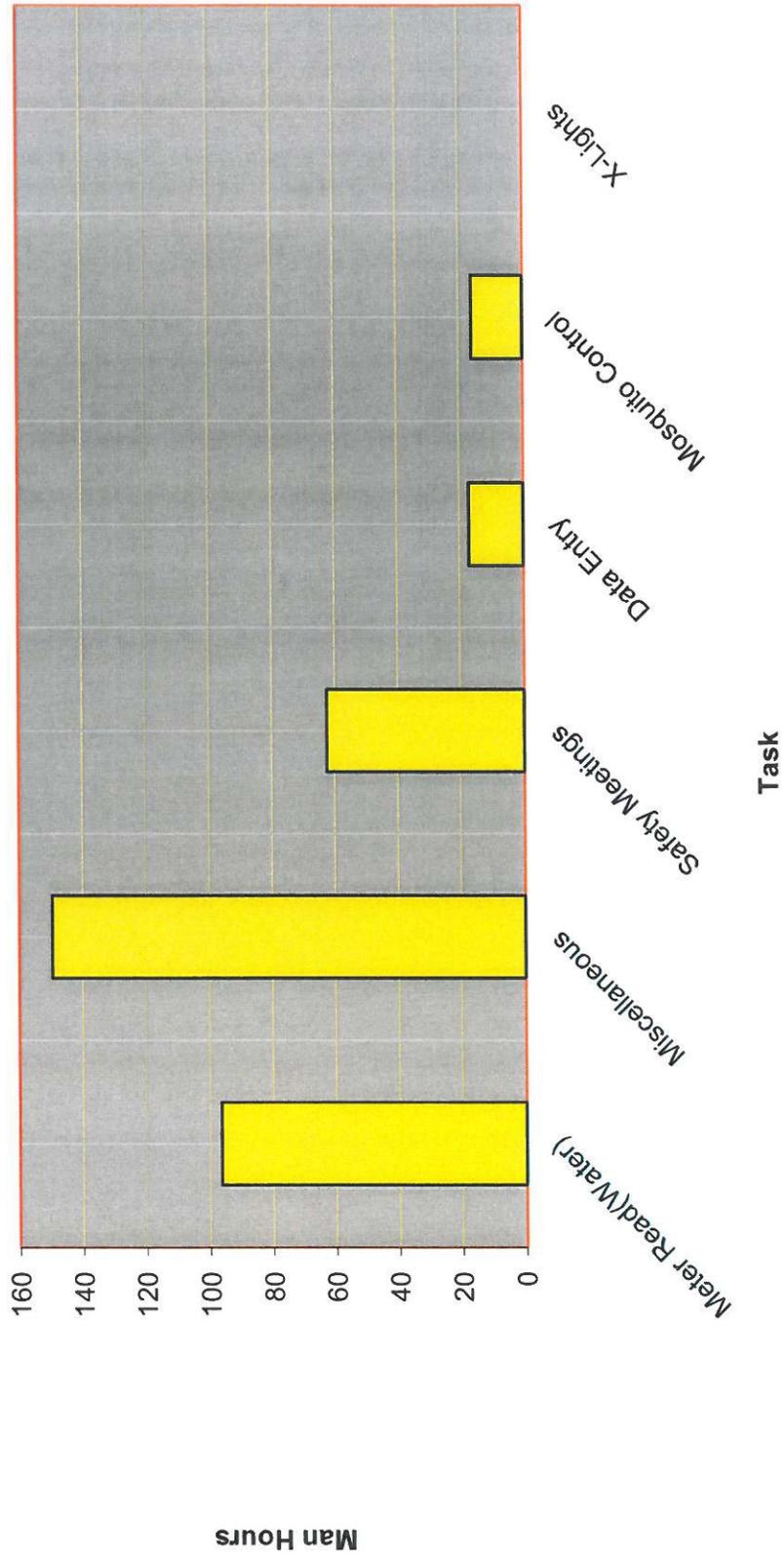
CH2MHILL



STREETS REPORT

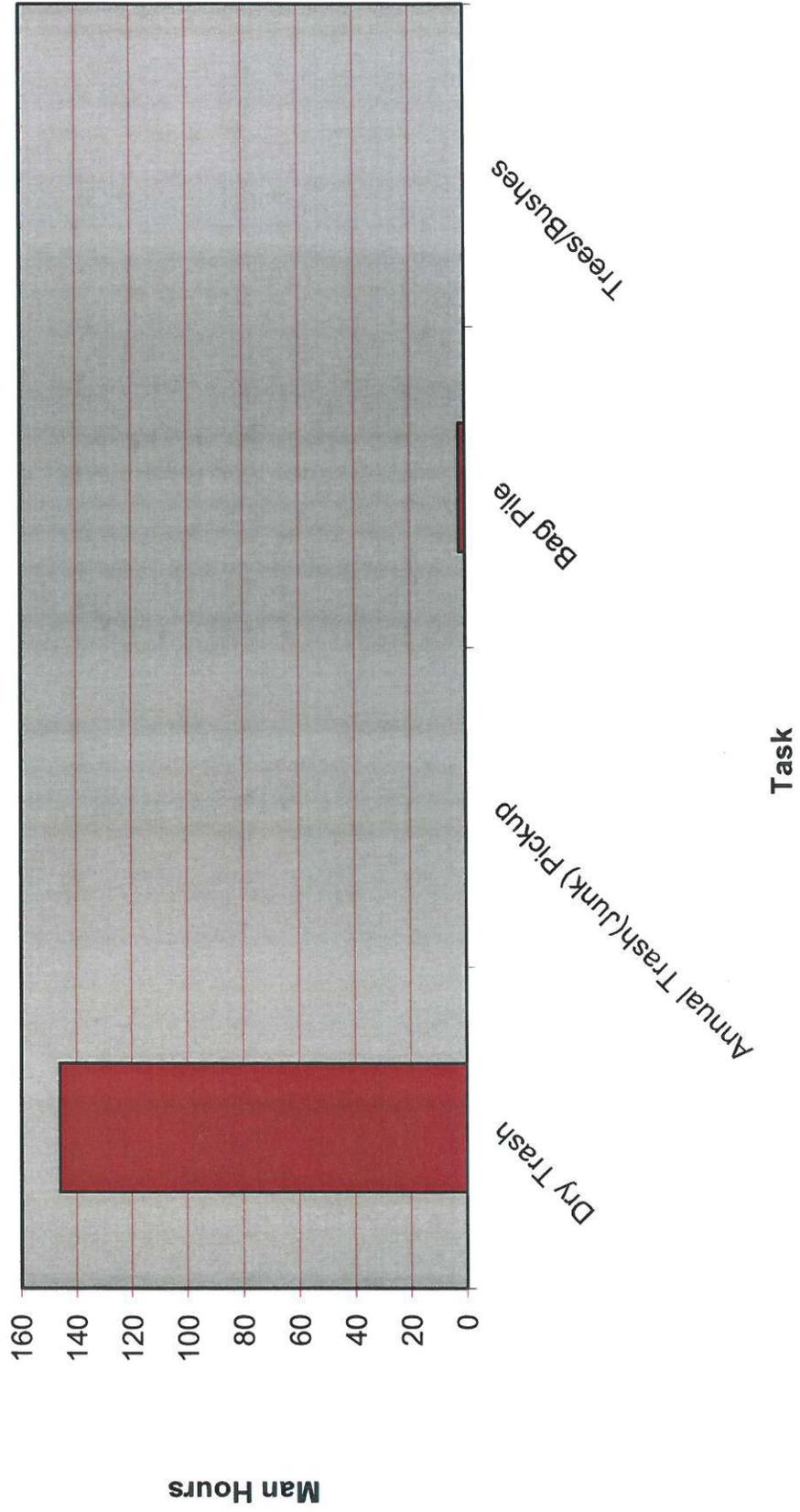
MISCELLANEOUS
JUNE 2013

TOTAL: 341.45



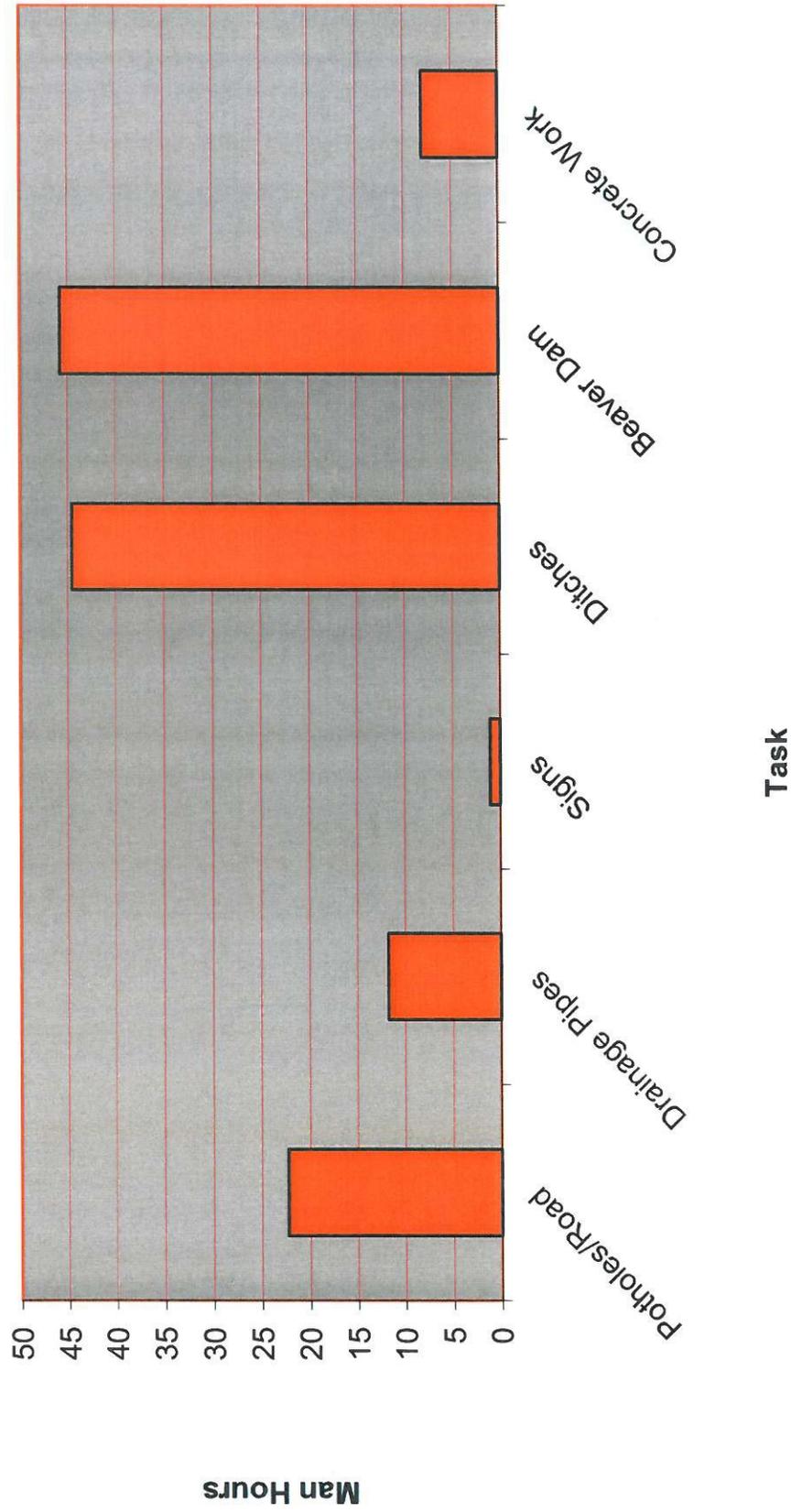
TRASH COLLECTIONS
JUNE 2013

TOTAL: 148.25



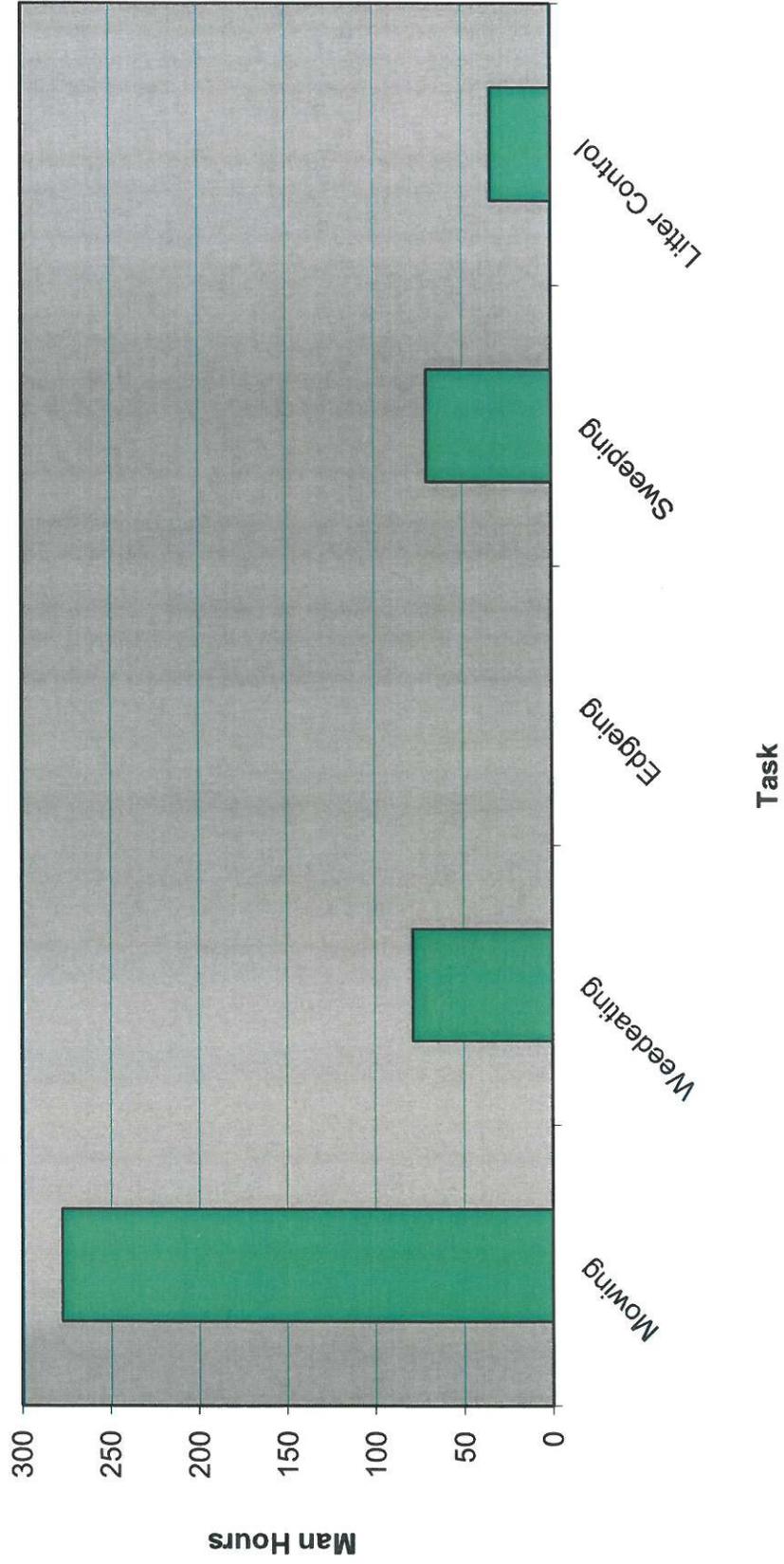
**REPAIRS
JUNE 2013**

TOTAL: 133.20



**RIGHT OF WAY MAINTENANCE
JUNE 2013**

TOTAL: 459.80



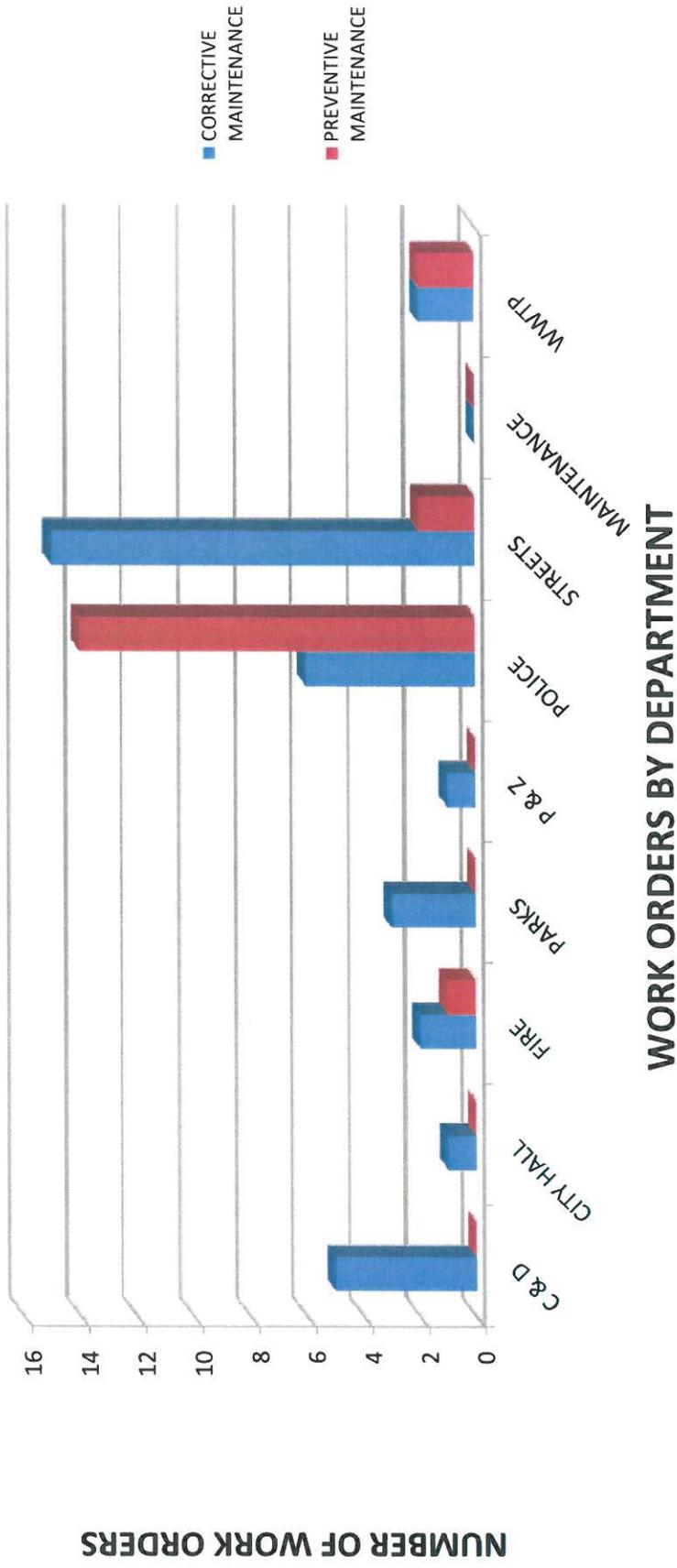


CH2MHILL

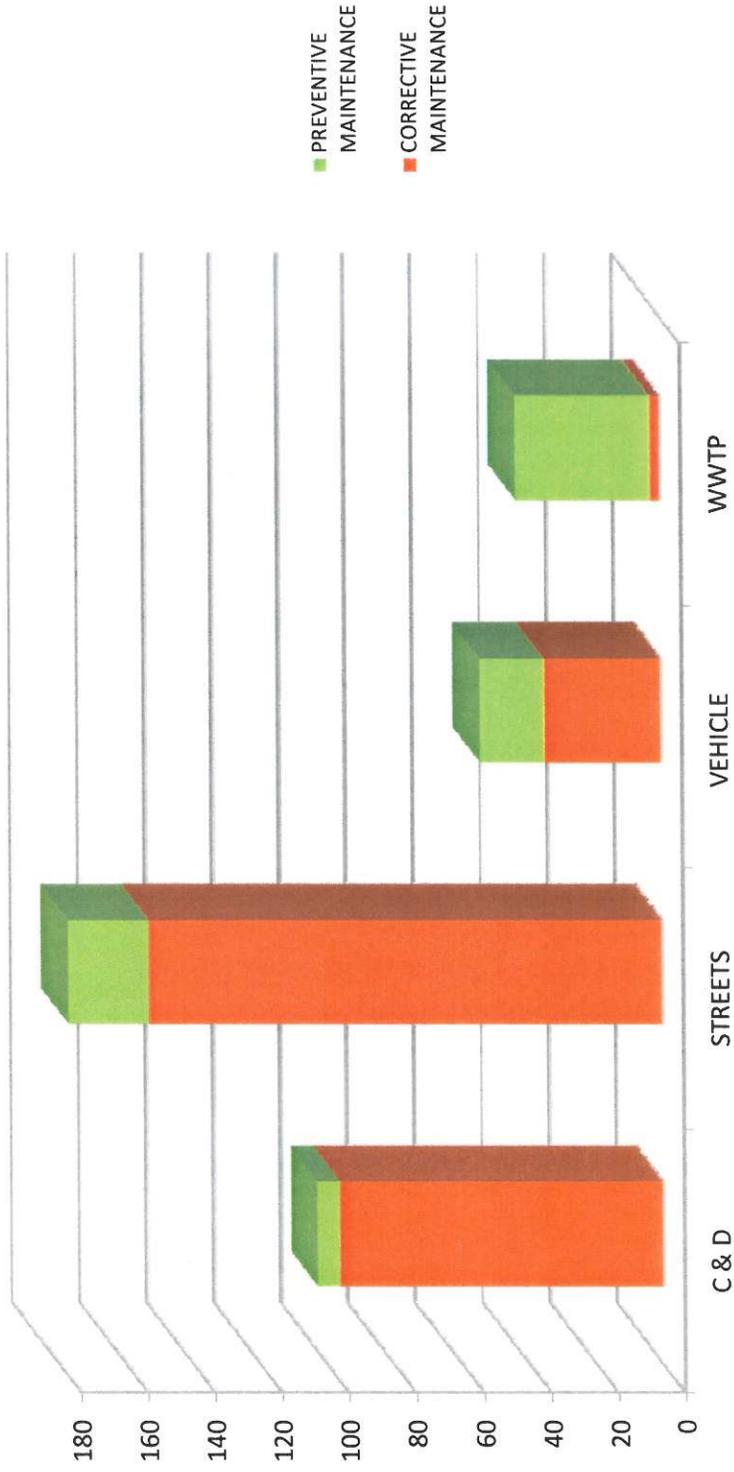


VEHICLE MAINTENANCE REPORT

VEHICLE MAINTENANCE JUNE 2013



ADMINISTRATION CM & PM TOTALS JUNE 2013



CM & PM BY DEPARTMENT

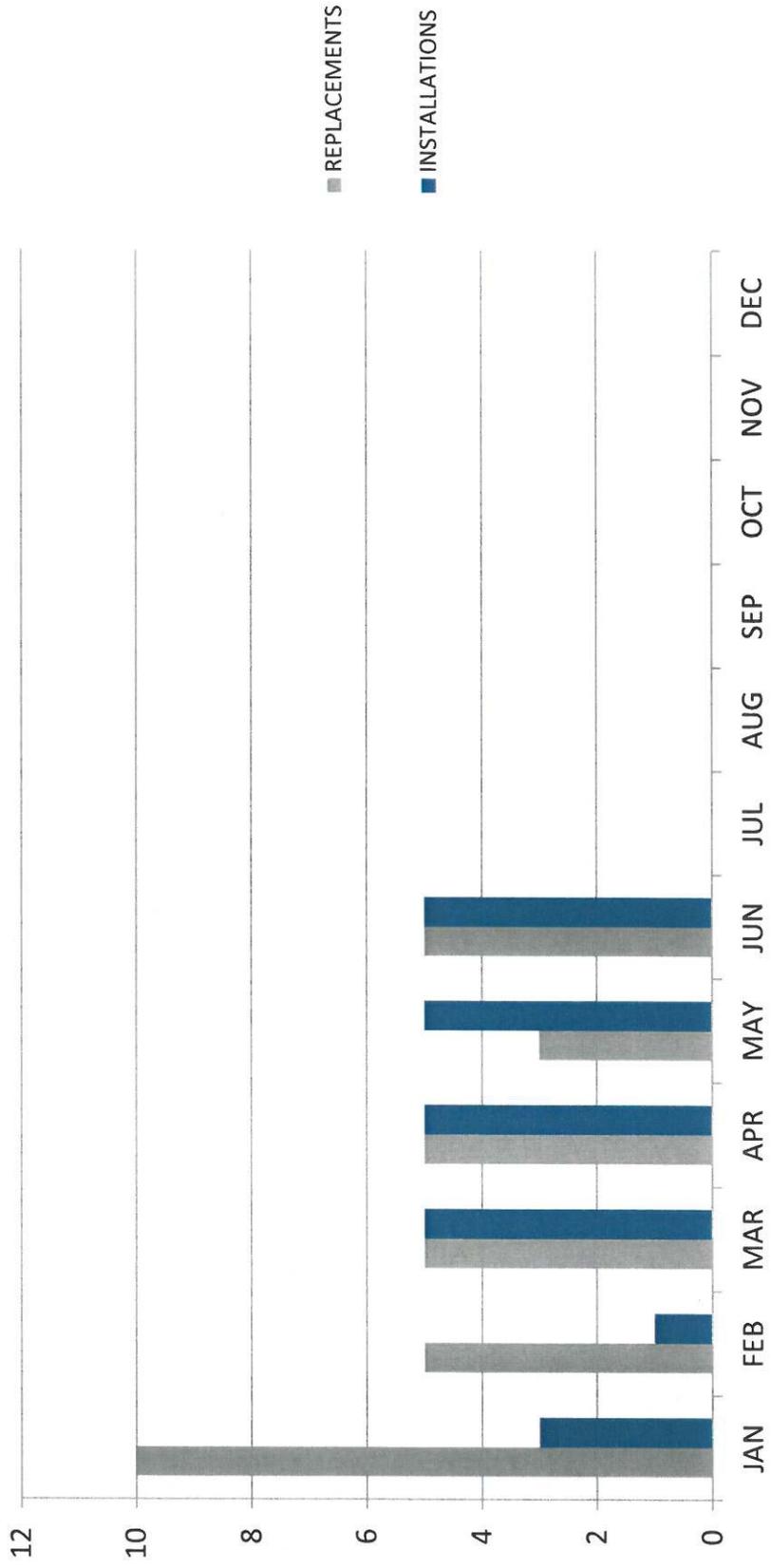


CH2MHILL



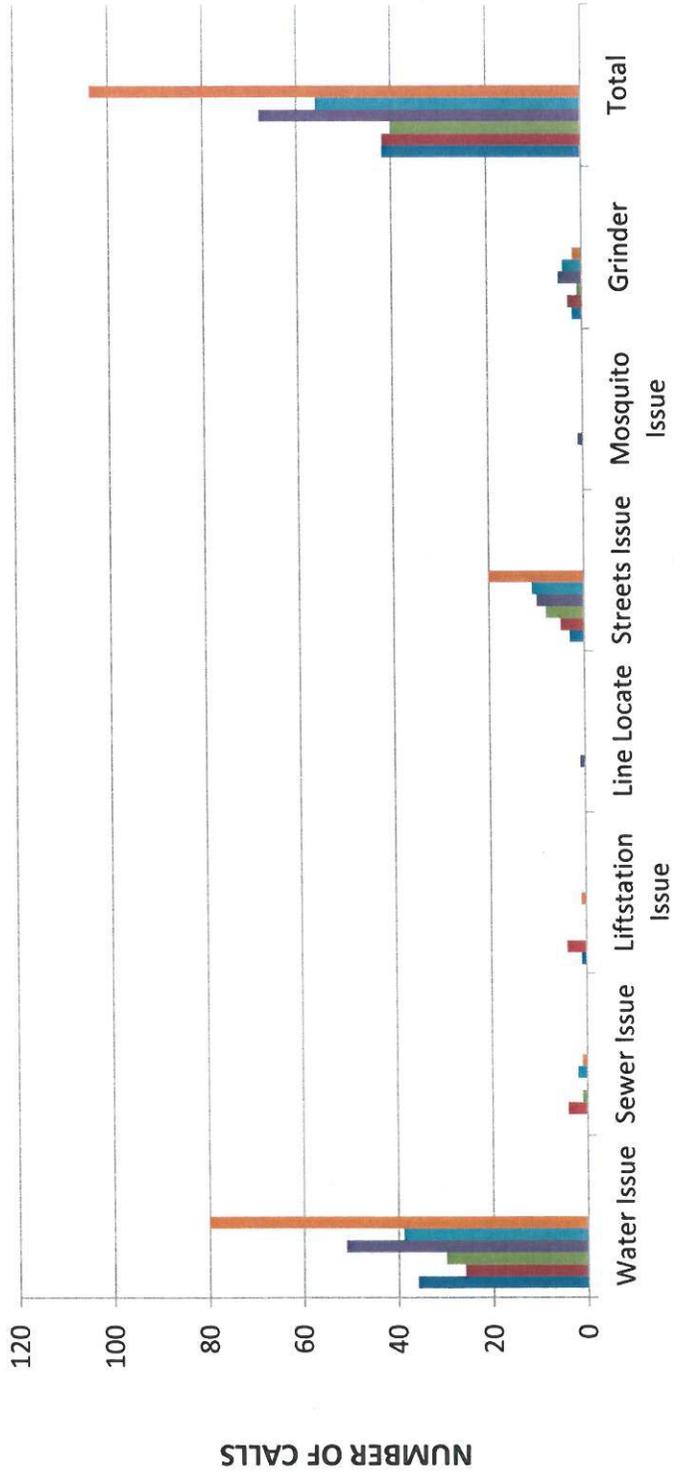
ADMINISTRATION REPORT

2013 METER REPLACEMENTS VS INSTALLATIONS



CALL IN REQUESTS JUNE 2013

- JAN
- FEB
- MAR
- APR
- MAY
- JUN
- JUL
- AUG
- SEP
- OCT
- NOV
- DEC





2nd Quarter Report

For the year 2013

2013 ACTIVITES:

1) Staffing changes, promotions, and training:

- There were two replacement hires that came on board in April 2013.
- A mechanic has completed the DOT Inspector Training Program and has received certification.
- Flagger Training for all associates was completed in June 2013.
- Several associates completed the Smith System Driving forward/reverse training.
- A competent person will be on all excavation sites.
- Earthmoving training has been performed on all members of the team who will be performing excavation.
- Safety Briefings are conducted each day regarding task scheduled to be performed.
- Total training hours the Project received:
 - Safety received 270.87 hours.
 - Technical received 283.80 hours.
 - Compliance received 28.16 hours

2) Repair and Chemical Budgets

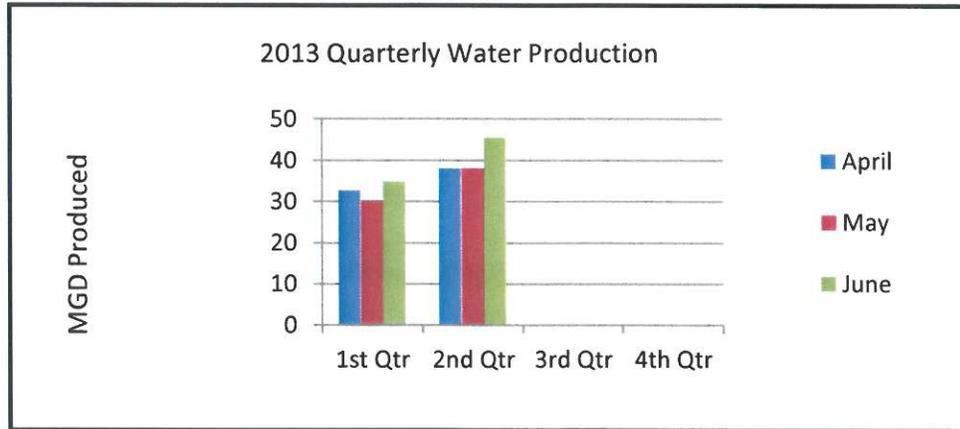
- The Chemicals budget is on track.
- The Repairs is at \$ 121,731.54 of \$240,000.00(On Track)

3) General performance update

WATER PRODUCTION

- 1st Quarter Production: 97,821,000 gallons
- 2nd Quarter Production: 121,961,592 gallons
- 3rd Quarter Production:
- 4th Quarter Production:
 - Production for 2013: 219,782,592 Gallons

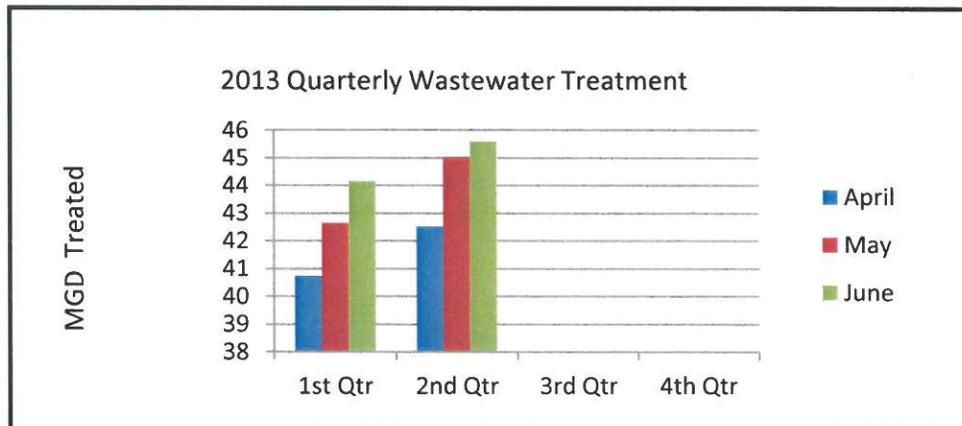
- Average gallons produced per day: 1,340,237.27 gallons
- Unaccounted for water quarterly average: 7.2 %
- Chlorine used during the year: 3900 lbs



WASTE WATER TREATMENT PLANT

- 1st Quarter wastewater treated: 127,562,000 gallons
- 2nd Quarter wastewater treated: 135,177,000 gallons
- 3rd Quarter wastewater treated:
- 4th Quarter wastewater treated:
 - Wastewater treated for 2013: 262,739,000

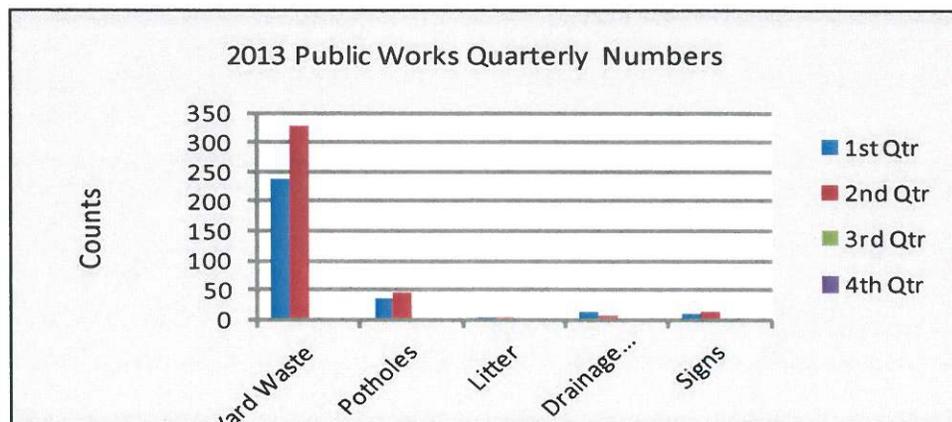
- Average gallons treated per day: 1,451,597 gallons
- Total gallons discharged: 96,018,600 gallons
- Average gallons discharged per day: 530,490 gallons
- Total rainfall received: 12.72 inches



PUBLIC WORKS

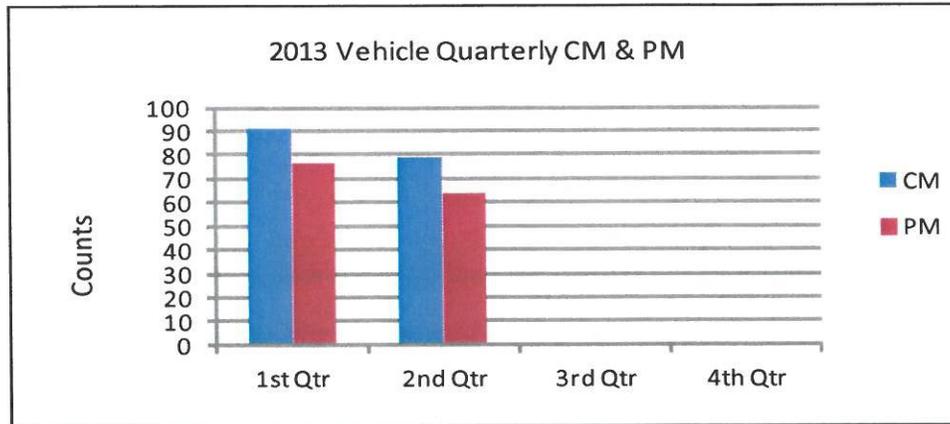
- 1st Quarter tons of yard waste collected: 237.35
- 2nd Quarter tons of yard waste collected: 328.41
- 3rd Quarter tons of yard waste collected:
- 4th Quarter tons of yard waste collected:
 - Total tons of yard waste collected: 565.76

- 1st Quarter potholes repaired: 35
- 2nd Quarter potholes repaired: 44
- 3rd Quarter potholes repaired:
- 4th Quarter potholes repaired:
 - Total potholes repaired: 79
- 1st Quarter tons of litter retrieved: 3.02
- 2nd Quarter tons of litter retrieved: 3.50
- 3rd Quarter tons of litter retrieved:
- 4th Quarter tons of litter retrieved:
 - Total tons of litter retrieved: 6.52
- 1st Quarter drainage repairs: 13
- 2nd Quarter drainage repairs: 06
- 3rd Quarter drainage repairs:
- 4th Quarter drainage repairs:
 - Total number of drainage repairs: 19
- 1st Quarter street signs replaced: 10
- 2nd Quarter street signs replaced: 13
- 3rd Quarter street signs replaced:
- 4th Quarter street signs replaced:
 - Total number of street signs replaced: 23



VEHICLE MAINTENANCE

- 1st Quarter preventative maintenance work orders: 91
- 2nd Quarter preventative maintenance work orders: 79
- 3rd Quarter preventative maintenance work orders:
- 4th Quarter preventative maintenance work orders:
 - Total number of PM's: 170
- 1st Quarter corrective maintenance work orders: 77
- 2nd Quarter corrective maintenance work orders: 64
- 3rd Quarter corrective maintenance work orders:
- 4th Quarter corrective maintenance work orders:
 - Total number of CM's: 141



4) Recent special projects or events:

- June 11, 2013- Harris Trail Rd. sewer main break support and mitigation effort.
 - 1 Conducted the effort to negotiate a sewage spill by recovering 10,400 gallons of a 13,000 gallon wastewater spill.
 - 2 Conducted the effort to negotiate the shut-down of the Main Street lift station due to a sewer main break by diverting, containing, recovering, and treating 1.98 million gallons of wastewater that would have otherwise spilled into the community and natural waters of the state.
- Completed a modification to our water withdrawal permit per EPD request to eliminate well #301. This is the old concrete well.
- The contractor finished upgrading the plant's entrance road.
- Repair of the Stabilization Pond screens at WWTP.
- The contractor has completed the effluent outfall structure and the security fence is installed.

5) Value-adds & accomplishments:

- The C & D crew installed a 4" drainage system for the down spouts on the new PD training facility adjacent to the PD firing range.

6) Community Involvement:

- Georgia City's Week Bulk Item Removal.

7) Looking Ahead for 3rd Qtr:

- Dry trash Dumping Site potential to change.

8) Notable Changes for 2ND Qtr:

- The acquisition of a newer dumptruck.

*Planning, Zoning and
Code Enforcement*

**RICHMOND HILL CITY PLANNING COMMISSION
JULY 8, 2013
7 P.M. PUBLIC HEARING**

MEMBERS: Billy Albritton, Les Fussell, Rey Osorio, Triple Cooper

STAFF: Chris Lovell, Scott Allison, Randy Dykes, Nancy Frye, Amanda Styer, Mark Long

COUNCIL: Mayor Fowler, Russ Carpenter

GUESTS: Ryan Yeckley

Chairman Albritton called the public hearing to order at 7 P.M. He read the Disclosure of Campaign statement, which reads as follows: "Has the applicant and/or the applicant's attorney, within the past two years, made campaign contributions or made gifts having an aggregate of \$250.00 or more to a member of the Richmond Hill Planning Commission or Richmond Hill City Council or the Mayor or any local government official who will be considering the application. Chairman Albritton explained that the purpose of the public hearing was to accept input on the request by Dana Yeckley with Atlantic Coastal Equipment (ACE) requesting a variance from Article VI, Section 9, Table VI of the city of Richmond Hill sign ordinance, building area less than 50,000 sq. ft., on allowing only one sign per building. The site location is 922 Longwood Dr. Map 046, parcel 001.16.

Chairman Albritton asked Zoning Administrator Nancy Frye if property owners within 300 feet were notified and she replied yes to the best of her knowledge.

Ryan Yeckley came forward and explained they are asking for the signs that are currently on this property to remain on the property. He explained displaying a product sign of a certain size is part of their contract with the companies whose products they sell.

Director Allison stated during the ARB meeting it was explained The Doosan sign is being replaced because they are parting ways with that particular company.

Randy Dykes explained that if they were window signs they would be exempt and Mr. Yeckley replied he would keep that in mind.

UNOFFICIAL

Page 2
PH 7pm
7-8-13

Commissioner Osorio asked if there were 5 signs total and Mr. Yeckley replied yes.

Director Allison explained a variance is needed because they are only allowed to have one sign and they have four additional ones. He explained they never had a permit for the signs before; therefore they are not grand-fathered in.

With no further comments the public hearing closed at 7:09 pm.

UNOFFICIAL

**RICHMOND HILL CITY PLANNING COMMISSION
JULY 8, 2013
7:15 P.M. PUBLIC HEARING**

MEMBERS: Billy Albritton, Les Fussell, Rey Osorio, Triple Cooper

STAFF: Chris Lovell, Scott Allison, Randy Dykes, Nancy Frye, Amanda Styer,
Mark Long

COUNCIL: Mayor Fowler, Russ Carpenter

GUESTS: Holly White, Linda Bowers

Chairman Albritton called the public hearing to order at 7:15 P.M. He read the Disclosure of Campaign statement, which reads as follows: "Has the applicant and/or the applicant's attorney, within the past two years, made campaign contributions or made gifts having an aggregate of \$250.00 or more to a member of the Richmond Hill Planning Commission or Richmond Hill City Council or the Mayor or any local government official who will be considering the application. Chairman Albritton explained that the purpose of the public hearing was to accept input on the request by Alyson G. Beasley on behalf of Southeastern Bank requesting a variance from Article VI, Section 9, Table VI of the city of Richmond Hill sign ordinance on the required height, square footage for the sign structure, the square footage for the sign face and the required material for the structure of their freestanding sign. Also requesting a variance from Article VI, Section 9, Table VI of the city of Richmond Hill sign ordinance, building area less than 50,000 sq. ft., on allowing only one sign per building. The site location is 2004 Highway 17. Map 053, parcel 005.

Chairman Albritton asked Zoning Administrator Nancy Frye if property owners within 300 feet were notified and she replied yes to the best of her knowledge.

Director Allison explained the building sign does not face a public right-of-way and would not be allowed without a variance.

Commissioner Fussell asked if the applicant is doing away with the LED on the sign and Director Allison replied yes.

Holly White, the marketer for Southeastern Bank, came forward and explained the original plan was for stacked stone to be on the sign but the ARB asked them to use brick that would match the building. She explained the brick will not be exact and will cost them \$4,500 more. Ms. White explained they would rather go with stacked stone which matches the building nicely.

UNOFFICIAL

Page 2
PH 7:15pm
7-8-13

Chairman Albritton asked why the ARB recommended brick and Director Allison replied they wanted the sign to match the building.

Commissioner Fussell stated he didn't see the difference between the brick and the stone and thought the stone would look nice.

With no further comments the public hearing closed at 7:27 pm.

UNOFFICIAL

**RICHMOND HILL CITY PLANNING COMMISSION
JULY 8, 2013
MEETING MINUTES**

MEMBERS PRESENT: Billy Albritton, Les Fussell, Rey Osorio, Triple Cooper

STAFF PRESENT: Chris Lovell, Scott Allison, Randy Dykes, Nancy Frye, Amanda Styer, Mark Long

CITY COUNCIL PRESENT: Mayor Fowler, Russ Carpenter

GUESTS: Evan Bennett, Bobbie Stephens, Holly White, Linda Bowers, Ryan Yeckley, Michael Bean

Approval of the minutes of the public hearings and the meeting from June 24, 2013.

Commissioner Fussell made a motion to approve the minutes of the public hearings and meeting of June 24, 2013; motion seconded by Commissioner Cooper and carried by all with the exception of Commissioner Osorio who abstained due to being absent from the June 24, 2013 meeting.

PUBLIC HEARING RECOMMENDATION:

1. Approval/Disapproval of request by Dana Yeckley of ACE for a variance to allow her business of less than 50,000 sq. ft. to continue to have the four additional signs of the companies they represent on her building located at 922 Longwood Dr.

Planning & Zoning Director Scott Allison explained that the ordinance allows for one building sign, therefore, the variance request is for them to have four additional signs.

Commissioner Osorio made a motion to approve the request by Dana Yeckley of ACE for a variance to allow her business of less than 50,000 sq. ft. to continue to have the four additional signs of the companies they represent on their building located at 922 Longwood Dr.

2. Approval/Disapproval of request by Holly White with Southeastern Bank for a variance on the height of their sign from 8 ft. to 12 ft.; a variance on the structure size from 100 sq. ft. to 120 sq. ft.; a variance on the sign face area from 40 sq. ft. to 80 sq. ft.; a variance on the number of signs allowed on a building less than 50,000 sq. ft., from one to two; and a variance on the use of architecturally treated materials in place of natural materials. The bank is located at 2400 Highway 17.

UNOFFICIAL

Director Allison explained the applicant would like to replace the pole mounted sign with a monument sign.

Chairman Albritton stated he didn't feel the ARB recommendation was clear.

Director Allison stated the ARB wants the sign to be brick to match the building. He explained they want it to be masonry brick or stone, but prefer brick.

Holly White with Southeastern Bank stated she prefers the stacked stone.

Director Allison stated at the time of the ARB meeting Ms. White didn't have a sample of the architecturally treated brick to show the board.

Ms. White explained they cannot afford to brick the sign and would just have to go with stucco if they cannot use the stacked stone.

Commissioner Fussell stated he felt the sign would be far enough away from the building that the stone would look fine.

Commissioner Fussell made a motion to approve the request by Holly White with Southeastern Bank for a variance on the height of their sign from 8 ft. to 12 ft.; a variance on the structure size from 100 sq. ft. to 120 sq. ft.; a variance on the sign face area from 40 sq. ft. to 80 sq. ft.; a variance on the number of signs allowed on a building less than 50,000 sq. ft., from one to two; and a variance on the use of architecturally treated materials in place of natural materials; motion seconded by Commissioner Cooper and carried by all.

SUBDIVISION/STRUCTURAL/DEVELOPMENT REVIEW:

1. Approval/Disapproval of the request by Evan Bennett for site plan and building elevation for the new building for Low Country Eyecare to be located at 1000 Gandy Dancer, Station Xchange. The property is zoned C-2, downtown commercial.

Director Allison explained they would like to build a 2,993 sf optometry office, along with all associated walkways and parking areas. He stated staff has verified that all site plan requirements have been met and the city engineer is currently reviewing the plans for compliance with engineering standards.

UNOFFICIAL

Commissioner Osorio made a motion to approve the request by Evan Bennett for site plan and building elevation for the new building for Low Country Eyecare to be located at 1000 Gandy Dancer, Station Xchange; motion seconded by Commissioner Cooper and carried by all.

2. Approval/Disapproval of the request by Evan Bennett for the tree plan for Low Country Eyecare to be located at 1000 Gandy Dancer, Station Xchange. The property is zoned C-2, downtown commercial.

Commissioner Fussell stated the plan shows live oaks but he is concerned because live oaks do not always thrive in disturbed soil.

Director Allison stated the applicant will have to supply the board with a maintenance plan.

Mr. Bennett added that the landscaper will give a warranty as well.

Commissioner Fussell made a motion to approve the request by Evan Bennett for the tree plan for Low Country Eyecare to be located at 1000 Gandy Dancer, Station Xchange; motion seconded by Commissioner Osorio and carried by all.

3. Approval/Disapproval of the request by Dirav Patel for building elevations for the Quality Inn at 4300 Highway 17. The property is zoned C-4, interchange commercial.

Director Allison explained the applicant wishes to remove the stucco wall and replace it with glass windows and would like to add an awning over the door. He stated the project will have to meet any applicable international building code and inspections.

Commissioner Fussell asked if the awning will be canvas and Director Allison replied yes.

Commissioner Osorio made a motion to approve the request by Dirav Patel for building elevations for the Quality Inn at 4300 Highway 17; motion seconded by Commissioner Fussell and carried by all.

SIGN REVIEWS:

1. Approval/Disapproval of the request by Southeastern Bank of their monument sign and their second building sign located at 2400 Highway 17.

During the public hearing on the variance request for the monument sign, the applicant stated they prefer the stacked stone instead of the stucco and it was explained the ARB reviewed it and preferred brick to match the banks façade.

Commissioner Fussell made a motion to approve the request by Southeastern Bank of their monument sign and their second building sign located at 2400 Highway 17, contingent on the sign variance being approved; motion seconded by Commissioner Cooper and carried by all.

2. Approval/Disapproval of the request by Atlantic Coastal Equipment (ACE) of allowing more than one sign on the building and allowing them to keep the four signs representing the companies they sell for up on the front of their building which is located at 922 Longwood Dr.

Commissioner Osorio made a motion to approve the request by Atlantic Coastal Equipment (ACE) of allowing more than one sign on the building and allowing them to keep the four signs representing the companies they sell for up on the front of their building which is located at 922 Longwood Dr; motion seconded by Commissioner Fussell and carried by all.

3. Approval/Disapproval of the request by Omelette Café of their building sign located at 10060 Ford Ave., Fords Plaza.

Director Allison explained it would have a shadow box look.

Chairman Albritton asked if it would have a plastic front with internal lighting and Director Allison replied yes.

There was a discussion about the mounting hardware and was agreed it needed to be concealed.

Commissioner Cooper made a motion to approve the request by Omelette Café of their building sign located at 10060 Ford Ave., Fords Plaza with the condition that all mounting hardware be concealed and the sign company show an example of such to city council; motion seconded by Commissioner Osorio and carried by all.

4. Approval/Disapproval of the request by Georgia Dermatology & Skin Center of their building sign located at 2701-1B Highway 17, Crossroads.

Director Allison stated the request meets the requirements of the sign ordinance.

Commissioner Osorio made a motion to approve the request by Georgia Dermatology & Skin Center of their building sign located at 2701-1B Highway 17, Crossroads; motion seconded by Commissioner Cooper and carried by all.

5. Approval/Disapproval of the request by Low Country Eye Care of their building and monument signs located at 1000 Gandy Dancer, Station Xchange.

Director Allison explained they will be utilizing brick and stucco and the ARB approved with no conditions.

Commissioner Osorio made a motion to approve the request by Low Country Eye Care of their building and monument signs located at 1000 Gandy Dancer, Station Xchange; motion seconded by Commissioner Fussell and carried by all.

6. Approval/Disapproval of the request by Ford Ave. Auto Sales of their building sign located at 8964 Ford Ave.

Director Allison explained the ARB preferred the words "Ford" and "Auto Sales" to be in black and the word "Avenue" to be white with black border. He explained the background color would be white.

Chairman Albritton asked if the applicant was acceptable to what the ARB wanted and Director Allison replied yes. He explained they were originally thinking of blue but they agreed to this instead.

Commissioner Osorio made a motion to approve the request by Ford Ave. Auto Sales of their building sign located at 8964 Ford Ave, with the conditions of the ARB; motion seconded by Commissioner Cooper and carried by all.

7. Approval/Disapproval of the request by Ameris Bank of their building and monument sign to be located at 10425 Ford Ave.

Director Allison explained the freestanding sign will be replaced with a monument sign and they are only lighting the logo letters in the monument sign.

Commissioner Fussell made a motion to approve the request by Ameris Bank of their building and monument sign to be located at 10425 Ford Ave.; motion seconded by Commissioner Osorio and carried by all.

New Business:

A discussion and vote on having each public hearing start at 7 pm beginning with the next meeting date of July 22, 2013.

It was discussed that the county conducts their meetings this way and it seems to go well.

Chairman Albritton explained that all public hearing applicants will be asked to arrive by 7pm and all public hearings will run right after the other.

Commissioner Fussell made a motion to approve having each public hearing start at 7 pm beginning with the next meeting date of July 22, 2013; motion seconded by Commissioner Osorio and carried by all.

Meeting was adjourned at 8:12pm.

Respectively submitted by,
Nancy Frye, Zoning Administrator
Amanda Styer, Zoning Clerk

UNOFFICIAL

**Architectural Review Board
Minutes for July 3, 2013, 3:30 PM**

MEMBERS PRESENT: Johnny Murphy, Mike Sasser, Cathy Gregory, Georgene Brazer, Courtney Ainsworth, Randy Dykes, Russ Carpenter, Scott Allison

MEETING TIME: 3:30 PM

SIGN REVIEWS:

1) Southeastern Bank

The request by Southeastern Bank for approval of their monument sign and their second building sign located on 2400 Highway 17. A motion to recommend **approval with conditions** was made by Mike Sasser and seconded by Cathy Gregory. The conditions were to use brick matching the building instead of stucco or stone for the bottom of the sign. The recommendation to approve with conditions was carried by all.

2) Atlantic Coastal Equipment

The request for approval of Atlantic Coastal Equipments (ACE) of allowing more than one sign on the building and allowing them to keep the four signs representing the companies they sell up on the front of their building which is located at 922 Longwood Drive. A motion to recommend **approval** was made by Mike Sasser and seconded by Cathy Gregory. The recommendation to approve was carried by all.

3) Omelette Café

The request for approval by Omelette Café' for their building sign located at 10060 Ford Ave., Fords Plaza. A motion to recommend **approval with conditions** was made by Georgene Brazer and seconded by Courtney Ainsworth. The conditions were that the applicant provides additional side and front elevations indicating the mounting hardware is not visible from public view. The recommendation to approve with conditions was carried by all.

4) Georgia Dermatology & Skin Center

The request for approval by Georgia Dermatology and Skin Center for their building sign located at 2701-1B Highway 17, Crossroads. A motion to recommend **approval** was made by Mike Sasser and seconded by Courtney Ainsworth. The recommendation to approve was carried by all.

5) Low Country Eye Care

The request for approval by Low Country Eye Care for their building and monument signs located at 1000 Gandy Dancer, Station Exchange. A motion to

UNOFFICIAL

recommend **approval** was made by Mike Sasser and seconded by Courtney Ainsworth. The recommendation to approve was carried by all.

6) Ford Avenue Auto Sales

The request for approval by Ford Avenue Auto Sales for their building sign located at 8964 Ford Ave. A motion to recommend **approval with conditions** was made by Georgene Brazer and seconded by Courtney Ainsworth. The conditions were that the words **FORD** and **AUTO SALES** would be in black lettering, the word **AVENUE** would be in white lettering with a black outline, and all words would be on a white background. The recommendation to approve with conditions was carried by all.

7) Ameris Bank

The request for approval by Ameris Bank for their building and monument sign to be located at 1045 Ford Ave. A motion to recommend **approval** was made by Courtney Ainsworth and seconded by Cathy Gregory. The recommendation to approve was carried by all.

The meeting adjourned at 5:15 pm.

UNOFFICIAL

Date 5/16/13
File # _____
Fee \$150.00

**City of Richmond Hill
Building and Zoning Department**

REQUEST FOR VARIANCE

Southeastern Bank OR _____
OWNER **AGENT**

makes application to request the following variance from Article VI,
Section 9 of the Richmond Hill Zoning Ordinance/Subdivision
Regulations: (Describe)

1. 4 ft. variance on height of sign
2. 40 sq. ft. variance on sign face area
3. 20 sq. ft. variance on principal freestanding sign structure
4. Variance on 2nd building sign - both signs will be no more than 150 sq. ft.
5. Variance for use of architecturally treated material (75 sq. ft. ea.)

Property Location/Address:

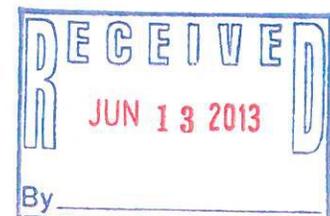
2004 Hwy 17, Richmond Hill, GA 31324

Map # 053 005 Parcel # 053 005 Zone: C-3

I understand that City Council may authorize a variance from the requirement of this ordinance where it can be shown that owing to special and unusual circumstances related to a specific lot, strict application of this ordinance would cause an undue or unnecessary hardship.

The following hardship would be created without a variance:

It would diminish the ability to improve existing signage. See attached photo of existing and proposed signage. Increased cost noted further on page 2.



Further, the following conditions exist which would allow this variance to be considered: See additional conditions on the bottom of this page.

1. Proposing to lower the height of existing sign by 8 ft.
2. Increased cost of sign improvements if we cannot use existing pylons.
Use of existing signage, which includes the old logo, would continue
3. to negatively impact our business due to poor visibility.

The property owners within 300 feet of the property will be notified.

I understand that pursuant to city regulations a public hearing shall be held in reference to this matter.

I further understand that if approved, this authorization for a variance shall be void after one year unless substantial construction has taken place.

Signature of Owner & Address

Alysa L. Beasley
COO
1010 North Way, P.O. Box 455

Darien, GA 31305

Telephone 912.437.4141

Signature of Agent & Address

Telephone _____

Public Hearing Date: _____ Time: _____

Planning Commission: Approved on _____ Denied on _____

City Council: Approved on _____ Denied on _____

4. 2nd building sign faces the only entrance to the bank and the access road to the shopping center. A traffic light is currently being installed at the intersection of Hwy 17 and the access road.
5. The sign base will be mounted on architecturally treated material. It will be covered with an artificial representation of stone that is visually undistinguishable from the natural material. The product has a life expectancy/warranty of 25 years.

SIGN PERMIT/APPLICATION

CITY OF RICHMOND HILL

Planning, Zoning and Building Department

P.O. Box 250 Richmond Hill, Ga. 31324

(912) 756-3735 or (912) 756-3641

FEE \$ _____

BUSINESS NAME: Southeastern Bank DATE: 7.3.13
ADDRESS: 2004 Hwy 17 Richmond Hill, GA 31324
PHONE: 912.459.2323 Email: holly.white@southeasternbank.com
BUILDING SQ. FT.: 3,878 TENANT SPACE SQ. FT.: N/A
BUSINESS OWNER: Southeastern Bank PHONE: 912.437.4141 ext. 206
PROPERTY OWNERS NAME (IF DIFFERENT THAN APPLICANT): _____
ADDRESS: P.O. Box 455, 1010 North Way Darien, GA 31305 PHONE: 912.437.4141
INSTALLER: Signs By Joey LICENSE # 00910-1

TYPE OF PERMIT:

- SINGLE RESIDENTIAL LOT (Max Height 4 ft., Max Size 12 Sq. Ft.) SKIP BELOW TO ADDITIONAL NOTES 1, 11 & 14
 NON RESIDENTIAL MULTI-FAMILY & OTHER RESIDENTIAL TYPES OCCUPYING A SINGLE PROPERTY IN COMMON
 SINGLE FAMILY SUBDIVISION

BUSINESS FRONTS ON HOW MANY DEDICATED NON RESIDENTIAL STREETS ONE TWO
TYPE OF SIGN(S): ILLUMINATED NON-ILLUMINATED

NEW BUILDINGS/DEVELOPMENTS ONLY

- MASTER SIGN PLAN: SEE SIGNAGE REGULATIONS SECTION 14(b)(2)&(3)
 GRAND OPENING: SEE SIGNAGE REGULATIONS SECTION 13(h)(2)&(3)

NEW AND EXISTING BUILDINGS/DEVELOPMENTS ONLY

PLANNED CENTER BUILDINGS LESS THAN 50,000 SQ.FT.

- PRINCIPAL FREESTANDING SIGN (Max Height 8 ft., Max Sign Face Area 40 Sq. Ft. Per Side, Max Sign Structure 100 Sq. Ft.)
 PRINCIPAL BUILDING SIGN (1 Sq. Ft. Per Liner Ft. Tenant Frontage, Max 60 Sq. Ft.)

PLANNED CENTER BUILDINGS 50,000 SQ.FT. OR MORE

- PRINCIPAL FREESTANDING SIGN (Max Height 15 ft., Max Sign Face Area 60 Sq. Ft. Per Side, Max Sign Structure 250 Sq. Ft.)
 PRINCIPAL BUILDING SIGN, PRIMARY TENANT/OCCUPANT (1 Sq. Ft. Per Liner Ft. Tenant Frontage, Max 160 Sq. Ft.)
 PRINCIPAL BUILDING SIGN, NON PRIMARY TENANT/OCCUPANT (1 Sq. Ft. Per Liner Ft. Tenant Frontage, Max 60 Sq. Ft.)

SINGLE OCCUPANT BUILDINGS LESS THAN 50,000 SQ.FT.

- PRINCIPAL FREESTANDING SIGN (Max Height 8 ft., Max Sign Face Area 40 Sq. Ft. Per Side, Max Sign Structure 100 Sq. Ft.)
 PRINCIPAL BUILDING SIGN (One Frontage: 1 Sign, Max 75 Sq. Ft., Two Frontages: 2 Signs, Max 150 Total Sq. Ft.)

SINGLE OCCUPANT BUILDINGS 50,000 SQ.FT. OR MORE

- PRINCIPAL FREESTANDING SIGN (Max Height 15 ft., Max Sign Face Area 60 Sq. Ft. Per Side, Max Sign Structure 250 Sq. Ft.)
 PRINCIPAL BUILDING SIGN (One Frontage: 1 Sign, Max 160 Sq. Ft., Two Frontages: 2 Signs, Max 300 Total Sq. Ft.)

ALL

- MISCELLANEOUS BUILDING SIGN/ SIDEWALK PEDESTRIAN SIGN/GAS STATION SIGNS/REAR ENTRANCE SIGNS
(See Permit Application Packet For Details)

PROJECT ENTRANCE SIGN

- SINGLE SIDED (2 Allowed Per Entrance, Max Height 6 ft., Max Sign Face Area 30 Sq. Ft.)
 DOUBLE SIDED (1 Allowed Per Entrance, Max Height 6 ft., Max Sign Face Area 30 Sq. Ft. Per Side)

PRE-PERMANENT SIGN (Allowed Until Permanent Sign Is Installed Or 60 Days Whichever Is Less)

- BUILDING LESS THAN 50,000 Sq. Ft. (1 Allowed, Max Height 8 ft., Max Size 32 Sq. Ft.) SEE SIGNAGE REG SECTION 13(j)
 BUILDING 50,000 Sq. Ft. OR LARGER (1 Allowed, Max Height 10 ft., Max Size 64 Sq. Ft.) SEE SIGNAGE REG SECTION 13(j)

ADDITIONAL NOTES:

- ALL SIGNS REQUIRE MINIMUM 10 FT. SETBACK FROM RIGHTS-OF-WAY. hw Initial
- NON RESIDENTIAL ALLOWABLE SIGNS: MONUMENT AND HYBRID MONUMENT ONLY. hw Initial
- MULTI-FAMILY & OTHER RESIDENTIAL OCCUPYING A SINGLE PROPERTY IN COMMON ALLOWABLE SIGNS: PROJECT ENTRANCE SIGNS ONLY. N/A Initial
- LANDSCAPING REQUIRED. SEE SIGNAGE REGULATIONS SECTION 11, RESIDENTIAL EXEMPT. hw Initial
- CERTAIN COLOR RESTRICTIONS APPLY. SEE COLOR CHART AVAILABLE FROM ZONING ADMINISTRATOR. hw Initial
- SIGN STRUCTURE ALLOWABLE MATERIALS: NATURAL TO THE MATERIAL SUCH AS STONE, BRICK, STUCCO, ETC. hw Initial
- SIGN FACE BACKGROUND ALLOWABLE MATERIALS: STONE, NATURAL WOOD, OLD WOOD, TILE, BRICK, ETC. hw Initial
- MISCELLANEOUS FREESTANDING SIGNS ARE EXEMPT FROM PERMITTING. SEE SIGNAGE REGULATIONS SECTION 12. N/A Initial
- ONLY MANUALLY ACTIVATED CHANGEABLE COPY SIGNS ALLOWED AND ONLY FOR NON RESIDENTIAL USE. SEE SIGNAGE REGULATIONS SECTION 12(g). N/A Initial
- ADDRESS NUMERALS MINIMUM 6 INCHES IN HEIGHT REQUIRED ON ALL FREESTANDING SIGNS. hw Initial
- SITE PLAN REQUIRED SHOWING PROPOSED SIGN LOCATION AND DISTANCES TO PROPERTY LINES. hw Initial
- SIGN STRUCTURE AND FOUNDATION PLAN MUST DEMONSTRATE SIGN MEETS 120 MPH WINDZONE REQUIREMENTS AND BE STAMPED AND SIGNED BY ENGINEER FOR SIGNS OVER 35 Sq. Ft. hw Initial
- This permit must be renewed if work or construction authorized is not commenced within six (6) months or if construction is suspended or abandoned for a period of one (1) year at any time after work is commenced. hw Initial

OWNER/APPLICANT SIGNATURE: Holly C. White DATE: 7.3.13

APPROVED BY: _____ DATE: _____

COMMENTS: _____



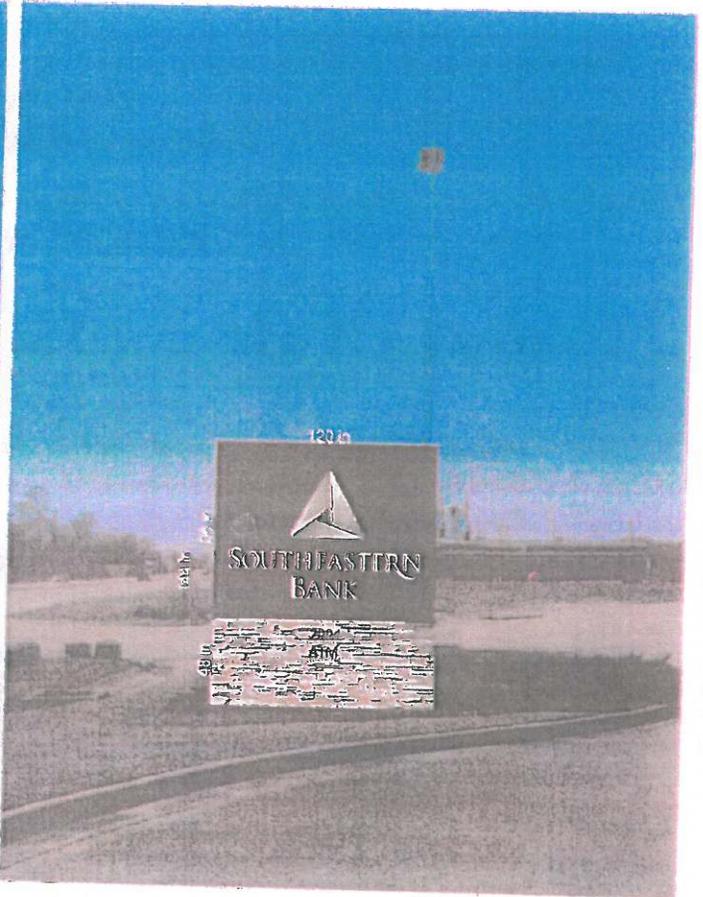
24 ft

19 ft

20 in
SOUTHEASTERN BANK

24 in





Sign Structure Material: Aluminum and Steel
 Sign Face Material: Molded Lexan
 Stone: Synthetic high density foam

Approved by: _____ Date Approved: _____



OFFICE: (912) 287-0924
 TOLL FREE: 888-285-5853
 FAX: (912) 285-7311
 E-MAIL: kara@signsbyjoey.com

Date: 7-16-11
 Revised: _____
 CUSTOMER: J & B Blueberry Farms
 LOCATION: Waycross, GA

THIS DESIGN IS THE PROPERTY OF
 SIGNS BY JOEY, INC. UNAUTHORIZED
 USE IN WHOLE OR PART IS STRICTLY
 PROHIBITED. VIOLATORS WILL BE
 PROSECUTED TO THE FULLEST
 EXTENT OF THE LAW.
 DESIGNED BY: Kara Corley

Date 6-3-2013
File # _____
Fee _____

City of Richmond Hill
Building and Zoning Department

REQUEST FOR VARIANCE

Ryan W. Yeckley OR Jana Yeckley
OWNER AGENT

makes application to request the following variance from Article _____,
Section _____ of the Richmond Hill Zoning Ordinance/Subdivision
Regulations: (Describe)

New sign ordinance

Property Location/Address:
922 Longwood Drive

Map # 046 Parcel # 00116 Zone: C-4

I understand that City Council may authorize a variance from the requirement of this ordinance where it can be shown that owing to special and unusual circumstances related to a specific lot, strict application of this ordinance would cause an undue or unnecessary hardship.

The following hardship would be created without a variance:

We are a dealership for eight different manufacturers that require us to post their signs. The signs we need to leave up on front of our building are the:



New Holland,
Mahindra,
& Takeuchi signs.

Further, the following conditions exist which would allow this variance to be considered:

1. _____ (See Attached) _____
2. _____
3. _____

The property owners within 300 feet of the property will be notified.

I understand that pursuant to city regulations a public hearing shall be held in reference to this matter.

I further understand that if approved, this authorization for a variance shall be void after one year unless substantial construction has taken place.

Signature of Owner & Address

Telephone _____

Signature of Agent & Address

Mrs. Dana Yeckley
922 Longwood Drive
Richmond Hill, GA 31324
Bus. Address

Telephone 912-507-3129

Public Hearing Date: _____ Time: _____

Planning Commission: Approved on _____ Denied on _____

City Council: Approved on _____ Denied on _____



Will be removed

Mahindra
TRACTORS

takeuchi

NEW HOLLAND

NEW HOLLAND
TRACTORS

07/01/2013 16:03

 **Mahindra**
TRACTORS

TAKEUCHI

 **NEW HOLLAND**
ATLANTIC
COASTAL
EQUIPMENT

*10 11 22
EQUIPMENT*
 **BOOSAN**

 **NEW HOLLAND**
AGRICULTURE

07/01/2013 16:03

CITY OF RICHMOND HILL
APPLICATION FOR SUBDIVISION/PLANS REVIEW

Zoning Administrator: (912) 756-3735 Zoning Clerk: (912) 756-3641
nfrye@richmondhill-ga.gov or astyer@richmondhill-ga.gov

APPLICANT Wolverton & Associates, Inc. on behalf of The Heritage Bank PHONE (912) 721-6996
Full Name Day Time

CONTACT PERSON: Evan Bennett - Wolverton & Associates PHONE (912) 721-6996
Full Name Day Time

MAILING ADDRESS 7 East Congress Street, Suite 306, Savannah, GA 31401

TAX MAP _____ PARCEL 0531 050 01 ACRES/SQ.FT. 0.30 / 13,068
(overall parcel) (proposed) ZONING C-2

PROJECT NAME Low Country Eyecare

PROJECT LOCATION/ADDRESS Station Xchange on S.R. 144 / Ford Ave.

PLEASE CHECK ALL APPLICABLE REQUESTS:

- Site Plan & Building Elevations \$100
- Tree Plan Review \$150
- Master Plan Review \$100 + \$10 per acre
- Sketch Plan Review \$100
- Minor Subdivision \$150
- Preliminary Plat Major Subdivision \$150 + \$10 per lot
- Final Plat Major Subdivision \$150 + \$10 per lot
- Commercial Infrastructure Inspection \$500 + \$100 per acre (Due before final plat and/or building permit will be issued)
- Residential Infrastructure Inspection \$250 + \$10 per lot (Due before final plat will be issued)
- Commercial Plan Review \$500 + \$75 per acre *(Not applicable for Level II PD)
- Residential Plan Review \$200 + \$10 per lot *(Not applicable for Level II PD)

* Applicant is required to reimburse city for designated engineers review fee before final plat will be issued for Level II PD

Are there any wetlands on the parcel? Yes No

FEMA Map Information: Flood Zone: A Base Flood Elevation (BFE): UNDEFINED Datum 1988 1929

Community number: 13029C Panel number: 0283 C

PLANNING COMMISSION:

Agenda Date: _____ Recommended Approval: Yes No Tabled

Comments: _____

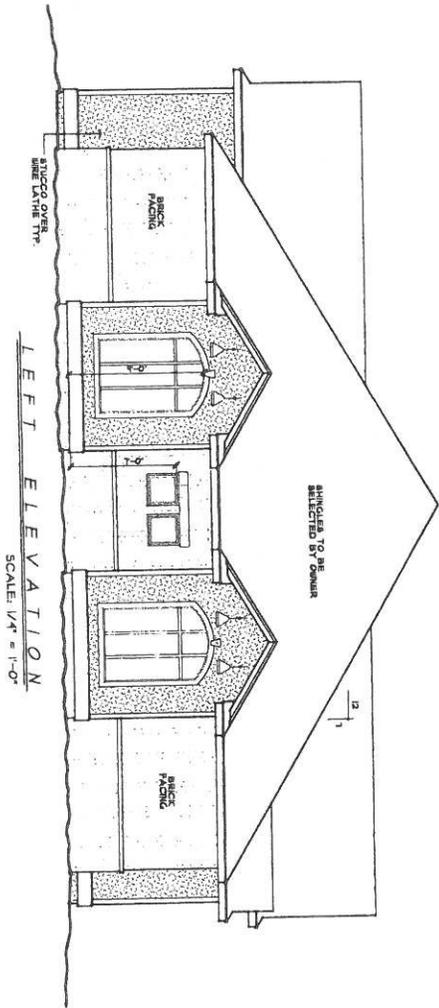
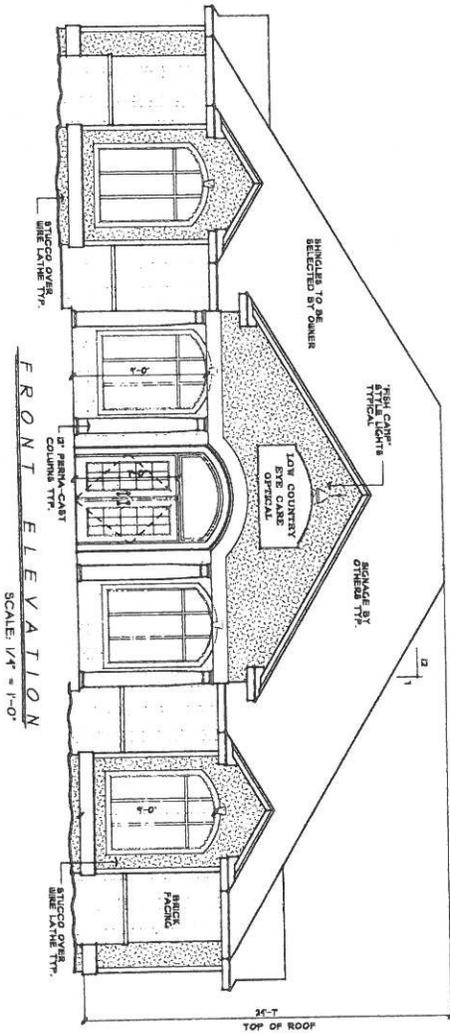
CITY COUNCIL:

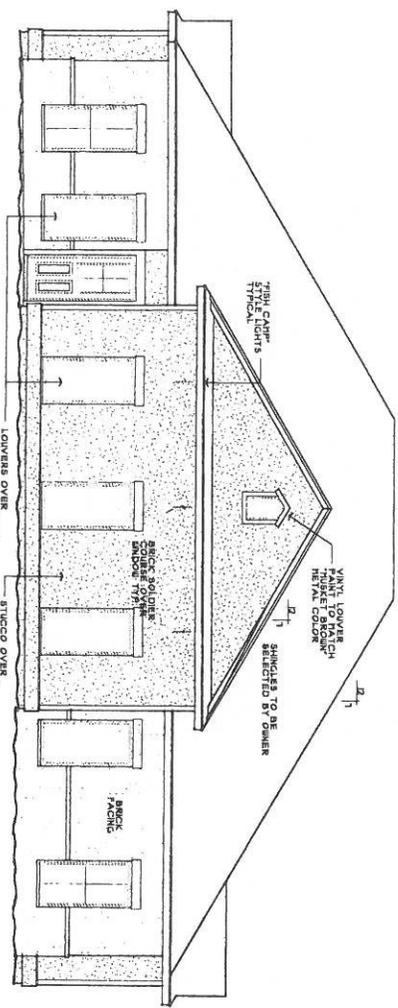
Agenda Date: _____ Approved: Yes No Tabled

Comments: _____

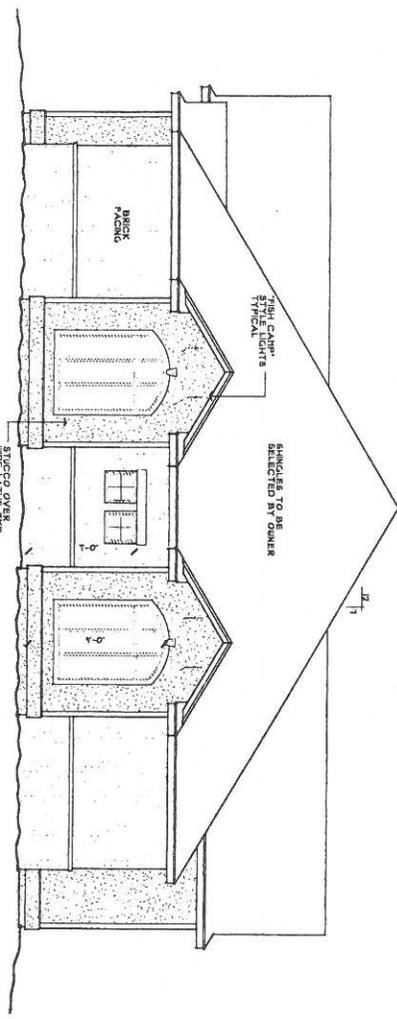
*****ALL APPLICATIONS MUST BE TURNED IN TWO (2) WEEKS PRIOR TO THE NEXT PLANNING & ZONING MEETING.*****
AN APPLICATION WILL NOT BE CONSIDERED COMPLETE UNTIL ALL REQUIRED DOCUMENTS AND FEES ARE RECEIVED BY
THE PLANNING & ZONING DEPT.







REAR ELEVATION
 HALF 1/4 SIDE
 SCALE: 1/4" = 1'-0"



RIGHT ELEVATION
 SCALE: 1/4" = 1'-0"

Richmond Hill, Georgia



WGS_1984_Web_Mercator_Auxiliary_Sphere
THIS MAP IS NOT TO BE USED FOR NAVIGATION

1: 2,847



- Legend**
- Parcels
 - Railroad Centerline
 - Road Centerline
 - <all other values>
 - PRIMARY
 - SECONDARY
 - TERTIARY
 - Unpaved trails

Notes

Proposed location for Low County
Eyecare at Station Exchange

**CITY OF RICHMOND HILL
APPLICATION FOR SUBDIVISION/PLANS REVIEW**

Office: (912) 756-3345 Fax: (912) 756-2031

**FIVE (5) COPIES OF PLAT OF PROPERTY MUST BE ATTACHED WITH REQUEST AND
ALSO INCLUDE ONE (1) 11" X 17" & ONE (1) 8" X 11" COPY**

Email an electronic copy to nfrye@richmondhill-ga.gov and astyer@richmondhill-ga.gov

APPLICANT Dixav Patel (Quality Inn) PHONE 678-768-6562
Full Name Day Time

CONTACT PERSON: Dixav Patel PHONE 678-768-6562
Full Name Day Time

MAILING ADDRESS 4300 US HWY 17 Richmond Hill, GA - 31324

TAX MAP _____ PARCEL _____ ACRES/SQ. FT. _____ ZONING _____

PROJECT NAME Quality Inn PROJECT LOCATION/ADDRESS _____

PLEASE CHECK ALL APPLICABLE REQUESTS:

- Site Plan and/or Building Elevations \$100 *- Adding Acquiring*
- Tree Plan Review \$150
- Master Plan Review \$100 + \$10 per acre
- Sketch Plan Review \$100
- Minor Subdivision \$150
- Preliminary Plat Major Subdivision \$150 + \$10 per lot
- Final Plat Major Subdivision \$150 + \$10 per lot
- Commercial Infrastructure Inspection \$500 + \$100 per acre (Due before final plat and/or building permit will be issued)
- Residential Infrastructure Inspection \$250 + \$10 per lot (Due before final plat will be issued)
- Commercial Plan Review \$500 + \$75 per acre *(Not applicable for Level II PD)
- Residential Plan Review \$200 + \$10 per lot *(Not applicable for Level II PD)

* Applicant is required to reimburse city for designated engineers review fee before final plat will be issued for Level II PD

Are there any wetlands on the parcel? Yes No

FEMA Map Information: Flood Zone: _____ Base Flood Elevation (BFE): _____ Datum 1988 1929
Community number: _____ Panel number: _____

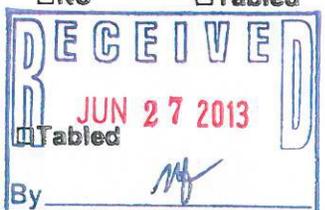
PLANNING COMMISSION:

Agenda Date: July 8, 2013 Recommended Approval: Yes No Tabled

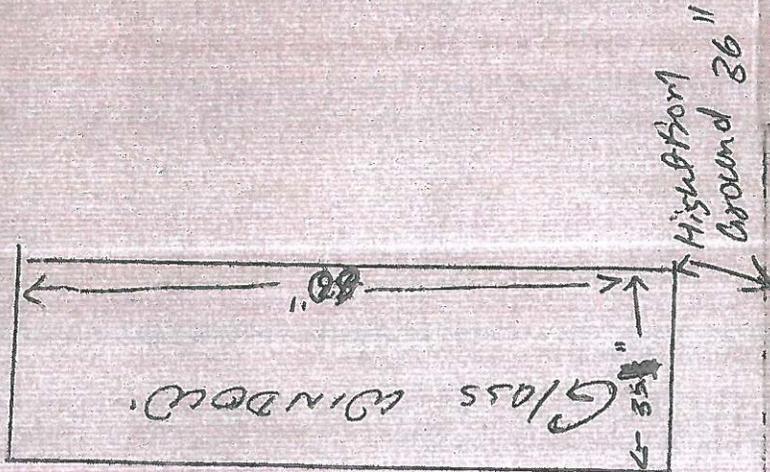
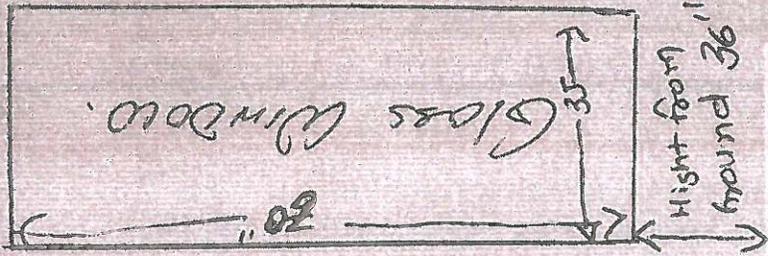
CITY COUNCIL:

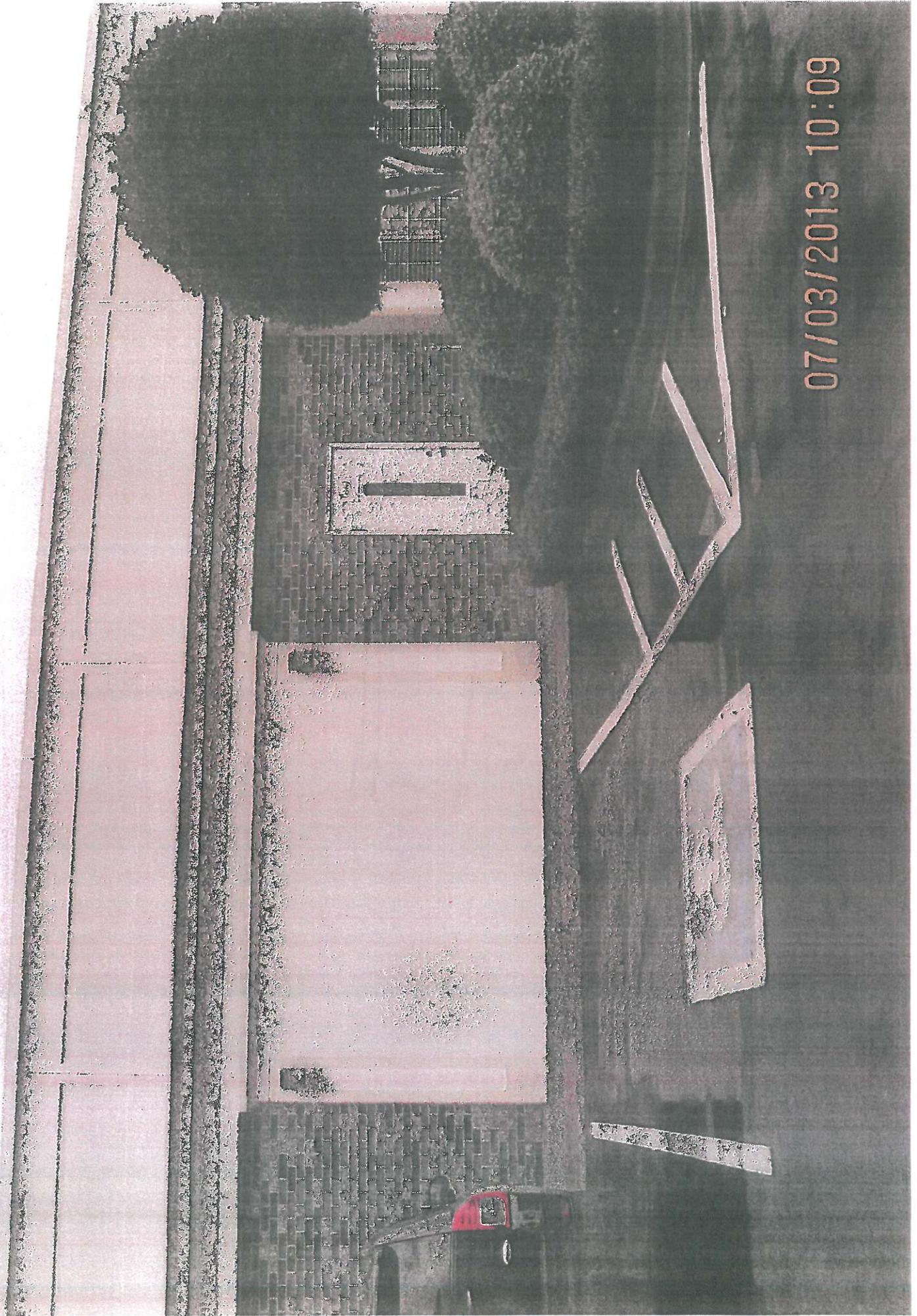
Agenda Date: _____ Approved: Yes No

Comments: _____

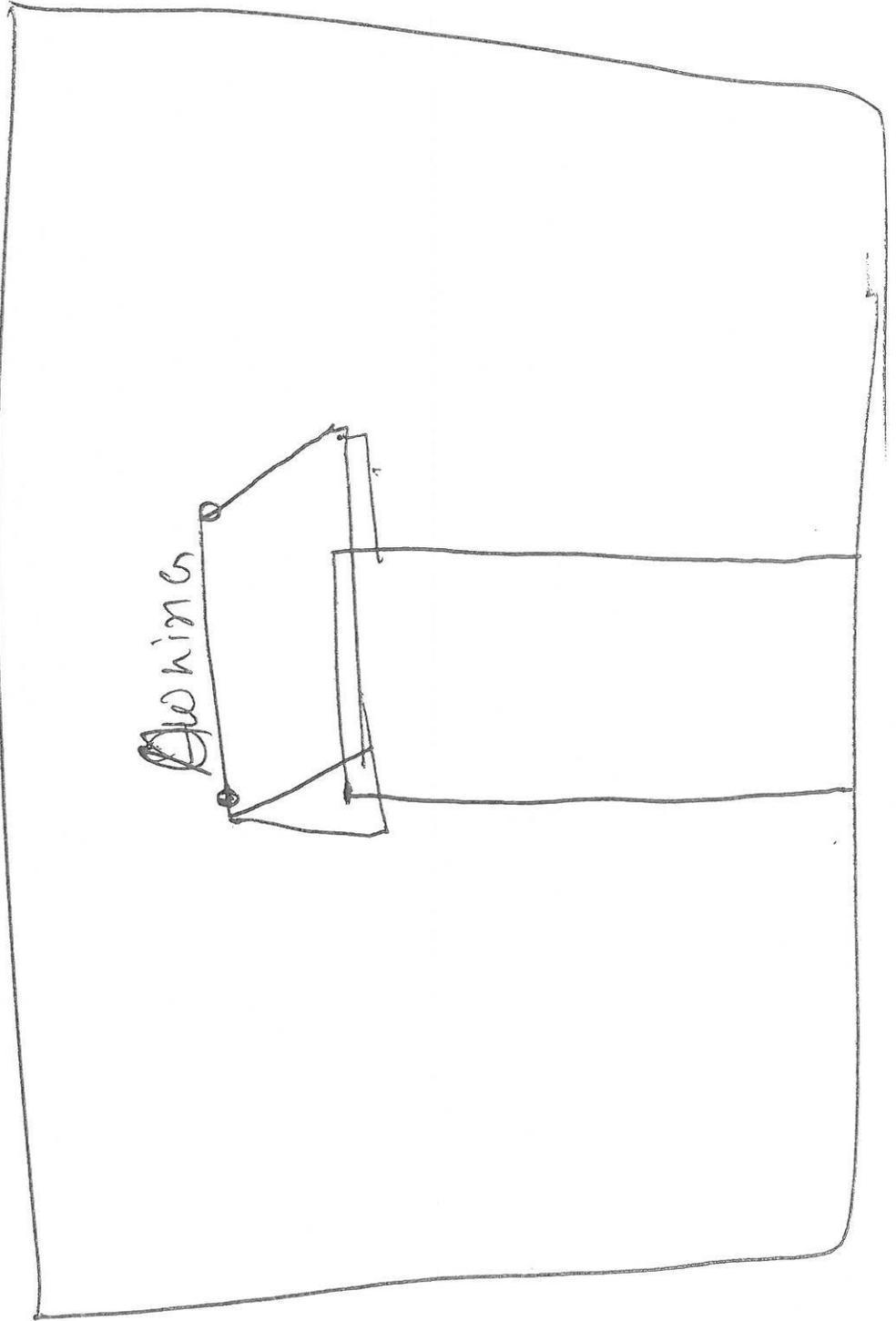


***** ALL APPLICATIONS MUST BE TURNED IN TWO (2) WEEKS PRIOR TO THE NEXT PLANNING & ZONING MEETING. *****
AN APPLICATION WILL NOT BE CONSIDERED COMPLETE UNTIL ALL REQUIRED DOCUMENTS AND FEES ARE RECEIVED BY
THE PLANNING & ZONING DEPT.

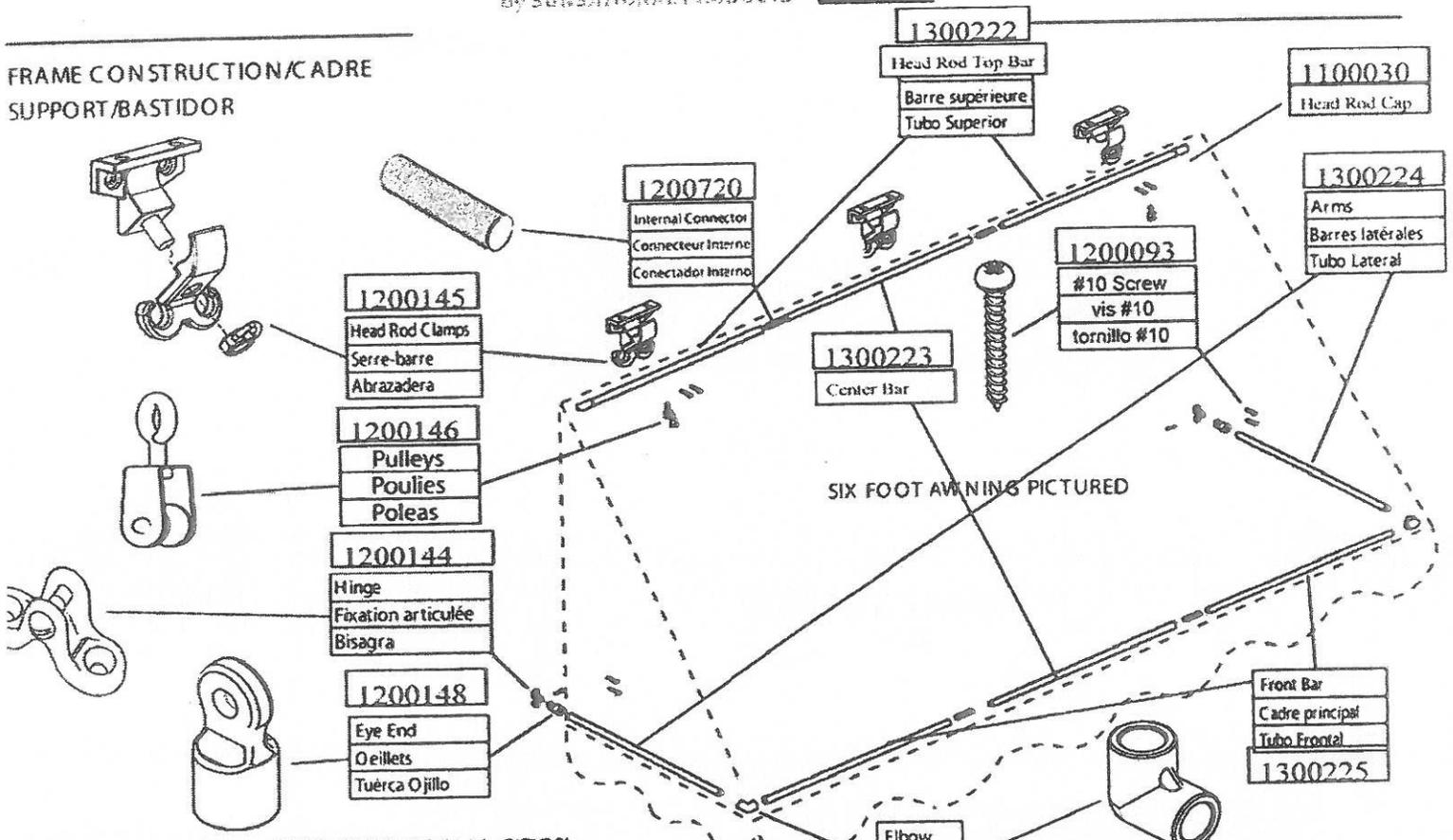




07/03/2013 10:09



FRAME CONSTRUCTION / CADRE SUPPORT / BASTIDOR



AWNING ASSEMBLY INSTRUCTIONS (ALL SIZES) DIRECTIVES D'ASSEMBLAGE DE L'AUVENT INSTRUCCIONES DE ENSAMBLE DEL TOLDO

NOTE: MAKE SURE THAT THE AWNING YOU PURCHASED EXCEEDS THE WINDOW WIDTH. FOR AWNING ABOVE DOORWAY, ALLOW FOR CLEARANCE TO OPEN DOOR. For concrete or brick installation use #10-12 plugs (not included).

REMARQUE : S'ASSURER QUE L'AUVENT EST PLUS LARGE QUE LA FENÊTRE. PREVOIR UN DÉGAGEMENT POUR LES AUVENTS INSTALLÉS AU-DESSUS DE PORTES. Lors d'installation dans le béton ou la brique, utiliser des tampons (non inclus)

NOTA: Asegúrese que el Toldo que usted compra exceda el ancho de su ventana. En paredes de concreto o ladrillo usar tarugo #10-12 (no incluidos)

- 1 Identify all parts from Parts list, Chart and Picture above. Install the head rod clamps, spacing evenly starting 6" from each end of window.
Installent les brides principales de tige, espaçant commencer également 6" de chaque extrémité de fenêtre.
Instala las abrazaderas principales de la barra, espaciando uniformemente comenzar el 6" de cada extremo de la ventana.

- 1a For optional pulley installation: Install one pulley on the left head rod clamp hook. Install two pulleys on the right head rod clamp (one each hook) (Install the two pulleys on the side you want the pull cord)

Installer 1 poulie sur le crochet du serre-barre gauche.
Installer 2 poulies sur le serre-barre droit (1 par crochet).

Instale una polea en el gancho de la abrazadera izquierda.
Instale dos poleas en la abrazadera derecha, (una en cada gancho).

- 2 Assemble the Head Rod (top) and the Front Bar using the Internal Connector. Add the elbows to the ends of the Front Bar. (Tighten pipes securely)

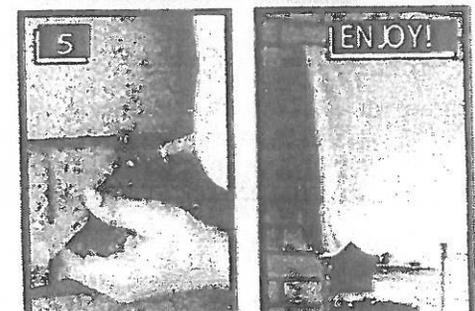
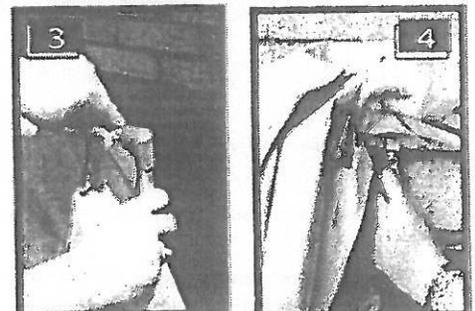
Assembler la barre supérieure et le cadre principal en utilisant les manchons (bien serrer les manchons). Ajouter les coudes aux extrémités du cadre principal

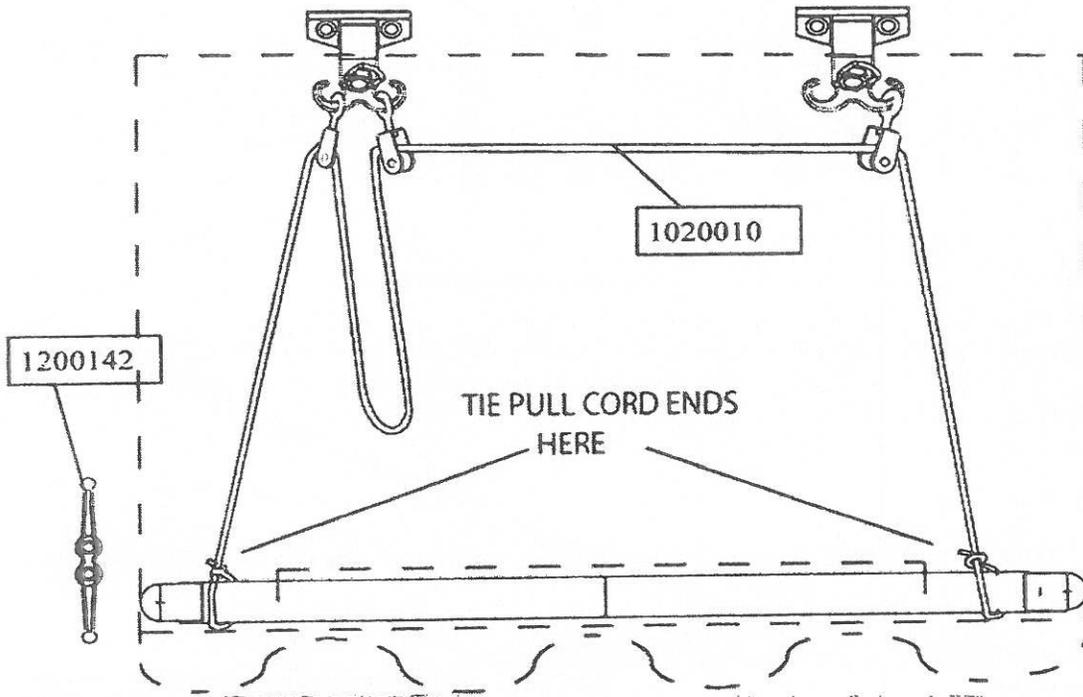
Ensamble los tubos superior y frontal usando los acopladores (apriete los acopladores). Agregue los codos en cada extremo del tubo frontal.

- 3 Slide both the Head Rod (top) and the Front Bar into the awning sleeves.

Glissez la tige principale (dessus) et la barre avant dans les sleeves de tente.

Desliza la barra principal (frente) y la barra delantera dentro de los sleeves del toldo.





EASY AS
SIMPLE COMME
1-2-3

- 4** Attach the Head Rod into the Head Rod Clamps and tighten the wing nuts. Slide the arms into the side sleeves and thread into the elbows.
 Attachez le Rod principal dans les brides principales de Rod et serrez les écrous-papillons glissez les bras dans les douilles et le fil latéraux dans les coudes.
 Una el Rod principal en las abrazaderas principales de Rod y apriete las tuercas de ala. resbale los brazos dentro de las mangas y del hilo de rosca laterales dentro de los codos.

- 5** Straighten the Front Bar, making sure the awning is level and screw both hinges into the wall.
 Redressez la barre avant, s'assurer la tente est de niveau et visse les deux charnières dans le mur.
 Enderece la barra delantera, el cerciorarse de el toldo es llano y atornilla ambas bisagras en la pared.

- 5a** Install tie down cleat on the right hand side 4-6" below the awning.
 Installez la cravate assujettissent vers le bas du côté droit 4-6 "au-dessous de la tente.
 Instale el lazo abajo enlistonan en la cara derecha 4-6 "debajo del toldo.

- 5b** Tie one end of awning cord to left front bar of awning thread through left side pulley, then over closest right side pulley and down to cleat and back up to open right pulley, then tie end to right front bar, draw all slack in cord towards cleat and tie off (substitute left for right to reverse side you wish to operate from).

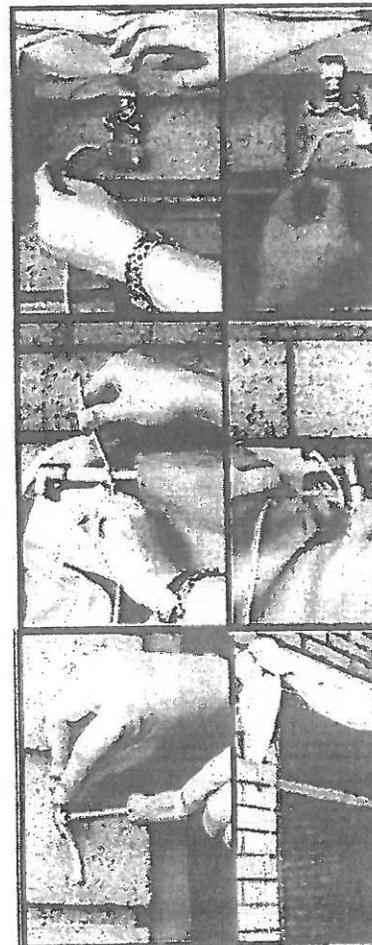
Attachez une extrémité de corde de tente à la barre avant gauche de la tente, fil par la poulie de côté gauche, puis poulie de bon côté d'excédent la plus étroite et vers le bas au serre-câble et au support pour ouvrir la poulie droite, alors attachent l'extrémité à la barre avant droite, dessinent tous lâches en corde vers le serre-câble et les attachent au loin (le produit de remplacement est parti pour la droite au verso que vous souhaitez actionner à partir).

Ate un extremo de cuerda del toldo al palo izquierdo delantero del toldo, hilo de rosca a través de la polea del lado izquierdo, después la polea más cercana del derecho del excedente y abajo a la grapa y al respaldo para abrir la polea derecha, después ata el extremo a la barra delantera derecha, dibuja todos flojos en cuerda hacia la grapa y los ata apagado (substituto dejado para la derecha al dorso que usted desea funcionar desde).

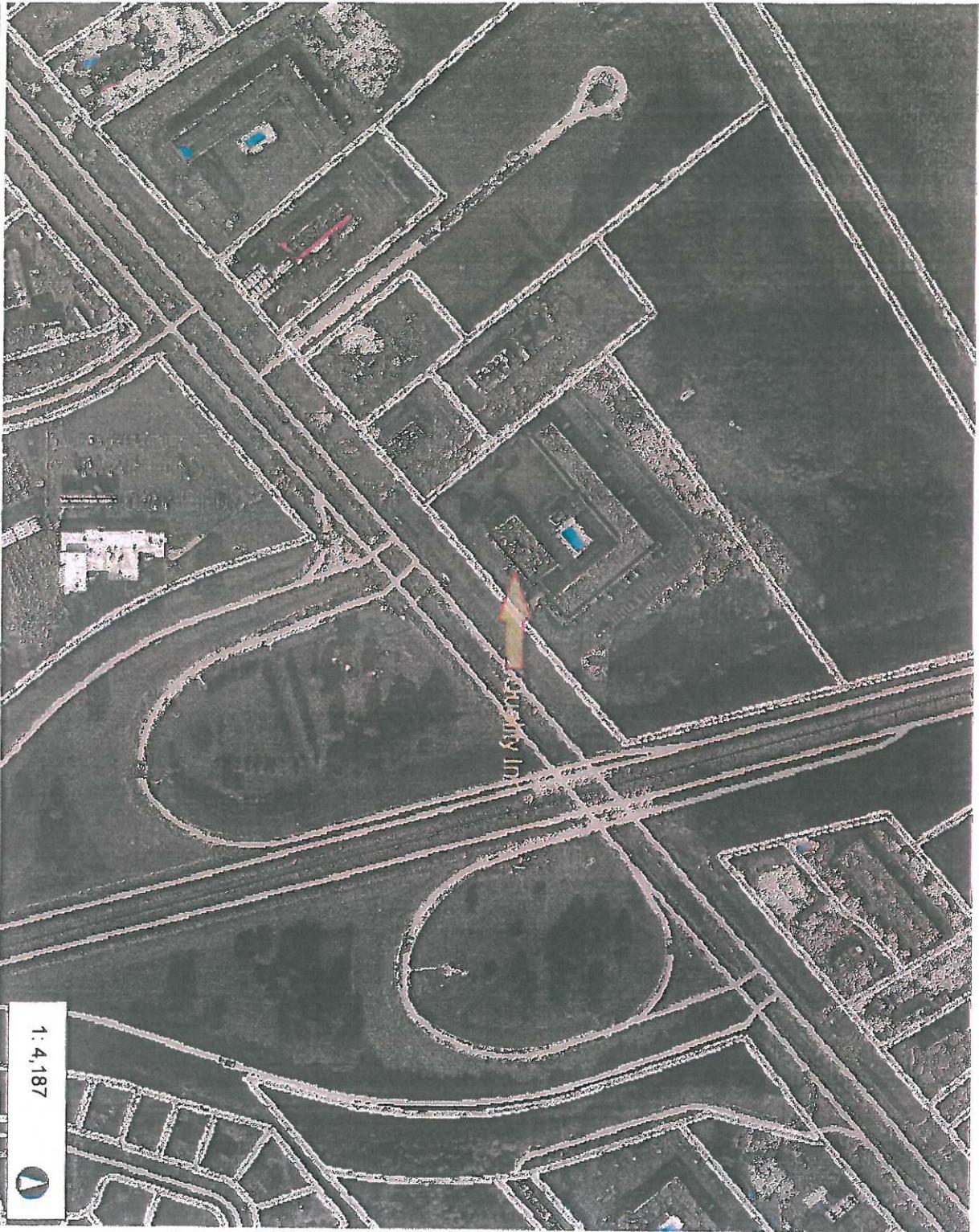
- 6** CONGRATULATIONS! Please read the product care section to maximize the appearance and life of your awning.

FÉLICITATIONS! Veuillez lire la section de soin de produit pour maximiser l'aspect et la vie de votre tente.

¡Felicitaciones! Lea por favor la sección del cuidado del producto para maximizar el aspecto y la vida de su toldo.



Richmond Hill, Georgia



1 : 4,187



0.1
0
0.07
0.1 Miles
MGS_1984_Web_Mercator_Auxiliary_Sphere
THIS MAP IS NOT TO BE USED FOR NAVIGATION



- Legend**
- Parcels
 - Railroad Centerline
 - Road Centerline
 - <all other values>
 - PRIMARY
 - SECONDARY
 - TERTIARY
 - Unpaved trails

Notes

Proposed changes to exterior elevations for Quality Inn to add windows to a stucco wall and a canopy over an existing door that leads to the bar area.



SIGN PERMIT/APPLICATION

CITY OF RICHMOND HILL
Planning, Zoning and Building Department
P.O. Box 250 Richmond Hill, Ga. 31324
(912) 756-3735 or (912) 756-3641

FEE \$ _____

By 6531028

BUSINESS NAME: Amelitic Cafe DATE: 6/26/13
ADDRESS: 10000 Ford Ave
PHONE: 770-305-1111 Email: _____
BUILDING SQ. FT.: _____ TENANT SPACE SQ. FT.: 3500
BUSINESS OWNER: John Tran PHONE: _____
PROPERTY OWNERS NAME (IF DIFFERENT THAN APPLICANT): 1117 G Plaza LLC
ADDRESS: _____ PHONE: _____
INSTALLER: AAA Signs Inc. LICENSE # LC 19990001130
(Augusta) 912-507-8419

TYPE OF PERMIT:
 SINGLE RESIDENTIAL LOT (Max Height 4 ft., Max Size 12 Sq. Ft.) SKIP BELOW TO ADDITIONAL NOTES 1, 11 & 14
 NON RESIDENTIAL MULTI-FAMILY & OTHER RESIDENTIAL TYPES OCCUPYING A SINGLE PROPERTY IN COMMON
 SINGLE FAMILY SUBDIVISION

BUSINESS FRONTS ON HOW MANY DEDICATED NON RESIDENTIAL STREETS ONE TWO
TYPE OF SIGN(S): ILLUMINATED NON-ILLUMINATED

NEW BUILDINGS/DEVELOPMENTS ONLY
 MASTER SIGN PLAN: SEE SIGNAGE REGULATIONS SECTION 14(b)(2)&(3)
GRAND OPENING: SEE SIGNAGE REGULATIONS SECTION 14(h)(2)&(3)

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PLANNED CENTER BUILDINGS LESS THAN 50,000 SQ. FT.
PRINCIPAL FREESTANDING SIGN (Max Height 8 ft., Max Sign Face Area 40 Sq. Ft. Per Side, Max Sign Structure 100 Sq. Ft.)
PRINCIPAL BUILDING SIGN (1 Sq. Ft. Per Liner Ft. Tenant Frontage, Max 60 Sq. Ft.)

PLANNED CENTER BUILDINGS 50,000 SQ. FT. OR MORE
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PRINCIPAL BUILDING SIGN, NON-PRIMARY TENANT-OCCUPANT (1 Sq. Ft. Per Liner Ft. Tenant Frontage, Max 60 Sq. Ft.)

1050 sq ft Total

SINGLE OCCUPANT BUILDINGS LESS THAN 50,000 SQ. FT.
PRINCIPAL FREESTANDING SIGN (Max Height 8 ft., Max Sign Face Area 40 Sq. Ft. Per Side, Max Sign Structure 100 Sq. Ft.)
PRINCIPAL BUILDING SIGN (One Frontage: 1 Sign, Max 75 Sq. Ft., Two Frontages: 2 Signs, Max 150 Total Sq. Ft.)

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(See Permit Application Packet For Details)

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DOUBLE SIDED (1 Allowed Per Entrance, Max Height 6 ft., Max Sign Face Area 30 Sq. Ft. Per Side)

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BUILDING LESS THAN 50,000 Sq. Ft. (1 Allowed, Max Height 8 ft., Max Size 32 Sq. Ft.) SEE SIGNAGE REG SECTION 13(j)
BUILDING 50,000 Sq. Ft. OR LARGER (1 Allowed, Max Height 10 ft., Max Size 64 Sq. Ft.) SEE SIGNAGE REG SECTION 13(g)

- ADDITIONAL NOTES:
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 3. MULTI-FAMILY & OTHER RESIDENTIAL OCCUPYING A SINGLE PROPERTY IN COMMON ALLOWABLE SIGNS: PROJECT ENTRANCE SIGNS ONLY. bd Initial
 4. LANDSCAPING REQUIRED. SEE SIGNAGE REGULATIONS SECTION 11, RESIDENTIAL EXEMPT. bd Initial
 5. CERTAIN COLOR RESTRICTIONS APPLY. SEE COLOR CHART AVAILABLE FROM ZONING ADMINISTRATOR. bd Initial
 6. SIGN STRUCTURE ALLOWABLE MATERIALS: NATURAL TO THE MATERIAL SUCH AS STONE, BRICK, STUCCO, ETC. bd Initial
 7. SIGN FACE BACKGROUND ALLOWABLE MATERIALS: STONE, NATURAL WOOD, OLD WOOD, TILE, BRICK, ETC. bd Initial
 8. MISCELLANEOUS FREESTANDING SIGNS ARE EXEMPT FROM PERMITTING. SEE SIGNAGE REGULATIONS SECTION 12. bd Initial
 9. ONLY MANUALLY ACTIVATED CHANGEABLE COPY SIGNS ALLOWED AND ONLY FOR NON RESIDENTIAL USE. SEE SIGNAGE REGULATIONS SECTION 12(g). bd Initial
 10. ADDRESS NUMERALS MINIMUM 6 INCHES IN HEIGHT REQUIRED ON ALL FREESTANDING SIGNS. bd Initial
 11. SITE PLAN REQUIRED SHOWING PROPOSED SIGN LOCATION AND DISTANCES TO PROPERTY LINES. bd Initial
 12. SIGN STRUCTURE AND FOUNDATION PLAN MUST DEMONSTRATE SIGN MEETS 120 MPH WINDZONE REQUIREMENTS AND BE STAMPED AND SIGNED BY ENGINEER FOR SIGNS OVER 35 Sq. Ft. bd Initial
 14. This permit must be renewed if work or construction authorized is not commenced within six (6) months or if construction is suspended or abandoned for a period of one (1) year at any time after work is commenced. bd Initial

see letter attached

OWNER/APPLICANT SIGNATURE: Brian M. Fitzgerald DATE: 6/26/13

APPROVED BY: _____ DATE: _____

COMMENTS: _____

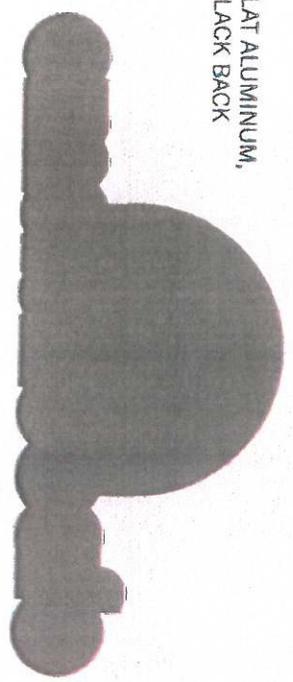
OMELETTE CAFE

PROPOSED

PROPOSED NEW WALL SIGN



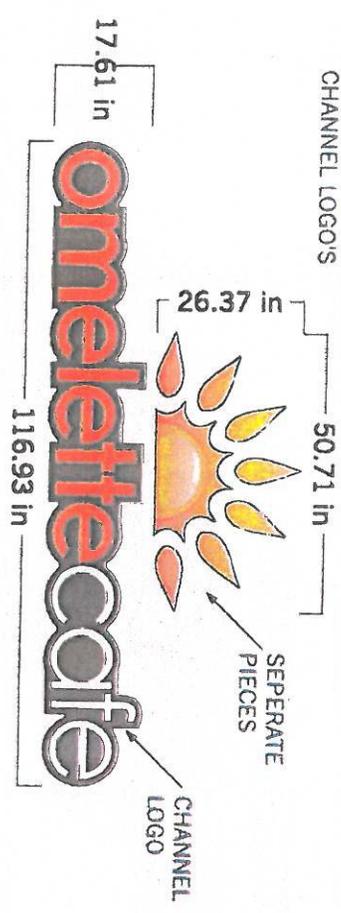
FLAT ALUMINUM,
BLACK BACK



GENERAL NOTES:

MANUFACTURE AND INSTALL (1) NEW SINGLE-FACE, INTERNALLY ILLUMINATED CHANNEL LOGO SIGN. SUN AND OMELETTE CAFE ARE SEPERATE INDIVIDUAL LOGOS AS SHOWN. THEY ARE ATTACHED TO FLAT BLACK, ALUMINUM BACK.

CHANNEL LOGO'S



EXAMPLE OF EXISTING LOGO SIGN



AAA SIGN CO. INC.
Your Imaging Specialists

CUSTOMER		SALES REP	
OMELETTE CAFE		Jill Sapp	
10060 FORD AVENUE RICHMOND HILL, GA		E-Mail: jills@aaasignco.com	
		Office: 912-964-7058	
DATE		APPROVED BY (SIGNATURE)	
5.20.2013		6165	
		APPROVED BY (PRINT NAME)	

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Placement

MINE

Coming Soon

omelene cafe

REPUBLIC
WASTE
SERVICES
1172-564-2211



SIGN PERMIT/APPLICATION

CITY OF RICHMOND HILL

Planning, Zoning and Building Department

P.O. Box 250 Richmond Hill, Ga. 31324

(912) 756-3735 or (912) 756-3641



FEE \$ _____

BUSINESS NAME: Georgia Dermatology : Skin Cancer Center DATE: 6/25/13
ADDRESS: 2701 Hwy 17 Crossroads 1B
PHONE: 912-727-7546 Email: _____
BUILDING SQ. FT.: 2914 TENANT SPACE SQ. FT.: _____
BUSINESS OWNER: Georgia Dermatology PHONE: 912-727-7546
PROPERTY OWNERS NAME (IF DIFFERENT THAN APPLICANT): Crossroads LLC
ADDRESS: P.O. Box 2827 Richmond Hill Ga. 31324 PHONE: 912-750-5190
INSTALLER: Doug Bean Signs Inc. LICENSE # 4255

TYPE OF PERMIT:

- SINGLE RESIDENTIAL LOT (Max Height 4 ft., Max Size 12 Sq. Ft.) SKIP BELOW TO ADDITIONAL NOTES 1, 11 & 14
- NON RESIDENTIAL MULTI-FAMILY & OTHER RESIDENTIAL TYPES OCCUPYING A SINGLE PROPERTY IN COMMON
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BUSINESS FRONTS ON HOW MANY DEDICATED NON RESIDENTIAL STREETS ONE TWO
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NEW BUILDINGS/DEVELOPMENTS ONLY

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- GRAND OPENING: SEE SIGNAGE REGULATIONS SECTION 13(h)(2)&(3)

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PLANNED CENTER BUILDINGS 50,000 SQ.FT. OR MORE

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ALL

- MISCELLANEOUS BUILDING SIGN/ SIDEWALK PEDESTRIAN SIGN/GAS STATION SIGNS/REAR ENTRANCE SIGNS
(See Permit Application Packet For Details)

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ADDITIONAL NOTES:

1. ALL SIGNS REQUIRE MINIMUM 10 FT. SETBACK FROM RIGHTS-OF-WAY. AB Initial
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3. MULTI-FAMILY & OTHER RESIDENTIAL OCCUPYING A SINGLE PROPERTY IN COMMON ALLOWABLE SIGNS: PROJECT ENTRANCE SIGNS ONLY. _____ Initial
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7. SIGN FACE BACKGROUND ALLOWABLE MATERIALS: STONE, NATURAL WOOD, OLD WOOD, TILE, BRICK, ETC. AB Initial
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14. This permit must be renewed if work or construction authorized is not commenced within six (6) months or if construction is suspended or abandoned for a period of one (1) year at any time after work is commenced. _____ Initial

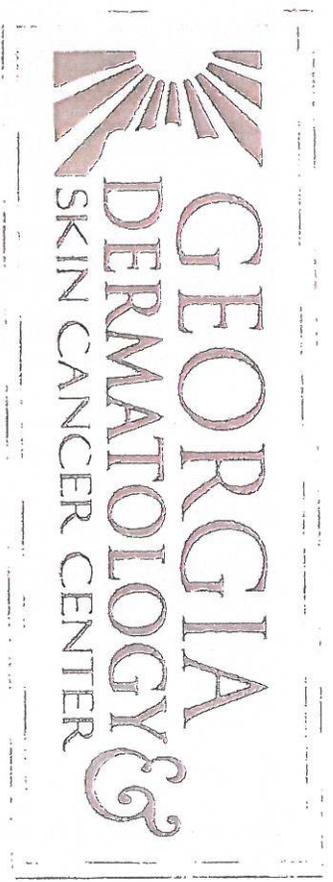
OWNER/APPLICANT SIGNATURE: [Signature] Ananda Bean for DBSI DATE: 6/25/13

APPROVED BY: _____ DATE: _____

COMMENTS: _____

Non Lighted Fabricated Aluminum w/ 1/2" Cast PVC Letters

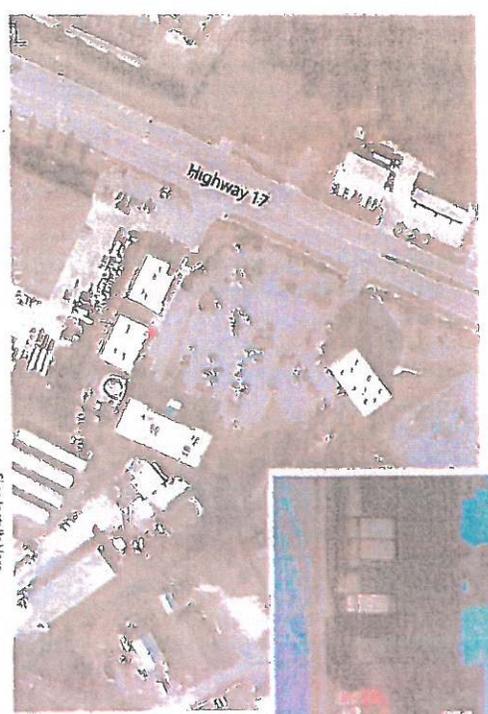
119"



42"

42'+/- Frontage (2701Hwy 17 Crossroads 1B)
 Zoned Planned Center Less Than 50,000 gsf
 (Allowance of 1 sq ft per every linear foot of frontage)

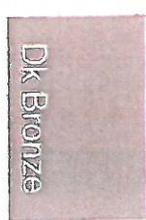
Using 35 Sq Ft



COLORS
 Background

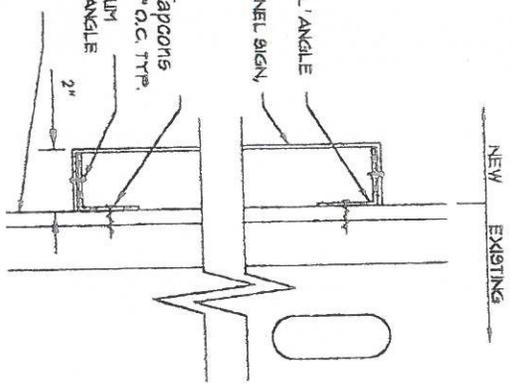


Copy / Logo



CONT. ALUMINUM 'L' ANGLE
 T & B
 NEW ALUMINUM PANEL SIGN
 SEE NOTES

5/8" Masonry Tapcons
 Fasteners @ 16" O.C. TYP.
 GALV. OR ALUMINUM
 FASTENERS INTO ANGLE
 @ 12" O.C. T & B
 EXISTING BRICK
 MASONRY WALL



Description _____
 Client / Job _____
 Comments / Notes _____
 Date _____
 Drawing # _____
 Customer Approval _____
 Date _____



1600 Dean Forest Rd, Savannah, GA. 31408 912-964-1900 Fax: 912-964-2900

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SIGN PERMIT/APPLICATION

CITY OF RICHMOND HILL
Planning, Zoning and Building Department
P.O. Box 250 Richmond Hill, Ga. 31324
(912) 756-3735 or (912) 756-3641



FEE \$ _____
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ADDRESS: 2701 Hwy 17 Crossroads 1B
PHONE: 912-727-7546 Email: _____
BUILDING SQ. FT.: 2914 TENANT SPACE SQ. FT.: _____
BUSINESS OWNER: Georgia Dermatology PHONE: 912-727-7546
PROPERTY OWNERS NAME (IF DIFFERENT THAN APPLICANT): Crossroads LLC
ADDRESS: P.O. Box 2927 Richmond Hill Ga. 31324 PHONE: 912-756-5190
INSTALLER: Doug Bean Signs Inc. LICENSE # 4255

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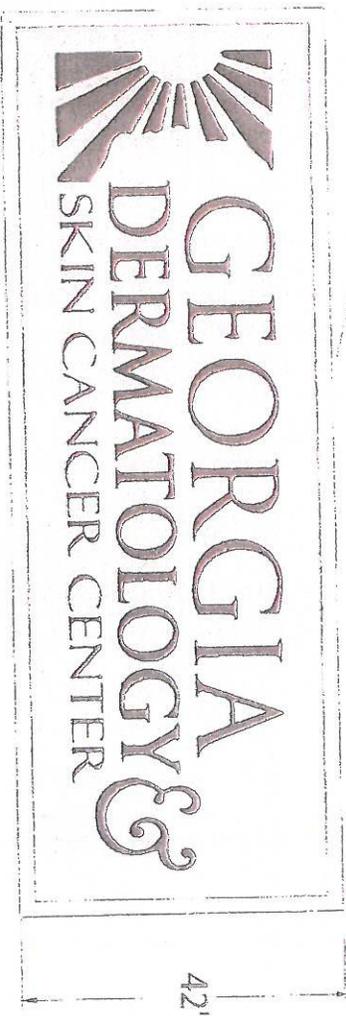
OWNER/APPLICANT SIGNATURE: Angela Bean for DBSE DATE: 6/25/13

APPROVED BY: _____ DATE: _____

COMMENTS: _____

Non Lighted Fabricated Aluminum w/ 1/2" Cast PVC Letters

119"



42'+/- Frontage (2701 Hwy 17 Crossroads 1B)
 Zoned Planned Center Less Than 50,000 gsf
 (Allowance of 1 sq ft per every linear foot of frontage)

Using 35 Sq Ft

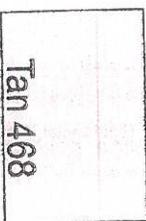


Sign installs here



COLORS

Background

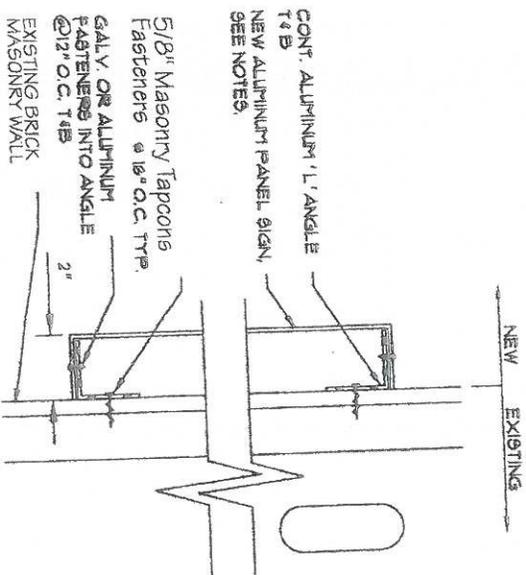


Tan 468

Copy / Logo



Dk Bronze



CONT. ALUMINUM 1 1/2" ANGLE
 1 1/2"
 NEW ALUMINUM PANEL SIGN
 SEE NOTES.

5/8" Masonry Tapcons
 Fasteners @ 16" O.C. TYP.

GALV. OR ALUMINUM
 FASTENERS INTO ANGLE
 @ 12" O.C. TYP.

EXISTING BRICK
 MASONRY WALL

Description

Client / Job

Comments / Notes

Date

Customer Approval

Drawing #

Date



1600 Dean Forest Rd. Savannah, GA 31408 912-964-1900 Fax: 912-964-2900

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SIGN PERMIT/APPLICATION

RECEIVED

CITY OF RICHMOND HILL
Planning, Zoning and Building Department
P.O. Box 250 Richmond Hill, Ga. 31324
(912) 756-3735 or (912) 756-3641

City of Richmond Hill
PLANNING & ZONING

FEE \$ 77.50

DATE: 6/20/2013

BUSINESS NAME: Low Country Eyecare

ADDRESS: Station Xchange on S.R. 144 / Ford Ave.

PHONE: (912) 312-1477

Email: timdhendricks@gmail.com

BUILDING SQ. FT.: 3,000

TENANT SPACE SQ. FT.: N/A

BUSINESS OWNER: Schnobrick-Hendricks, LLC

PHONE: (912) 312-1477

PROPERTY OWNERS NAME (IF DIFFERENT THAN APPLICANT):

ADDRESS:

PHONE:

INSTALLER:

LICENSE #

TYPE OF PERMIT:

- SINGLE RESIDENTIAL LOT (Max Height 4 ft., Max Size 12 Sq. Ft.) SKIP BELOW TO ADDITIONAL NOTES 1, 11 & 14
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(See Permit Application Packet For Details)

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- BUILDING 50,000 Sq. Ft. OR LARGER (1 Allowed, Max Height 10 ft., Max Size 64 Sq. Ft) SEE SIGNAGE REG SECTION 13(j)

ADDITIONAL NOTES:

1. ALL SIGNS REQUIRE MINIMUM 10 FT. SETBACK FROM RIGHTS-OF-WAY. EB Initial
2. NON RESIDENTIAL ALLOWABLE SIGNS: MONUMENT AND HYBRID MONUMENT ONLY. EB Initial
3. MULTI-FAMILY & OTHER RESIDENTIAL OCCUPYING A SINGLE PROPERTY IN COMMON ALLOWABLE SIGNS: PROJECT ENTRANCE SIGNS ONLY. Initial N/A
4. LANDSCAPING REQUIRED, SEE SIGNAGE REGULATIONS SECTION 11, RESIDENTIAL EXEMPT. EB Initial
5. CERTAIN COLOR RESTRICTIONS APPLY, SEE COLOR CHART AVAILABLE FROM ZONING ADMINISTRATOR. EB Initial
6. SIGN STRUCTURE ALLOWABLE MATERIALS: NATURAL TO THE MATERIAL SUCH AS STONE, BRICK, STUCCO, ETC. EB Initial
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9. ONLY MANUALLY ACTIVATED CHANGEABLE COPY SIGNS ALLOWED AND ONLY FOR NON RESIDENTIAL USE, SEE SIGNAGE REGULATIONS SECTION 12(g). EB Initial
10. ADDRESS NUMERALS MINIMUM 6 INCHES IN HEIGHT REQUIRED ON ALL FREESTANDING SIGNS. EB Initial
11. SITE PLAN REQUIRED SHOWING PROPOSED SIGN LOCATION AND DISTANCES TO PROPERTY LINES. EB Initial
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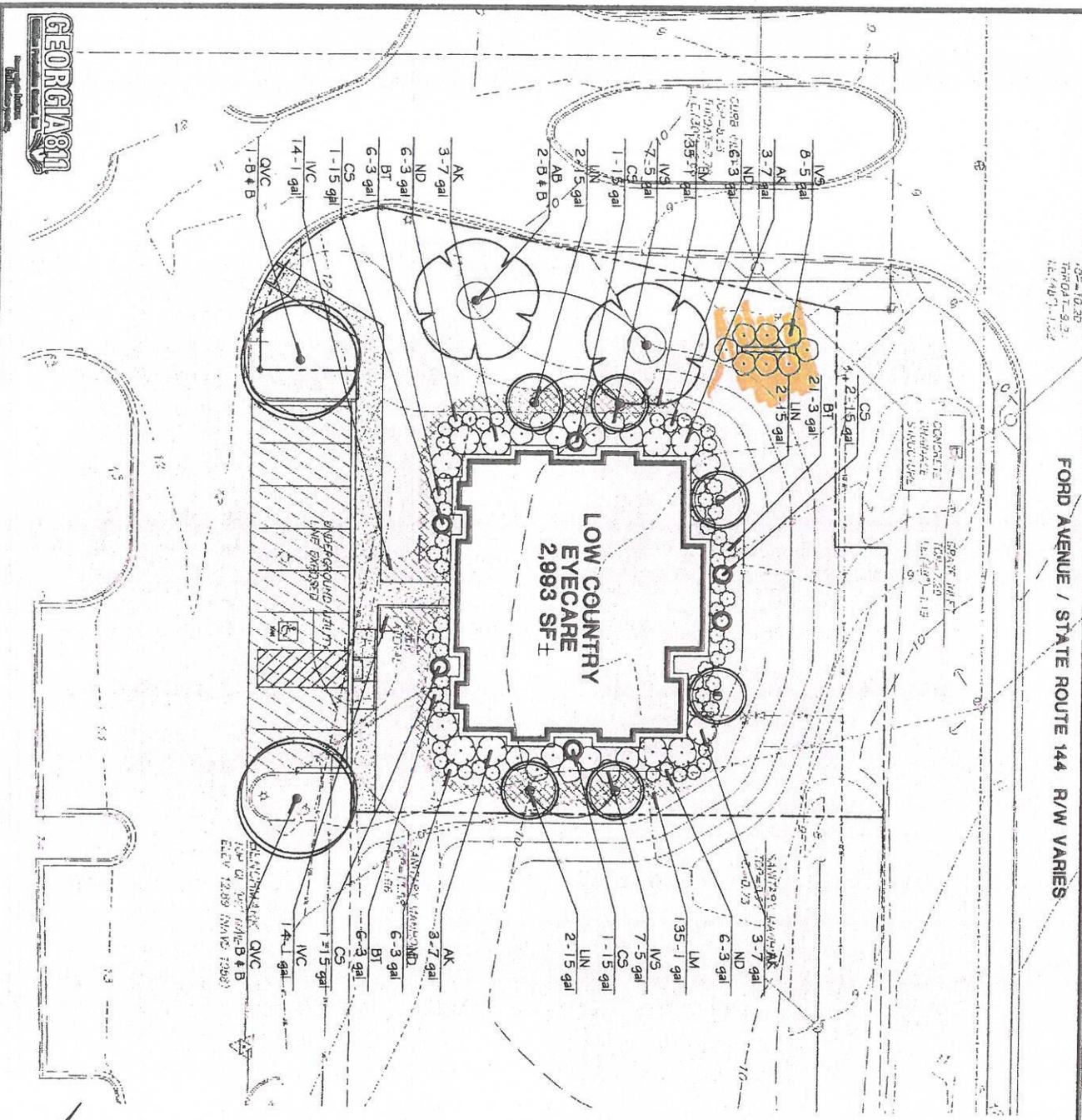
OWNER/APPLICANT SIGNATURE: Erin A. Smith

DATE: 6/20/13

APPROVED BY: _____

DATE: _____

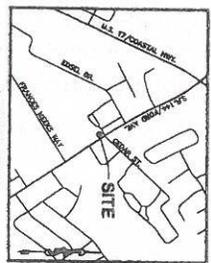
COMMENTS: _____



10/24/13
 10/24/13
 10/24/13

FORD AVENUE / STATE ROUTE 144 R/W VARIES

LOW COUNTRY
 EYECARE
 2,893 SF ±



1. ALL PLANTING SHALL BE INSTALLED BY THE CONTRACTOR. PLANTING OR LANDSCAPING SHALL BE INSTALLED BY THE CONTRACTOR. PLANTING OR LANDSCAPING SHALL BE INSTALLED BY THE CONTRACTOR.
2. LANDSCAPING CONTRACTOR SHALL VERIFY LOCATION OF PLANTING AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FOR PLANTING AND LANDSCAPING.
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LANDSCAPE PLAN
 GRAPHIC SCALE
 1" = 10' ±

DATE	10/24/13	
BY	JAN	
REVISIONS		
NO.	DATE	DESCRIPTION
1	10/24/13	ISSUED FOR PERMIT

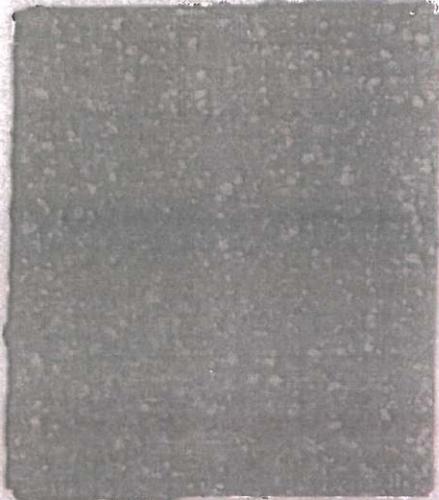
Project Title
LOW COUNTRY EYECARE
 RICHMOND HILL, BRYAN COUNTY, GA
 BY: SCHNOBRICH - HENDRICKS, LLC
 POOLER, GA



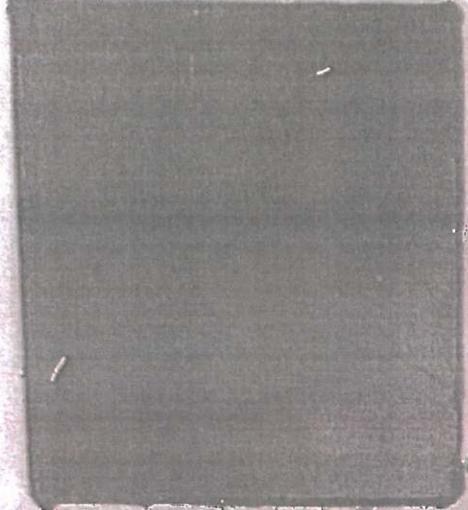
Wolverton & Associates
 Consulting Engineers + Land Surveyors
 7 East DeSoto Street - Suite 800 - Columbus, Georgia 31901
 Phone: 678-797-0000 • Fax: 678-797-0000
 www.wolverton-smoc.com

Low Country Eye Care

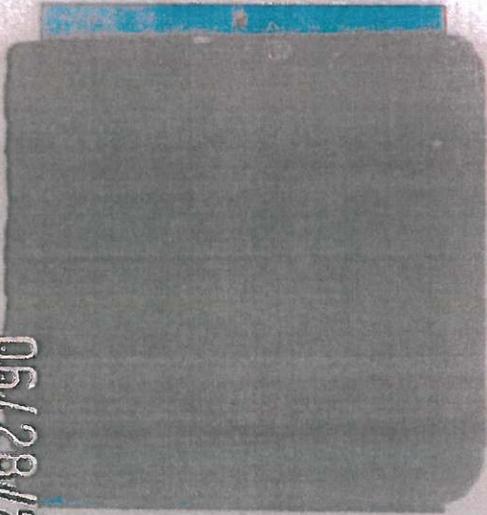
Color Selections
Hwy. 144
Richmond Hill, GA



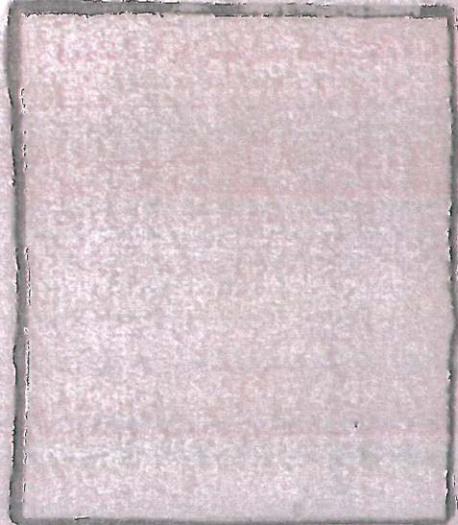
30 yr. GALT - weather wood/ashtray
Shingle Sample



Misc. - Misc. Brown
Metal/wood grain



Brick Sample
OLD SAVANNAH 431
HANSEN BRICK

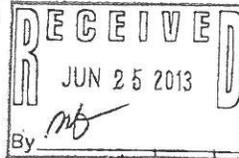


Stucco Sample
DEYVIT #386 - PURE CREAM
SAND PEBBLE FINISH

06/28/2013 11:52

SIGN PERMIT/APPLICATION

CITY OF RICHMOND HILL
Planning, Zoning and Building Department
P.O. Box 250 Richmond Hill, Ga. 31324
(912) 756-3735 or (912) 756-3641



FEE \$ 25.00

BUSINESS NAME: Ford Avenue Auto Sale
ADDRESS: 8964 Ford Ave
PHONE: 912-501-1003 Email: chanixza@gmail.com
BUILDING SQ. FT.: 22 x 35 TENANT SPACE SQ. FT.:
BUSINESS OWNER: Nyralie Baez PHONE: 912-501-1003
PROPERTY OWNERS NAME (IF DIFFERENT THAN APPLICANT): Juan Pham
ADDRESS: PHONE:
INSTALLER: Signs for Minds. LICENSE #

TYPE OF PERMIT:

- SINGLE RESIDENTIAL LOT (Max Height 4 ft., Max Size 12 Sq. Ft.) SKIP BELOW TO ADDITIONAL NOTES 1, 11 & 14
 NON RESIDENTIAL MULTI-FAMILY & OTHER RESIDENTIAL TYPES OCCUPYING A SINGLE PROPERTY IN COMMON
 SINGLE FAMILY SUBDIVISION

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ALL

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(See Permit Application Packet For Details)

PROJECT ENTRANCE SIGN

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OWNER/APPLICANT SIGNATURE: _____

DATE: 6/25/13

APPROVED BY: _____

DATE: 6-25-13

COMMENTS: _____

2.62 ft

FOR
Avon
Auto Sales

19.96 ft



SIGN PERMIT/APPLICATION

CITY OF RICHMOND HILL
Planning, Zoning and Building Department
P.O. Box 250 Richmond Hill, Ga. 31324
(912) 756-3735 or (912) 756-3641

FEE \$ _____

BUSINESS NAME: America's Bank DATE: 6/27/13
ADDRESS: 10425 FORD AVENUE
PHONE: _____ Email: _____
BUILDING SQ. FT.: 3878 TENANT SPACE SQ. FT.: _____
BUSINESS OWNER: _____ PHONE: _____
PROPERTY OWNERS NAME (IF DIFFERENT THAN APPLICANT): _____
ADDRESS: _____ PHONE: _____
INSTALLER: Doug Bean Signry Inc. LICENSE # _____

TYPE OF PERMIT:

- SINGLE RESIDENTIAL LOT (Max Height 4 ft., Max Size 12 Sq. Ft.) SKIP BELOW TO ADDITIONAL NOTES 1, 11 & 14
 NON RESIDENTIAL MULTI-FAMILY & OTHER RESIDENTIAL TYPES OCCUPYING A SINGLE PROPERTY IN COMMON
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ADDITIONAL NOTES:

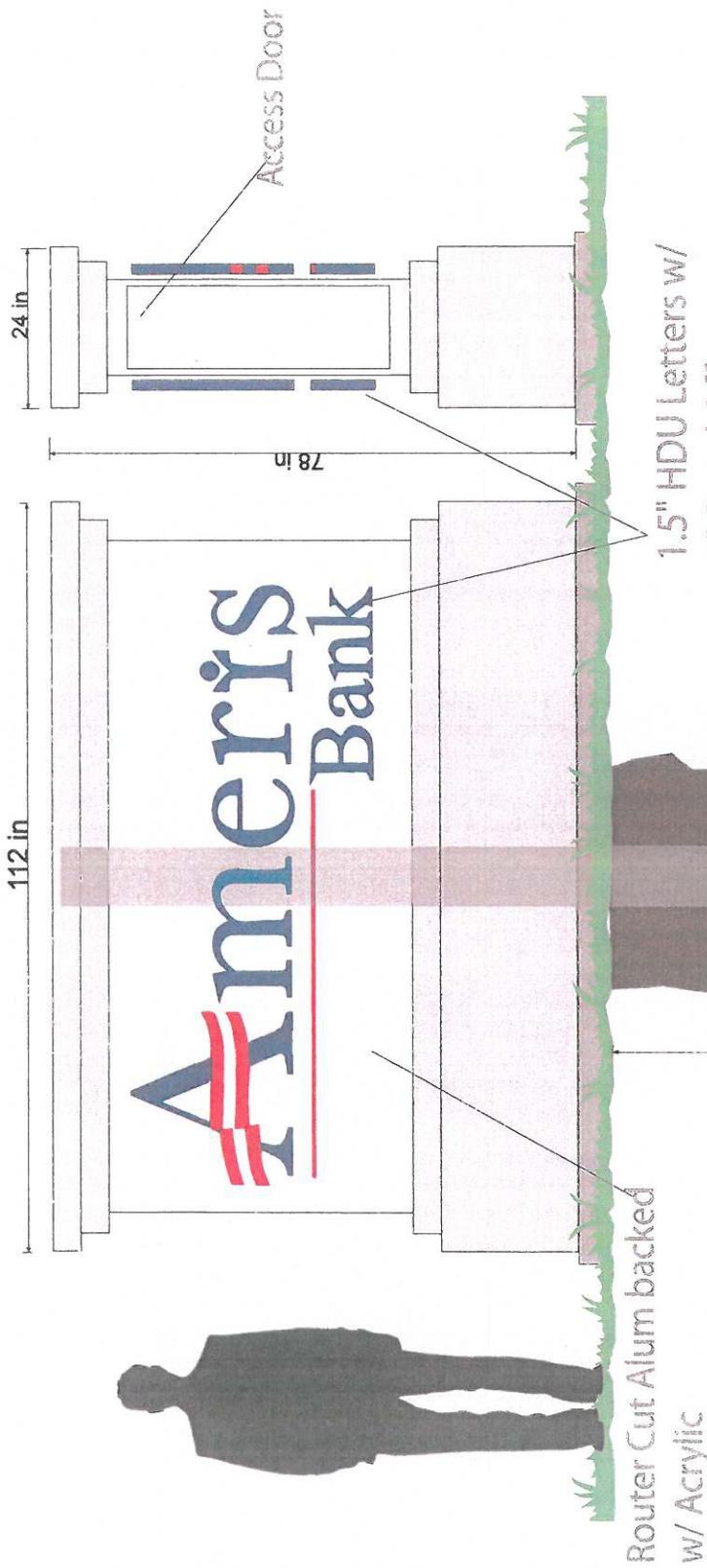
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OWNER/APPLICANT SIGNATURE: Angela Bean for DBSI DATE: 6/27/13

APPROVED BY: _____ DATE: _____

COMMENTS: _____

Fabricated Aluminum Monument (Stucco Finish) Halo Lit Letters



MONUMENT:

PMS Earthtone
Cool Gray 2

COLORS

LOGO:

PMS 281

PMS 200

White

- Zoned: Nonresidential
- < 50,000 gsf
- Allowed: 100 sq ft of structure
- 40 sq ft of sign face
- Using: 60.4 sq ft of structure
- 22.2 sq ft of sign face
- Max Height 8' (sign is 6.5')

Description

Client / Job

Date

Drawing #

Comments / Notes

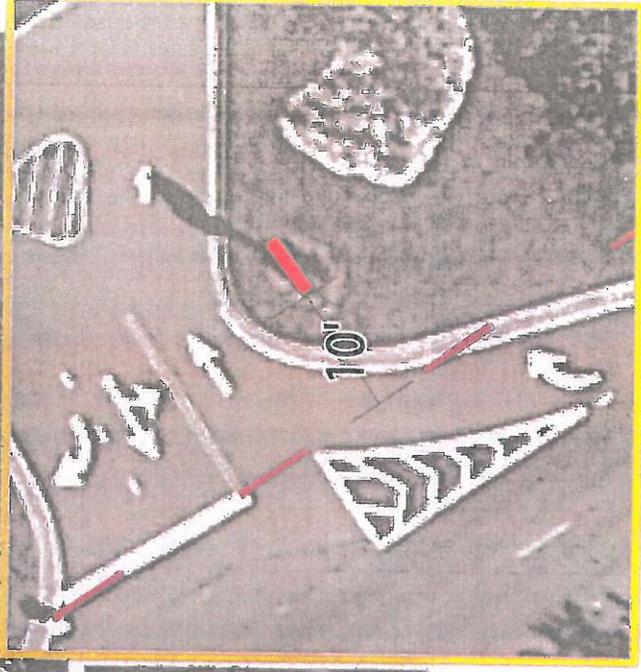
Customer Approval

Date



1600 Dean Forest Rd. Savannah, GA. 31408 912-964-1900 Fax: 912-964-2900

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(1) Lighted (Internally) Monument 10' off street right-of-way.

10425 Ford Avenue

Description _____

Client / Job _____ Date _____ Drawing # _____

Comments / Notes _____ Customer Approval _____ Date _____



1600 Dean Forest Rd. Savannah, GA. 31408 912-964-1900 Fax: 912-964-2900

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Richmond Hill Code Enforcement Monthly Report for June, 2013

The Code Enforcement Department has been busy this month with several Residential and Commercial Complaints.

There have been 20 cases closed out with either compliance or not valid complaints during this period.

There were 2 City Ordinance Citations issued this month.

There were 16 Verbal Warnings, 9 Door Kocker Warnings and 3 Written Warnings issued this month. This was a total of 28 Warnings.

There were 5 open cases left at the end of the month.

Captain Long worked security for city meetings during this period.

Captain Long picked up several signs from right-of-ways throughout this period.

Captain Long administered the Randomized Drug Testing Program during this period.

Captain Long assisted the Building Inspectors and the RHPD Units during this period.

Captain Long completed several background checks for Alcohol Licenses.

Captain Long started an Employment Background Investigation for a Police Officer Candidate.

See the attached report.



Captain Mark Long

Range: First to Last
 Violation Date Range: First to 06/30/13 Use Type Range: First to Last Open: Y
 Ordinance Id Range: First to Last User Code Range: First to Last Completed: Y
 Customer Range: First to Last Inc Violations With Waived Fines: Yes Denied: Y
 Activity Date Range: 06/01/13 to 06/30/13 Activity Type Range: First to Last
 Activity Status to Include: Open: Y Approved: Y Denied: Y 'SENT LETTER': Y Open With No Date: Y

Violation Id: v1300071 Prop Loc: 265 Bald Eagle Dr
 Owner: Stansberry, Gary
 Viol Date: 06/25/13 Status: **Completed**

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	07/09/13
34-34	unlawful property nuisance	07/09/13

Description: Someone put a bunch of boxes out at the street. While I was sitting here doing the report, Debbie Bacon; the house cleaner, pulled up and advised that Mr. Stansberry just bought the property last week and he had some contractors in working. She stated she would put the stuff in the cans before she leaves.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance		06/25/13			Approved
34-34	Unlawful property nuisance		06/25/13			Open

Violation Id: v1300058 Prop Loc: 261 Clark Street
 Owner: Lashley, Ricky
 Viol Date: 06/06/13 Status: **Completed**

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	06/20/13
34-34	Unlawful property nuisance	

Description: The grass is high.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance		06/12/13			Approved
34-34	Unlawful property nuisance		06/11/13			Open
34-34	Unlawful property nuisance		06/10/13			Open
34-34	Unlawful property nuisance		06/06/13			Open

Violation Id: v1300057 Prop Loc: 285 Clark Street
 Owner: Dennison, Judy
 Viol Date: 06/06/13 Status: **Completed**

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	06/20/13
34-34	Unlawful property nuisance	06/20/13

Description: The grass is high. This is a valid complaint.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance	CLOSED	06/25/13			Approved
34-34	Unlawful property nuisance	C	06/21/13			Open
34-34	Unlawful property nuisance	WAITING	06/20/13			Open
34-34	Unlawful property nuisance	WAITING	06/19/13			Open
34-34	Unlawful property nuisance	WAITING	06/18/13			Open
34-34	Unlawful property nuisance	WAITING	06/17/13			Open
34-34	Unlawful property nuisance	WAITING	06/13/13			Open
34-34	Unlawful property nuisance	WAITING	06/12/13			Open
34-34	Unlawful property nuisance	WAITING	06/11/13			Open
34-34	Unlawful property nuisance	WAITING	06/10/13			Open
34-34	Unlawful property nuisance	VW	06/06/13			Open

Violation Id: V1300064 Prop Loc: 53 Exchange St, Kroger
Owner: Kroger
Viol Date: 06/12/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	08/12/13

Description: The ditch is full of trash mostly coming from the parking lot. I spoke with Mrs. Husick and wrote her a warning citation. This is the second incident I have had of this in about a year. She asked about putting a fence up to catch the trash. I advised her they would have to contact Planning and Zoning about that because I don't know the restrictions.

Conditions: It took 7 OMI employees to clean the ditch.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance	CLOSED	06/19/13			Approved
34-34	Unlawful property nuisance	WC	06/12/13			Open

Violation Id: V1300055 Prop Loc: 8756 Ford Ave / We Buy Gold
Owner: Leon Saxon
Viol Date: 06/06/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	06/17/07
ART VI SEC 14	Failure to obtain a City Sign Permit	06/07/13

Description: There is still wood remnants of the prior sign in the front next to the right-ofway. The grass needs to be cut. There is a banner on the fence which requires a sign permit. I checked with Amanda, There is no permit. I spoke with Christos Melitos.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance		06/26/13			Approved
34-34	Unlawful property nuisance		06/26/13			Open
34-34	Unlawful property nuisance		06/25/13			Open
34-34	Unlawful property nuisance		06/20/13			Open
34-34	Unlawful property nuisance		06/19/13			Open
34-34	Unlawful property nuisance		06/18/13			Open
34-34	Unlawful property nuisance		06/17/13			Open
34-34	Unlawful property nuisance		06/13/13			Open
34-34	Unlawful property nuisance		06/12/13			Open
34-34	Unlawful property nuisance		06/11/13			Open
ART VI SEC 14	Failure to obtain a City Sign		06/10/13			Approved
34-34	Unlawful property nuisance		06/10/13			Open
34-34	Unlawful property nuisance		06/07/13			Open
ART VI SEC 14	Failure to obtain a City Sign		06/07/13			Open
ART VI SEC 14	Failure to obtain a City Sign		06/06/13			Open
34-34	Unlawful property nuisance		06/06/13			Open

Violation Id: V1300062 Prop Loc: 10060 Ford Ave;beh La Nopalera
Owner: La Nopalera
Viol Date: 06/10/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	06/21/13

Description: Complaintant came up to my vehicle in front of City Hall and stated that there was numerous vultures behind this building on the building and on the dumpsters area.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance		06/12/13			Approved
34-34	Unlawful property nuisance		06/11/13			Open
34-34	Unlawful property nuisance		06/10/13			Open

Violation Id: V1300072 Prop Loc: Heathrow lts 183, 199,200, 236
Owner: Mowery, John & Meagan
Viol Date: 06/25/13 Status: Open

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	07/09/13

Description: The grass on the lots need mowing. Some of the lots are as tall as me in places.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance	WAITING	06/28/13			Open
34-34	Unlawful property nuisance	WAITING	06/27/13			Open
34-34	Unlawful property nuisance	WAITING	06/26/13			Open
34-34	Unlawful property nuisance	VW	06/25/13			Open

Violation Id: V1300077 Prop Loc: 3945 Hwy 17 & lot behind

Owner: Citgo; Patel, Yakub

Viol Date: 06/27/13

Status: ~~Completed~~ ^{OPEN}

THIS WAS COMPLETED ON 7-11-13. 

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	07/11/13

Description: The yard and landscaping needs cut and trimmed.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance	WAITING	06/28/13			Open
34-34	Unlawful property nuisance	VW	06/27/13			Open

Violation Id: V1300068 Prop Loc: 528 Laurel Hill Circle

Owner: LOTSON, RONALD GREGORY & KATORRI

Viol Date: 06/13/13

Status: Completed

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	06/27/13
34-34	Unlawful property nuisance	06/27/13

Description: SUBJECTS MOVED AND LEFT FURNITURE, TV'S COMPUTER PARTS, ETC AT THE STREET. THERE IS ALSO A FROST GREEN FORD EXPLORER LEFT IN THE DRIVEWAY.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance	CLOSED	06/17/13			Approved
34-34	Unlawful property nuisance	DK	06/13/13			Open

Violation Id: V1300063 Prop Loc: 877 Laurel Hill Circle

Owner: Kenneth & Nicole Kimber

Viol Date: 06/11/13

Status: Completed

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	06/25/13

34-34 Unlawful property nuisance 06/25/13

Description: The grass needs to be mowed. The front's not that bad; however the back is about 3 feet tall. The complainant advised he's killed several snakes coming from this yard.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance		06/21/13			Approved
34-34	Unlawful property nuisance		06/20/13			Open
34-34	Unlawful property nuisance		06/19/13			Open
34-34	Unlawful property nuisance		06/19/13			Open
34-34	Unlawful property nuisance		06/18/13			Open
34-34	Unlawful property nuisance		06/17/13			Open
34-34	Unlawful property nuisance		06/13/13			Open
34-34	Unlawful property nuisance		06/12/13			Open
34-34	Unlawful property nuisance		06/11/13			Open

Violation Id: V1300061 Prop Loc: 200 Live Oak Dr
Owner: Morris, James
Viol Date: 06/06/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	06/20/13
34-34	Unlawful property nuisance	

Description: The yard is uncut with weeds, a riding mower which appears inoperable and a bike in the driveway. There is lumber, stage containers, laundry baskets, car ramps, ladders leaning on the house, etc. all visible from the street.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance		06/21/13			Approved
34-34	Unlawful property nuisance		06/20/13			Open
34-34	Unlawful property nuisance		06/19/13			Open
34-34	Unlawful property nuisance		06/18/13			Open
34-34	Unlawful property nuisance		06/17/13			Open
34-34	Unlawful property nuisance		06/13/13			Open
34-34	Unlawful property nuisance		06/12/13			Open
34-34	Unlawful property nuisance		06/11/13			Open
34-34	Unlawful property nuisance		06/10/13			Open
34-34	Unlawful property nuisance		06/07/13			Open
34-34	Unlawful property nuisance		06/06/13			Open

Violation Id: V1300078 Prop Loc: Lots behind Motel 6
Owner: Heritage Bank
Viol Date: 06/27/13 Status: Open

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	07/11/13

Description: The lots need to be mowed.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance	VW	06/27/13			Open

Violation Id: v1300060 Prop Loc: 85 South Oak Dr
 Owner: Samuel Brinkley
 Viol Date: 06/06/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	06/20/13

34-34 Unlawful property nuisance

Description: The grass is somewhat high. There are weeds that are really high.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance		06/18/13			Approved
34-34	Unlawful property nuisance		06/17/13			Open
34-34	Unlawful property nuisance		06/13/13			Open
34-34	Unlawful property nuisance		06/12/13			Open
34-34	Unlawful property nuisance		06/11/13			Open
34-34	Unlawful property nuisance		06/10/13			Open
34-34	Unlawful property nuisance		06/07/13			Open
34-34	Unlawful property nuisance		06/06/13			Open

Violation Id: v1300070 Prop Loc: 347 O'Hara Dr
 Owner: Sang, Kevin Curtis
 Viol Date: 06/14/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
ART VII SEC 1A	BUILDING PERMIT REQUIRED	

Description: The complainant states that a secondary building is being constructed within the setbacks without a permit.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
ART VII SEC 1A	BUILDING PERMIT REQUIRED		06/14/13			Approved

ART VII SEC 1A BUILDING PERMIT REQUIRED WC 06/14/13 Open

Violation Id: V1300075 Prop Loc: 174 Osprey Dr
Owner: U.S. Veterans Administration
Viol Date: 06/26/13 Status: Open

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	07/10/13
34-34	Unlawful property nuisance	07/10/13

Description: The grass is high and needs to be mowed.

Vender Resource Management
855-843-8323

Agent
Angela Powell
912-977-5300
912-408-8000

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance		06/28/13			Open
34-34	Unlawful property nuisance		06/26/13			Open
34-34	Unlawful property nuisance	VW	06/27/13			Open

Violation Id: V1300069 Prop Loc: 224 Osprey Dr
Owner: Perry, III, William James
Viol Date: 06/13/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	06/27/13
34-34	Unlawful property nuisance	06/27/13

Description: The grass is high as much as 3 feet in places. The camper trailer has not been moved in along time.

Conditions: The yard needs cut bad.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance		06/17/13			Approved
34-34	Unlawful property nuisance	VW	06/13/13			Open

Violation Id: V1300073 Prop Loc: Rushing Street
Owner: Steaks-n-Stuff
Viol Date: 06/25/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
22-31	Business License Required	06/25/13

Description:

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
22-31	Business License Required	VW	06/25/13			Approved

Violation Id: V1300065 Prop Loc: 385 Rushing St
Owner: Reese, Stephanie
Viol Date: 06/12/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	08/12/13
34-34	Unlawful property nuisance	08/12/13

Description: There are toys, vehicle seats, cars seats, chairs, etc. throughout the front yard.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance	CLOSED	06/13/13			Approved
34-34	Unlawful property nuisance	VW	06/12/13			Open

Violation Id: V1300066 Prop Loc: 825 Rushing St
Owner: Tremble, Stephen W.
Viol Date: 06/12/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
66-3	Stopping, standing, parking in prohibited areas	06/13/13

Description: The black in color 2000 Mercury Mountaineer is sitting in the roadway next to the curb with a flat tire.

Conditions: When I ran the tag, The tag expired in August 2012. There is also no insurance on the vehicle.

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
66-3	Stopping, standing, parking in CLOSED		06/13/13			Approved
66-3	Stopping, standing, parking in VW		06/12/13			Open

Violation Id: V1300067 Prop Loc: 1045 Rushing St
Owner: Davis, Morgan
Viol Date: 06/12/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
40-6-203	Parking prohibited (State Law)	

Description: Miss Davis has a blue 2006 Chevy Cobalt parked in the street about 2 1/2 feet from the curb. There is no tag displayed, no insurance and Miss Davis states the vehicle has been totaled.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
40-6-203	Parking prohibited (State Law) CLOSED		06/13/13			Approved
40-6-203	Parking prohibited (State Law) VW		06/12/13			Open

Violation Id: V1300056 Prop Loc: 2025 Rushing Street
Owner: U.S. Veterans Administration
Viol Date: 06/06/13 Status: Open

Ordinance Id	Description	Compliance Deadline
18-104	Duty of Owner to Construct & Maintain	12/06/13
34-34	unlawful property nuisance	06/21/13

Description: This property was foreclosed on about a year ago. I did a case on this at that time and found that the owner had moved to Pawley's Island, SC was but was not able to get any other contact information on him. I could not find out any information on the bank. The Chase Bank apparently took it over and advised Randy Dykes that the property was sold to the VA. Randy and I tried calling 800-827-1000 and were unsuccessful. I called Safeguard Po the VA Regroperties and found that this is not their property. They did however give me another number the VA Regional Office, Atlanta, GA. 888-768-2132. They gave me a VA Resoure Management Number 888-471-3698. I called them and they referred me back to the original number 800-827-1000. These people finally returned my call. They referred me back to 888-768-2132.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
18-104	Duty of Owner to Construct & M WAITING		06/28/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/27/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/26/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/25/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/21/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/20/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/19/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/18/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/17/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/13/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/12/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/11/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/10/13			Open
18-104	Duty of Owner to Construct & M WAITING		06/07/13			Open

34-34	Unlawful property nuisance	DK	06/06/13	Open
18-104	Duty of Owner to Construct & M	DK	06/06/13	Open

Violation Id: V1300079 Prop Loc: Sterling Links Way @ New Haven
 Owner: D.R. Horton Homes
 Viol Date: 06/28/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
ART VI SECT 4	Posted Prohibited Signs	06/27/13

Description: They have two Qwill Flags Posted at the intersection of Sterling Links Way @ New Haven Way. I made contact with 3 employees at the Model Home at 30 Dove Drake Dr one of which was Mrs. Phifer, and warned them to take one of the Qwill Flags down. They had not taken it down as 06/28/13 at 0938 hours. I cited Mrs. Pauline Ann Phifer for Art VI Section 4 of the Richmond Hill City Code; which is, The Posing of Prohibited Signs.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
ART VI SECT 4	Posted Prohibited Signs		06/28/13			Approved
ART VI SECT 4	Posted Prohibited Signs	C	06/28/13			Open

Violation Id: V1300074 Prop Loc: White Oak Subdivision
 Owner: HOA - Pres. Justin Jones
 Viol Date: 06/26/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
34-77	Littering	06/26/13

Description: The complainant stated that the landscapers were trimming the bushes and were throwing the limbs into the ditch along white Oak Dr. He found them while mowing with the slope mower.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-77	Littering		06/26/13			Approved
34-77	Littering	VW	06/26/13			Open

Violation Id: V1300059 Prop Loc: 325 willow Oak Dr
 Owner: Phillip Mead & James Stevenson
 Viol Date: 06/06/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
34-34	Unlawful property nuisance	06/20/13
34-34	Unlawful property nuisance	06/20/13

Description: The weeds are high around the front of the house. The grass and the weeds are high in the back yard and are around a metal building so much that it is pushing the fence in. The subject states the building was there when he rented the house.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
34-34	Unlawful property nuisance		06/28/13			Open
34-34	Unlawful property nuisance		06/27/13			Open
34-34	Unlawful property nuisance		06/26/13			Open
34-34	Unlawful property nuisance		06/25/13			Open
34-34	Unlawful property nuisance		06/21/13			Open
34-34	Unlawful property nuisance		06/20/13			Open
34-34	Unlawful property nuisance		06/19/13			Open
34-34	Unlawful property nuisance		06/18/13			Open
34-34	Unlawful property nuisance		06/17/13			Open
34-34	Unlawful property nuisance		06/13/13			Open
34-34	Unlawful property nuisance		06/12/13			Open
34-34	Unlawful property nuisance		06/11/13			Open
34-34	Unlawful property nuisance		06/10/13			Open
34-34	Unlawful property nuisance		06/06/13			Open

Violation Id: V1300076 Prop Loc: X-rds
 Owner: Vlasak, III, Andrew E.
 Viol Date: 06/26/13 Status: Completed

Ordinance Id	Description	Compliance Deadline
ART VI SEC 14	Failure to obtain a City Sign Permit	06/26/13

Description: Subject placed several signs out in the right-of-ways and without a permit.

Conditions:

Activities:

Ordinance Id	Type	Inspector	Date	Start Time	End Time	Status
ART VI SEC 14	Failure to obtain a City Sign	OWC	06/26/13			Approved

Unfinished Business

Memorandum of Understanding between the City of Richmond Hill and Bryan County

Force Main Construction under Harris Trail Road at Mainstreet and over Culvert on south side of road.

The City of Richmond Hill plans to install two new force mains under Harris Trail Road. The original design included two jacked & bored steel casings with carrier pipes for a new 12-inch and a new 20-inch force main.

The existing force main is under the existing southmost east-bound lane of the road pavement and will require the cutting of the road in order to make the connection. The existing water main is also located under the pavement and may require potholing to locate the horizontal and vertical location of the pipe under the west-bound lanes. Also, a recent pavement repair was made on the north side of the road.

To reduce the number of small patches to the road in the immediate area, it has been determined that the installation of the new force mains via open-cut construction will better serve both the City and the County. The two new force mains will be installed in the same trench with approximately 3' separation. Any unsuitable materials that are encountered will be removed and suitable material replaced. Compaction of backfill will be to 98% Modified Proctor. The trench will be approximately 10-12' wide at the top. New GABC will extend 2' from the trench edges. A section of 8" GABC, 2" Binder Course, and 1-1/2" Surface Course will be used to match the existing pavement section. The surface course will be 40' wide to smooth out the overlay and allow for a full overlay of the emergency repair area so that all pavements match within the work zone. Existing pavement will need to be saw cut & milled to make a smooth transition from new to old surfaces.

The City also plans to install a 20-inch force main on the south side of Harris Trail Road. The City wishes to install the proposed 20-inch force main in a steel casing over the storm lines. In the event of the need to make repairs or replacement to the storm pipes in the future, the casing will both protect the force main from any damage plus will provide proper support for bridging the span so that any storm construction can take place. A 30 l.f. span of casing will leave room on each side for either setting up supports or even just allowing the natural soils to support the pipe/casing if this future event should occur. Casing invert will be 12" above the top of the storm pipes and will provide roughly 24" of cover over the casing.

Concerning future maintenance requirements:

1. Should at any time in the future, the County performs maintenance, construction or etc within the R/W which necessitates the relocation of the installed utility improvements located within the County R/W, the City of Richmond Hill will be responsible for the costs associated with the relocation provided that at least thirty (30) days' notice is provided to the City. Furthermore, the City will be responsible for the costs associated with having to work around the city owned utilities during future maintenance, construction and etc. (For example, the storm sewer mentioned above will in all likelihood require future repair. This repair procedure will require supporting and working around the City Utility Line. The contractor will likely have a cost to support, work around and take the associated risk of

have the force main rupture during the work. The City would need to be responsible for this cost.) The original approved design accounted for this future potential problem.

2. The open cutting of Harris Trail may result in settlement of the road. The current road has one patch which appears outside of the major travel way of the road. The new patch will extend the complete width of the road. Thus, the City of Richmond Hill will need to be responsible for the cost, repair, liability and etc for the entire 40 foot of overlay. Furthermore, no repairs or maintenance of this section of the road will be required when/if the City of Richmond Hill takes ownership of the road.
3. City is responsible for the City Owned utility repairs within the Harris Trail R/W. The repair consists of utility, road, drainage, traffic control and etc which is associated with the city owned utility repair.
4. Construction will require that only one lane of traffic will be closed at a time. Should work be interrupted, the contractor shall backfill or plate the trench so that traffic can be restored. Traffic control to be in accordance with Ga DOT standards. Proper notification is required to Bryan County and the public. If work is performed during the hours of 7 pm to 7 am, road may be reduced to two lane traffic during this time.
5. The other items contained in the previously approved encroachment permit remain in effect.

Agreed to this day,

CITY OF RICHMOND HILL

BRYAN COUNTY BOARD OF COMMISSIONERS

BY: _____

BY: _____

DATE: _____

DATE: _____

WITNESS: _____

WITNESS: _____

SEAL

SEAL

City Manager's Topics

AGREEMENT
BETWEEN
DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA
AND
Bryan County
FOR
TRANSPORTATION FACILITY IMPROVEMENTS

This Framework Agreement is made and entered into this _____ day of _____, 20___, by and between the DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and Bryan County, acting by and through its Mayor and City Council or Board of Commissioners, hereinafter called the "LOCAL GOVERNMENT".

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to improve the transportation facility described in Attachment A, attached and incorporated herein by reference and hereinafter referred to as the "PROJECT"; and

revised : 12/2011

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to participate in certain activities including the funding of certain portions of the PROJECT and the DEPARTMENT has relied upon such representations; and

WHEREAS, the DEPARTMENT has expressed a willingness to participate in certain activities of the PROJECT as set forth in this Agreement; and

WHEREAS, the DEPARTMENT has provided an estimated cost to the LOCAL GOVERNMENT for its participation in certain activities of the PROJECT; and

WHEREAS, the Constitution authorizes intergovernmental agreements whereby state and local entities may contract with one another "for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services or facilities which the parties are authorized by law to undertake or provide." Ga. Constitution Article IX, §III, ¶I(a).

NOW THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the LOCAL GOVERNMENT hereby agree each with the other as follows:

1. The LOCAL GOVERNMENT has applied for and received "Qualification Certification" to administer federal-aid projects. The GDOT Local Administered Project (LAP) Certification Committee has reviewed, confirmed and approved the certification for the LOCAL GOVERNMENT to develop federal project(s) within the scope of its certification using the DEPARTMENT'S Local Administered Project Manual procedures. The LOCAL GOVERNMENT shall contribute to the PROJECT by funding all or certain portions of the PROJECT costs for the preconstruction engineering (design) activities, hereinafter referred to as "PE", all reimburseable utility relocations, all non-reimburseable utilities owned by the LOCAL GOVERNMENT, railroad costs, right of way acquisitions and construction, as specified in Attachment A, affixed hereto and incorporated herein by reference. In addition, the September 17, 2010 Planning Office memorandum titled "Preliminary Engineering Oversight for Project Managers/Project Delivery Staff", outlines the five (5) conditions when the LOCAL GOVERNMENT will be requested to fund the PE oversight activities at 100%. Attached as Attachment "C" and incorporated herein by reference. Expenditures incurred by the LOCAL GOVERNMENT prior to the execution of this AGREEMENT or subsequent funding agreements shall not be considered for reimbursement by the DEPARTMENT. PE expenditures incurred by the LOCAL GOVERNMENT after execution of this AGREEMENT shall be reimbursed by the DEPARTMENT once a written notice to proceed is given by the DEPARTMENT.

revised : 12/2011

2. The DEPARTMENT shall contribute to the PROJECT by funding all or certain portions of the PROJECT costs for the PE, right of way acquisitions, reimbursable utility relocations, railroad costs, or construction (specified in Attachment A) affixed hereto and incorporated herein by reference, and none of the five (5) conditions apply from the Planning Office memorandum dated September 17, 2010 (specified in Attachment C).

3. The DEPARTMENT shall provide a PE Oversight Estimate to the LOCAL GOVERNMENT, if appropriate, appended as Attachment "D" and incorporated by reference as if fully set out herein. The LOCAL GOVERNMENT will be responsible for providing payment, which represents 100% of the DEPARTMENT's PE Oversight Estimate at the time of the Project Framework Agreement execution.

If at any time the PE Oversight funds are depleted within \$5,000 of the remaining PE Oversight balance and project activities and tasks are still outstanding, the LOCAL GOVERNMENT shall, upon request, make additional payment to the DEPARTMENT. The payment shall be determined by prorating the percentage complete and using the same estimate methodology as provided in Attachment "D". If there is an unused balance after completion of all tasks and phases of the project, then pending a final audit, the remainder will be refunded to the sponsor.

revised : 12/2011

4. It is understood and agreed by the DEPARTMENT and the LOCAL GOVERNMENT that the funding portion as identified in Attachment "A" of this Agreement only applies to the PE. The Right of Way and Construction funding estimate levels as specified in Attachment "A" are provided herein for planning purposes and do not constitute a funding commitment for right of way and construction. The DEPARTMENT will prepare LOCAL GOVERNMENT Specific Activity Agreements for funding applicable to other activities when appropriate.

Further, the LOCAL GOVERNMENT shall be responsible for repayment of any expended federal funds if the PROJECT does not proceed forward to completion due to a lack of available funding in future PROJECT phases, changes in local priorities or cancellation of the PROJECT by the LOCAL GOVERNMENT without concurrence by the DEPARTMENT.

5. In accordance with Georgia Code 32-2-2, The LOCAL GOVERNMENT shall be responsible for all costs for the continual maintenance and operations of any and all sidewalks and the grass strip between the curb and sidewalk within the PROJECT limits. The LOCAL GOVERNMENT shall also be responsible for the continual maintenance and operation of all lighting systems installed to illuminate any

revised : 12/2011

roundabouts constructed as part of this PROJECT. Furthermore, the LOCAL GOVERNMENT shall also be responsible for the maintaining of all landscaping installed as part of any roundabout constructed as part of this PROJECT.

6. Both the LOCAL GOVERNMENT and the DEPARTMENT hereby acknowledge that Time is of the Essence. It is agreed that both parties shall adhere to the schedule of activities currently established in the approved Transportation Improvement Program/State Transportation Improvement Program, hereinafter referred to as "TIP/STIP". Furthermore, all parties shall adhere to the detailed project schedule as approved by the DEPARTMENT, attached as Attachment B and incorporated herein by reference. In the completion of respective commitments contained herein, if a change in the schedule is needed, the LOCAL GOVERNMENT shall notify the DEPARTMENT in writing of the proposed schedule change and the DEPARTMENT shall acknowledge the change through written response letter; provided that the DEPARTMENT shall have final authority for approving any change.

If, for any reason, the LOCAL GOVERNMENT does not produce acceptable deliverables in accordance with the approved schedule, the DEPARTMENT reserves the right to delay the PROJECT's implementation until funds can be re-identified for right of way or construction phases, as applicable.

7. The LOCAL GOVERNMENT shall certify that the regulations for "CERTIFICATION OF COMPLIANCES WITH FEDERAL PROCUREMENT

revised : 12/2011

REQUIREMENTS, STATE AUDIT REQUIREMENTS, and FEDERAL AUDIT REQUIREMENTS” are understood and will comply in full with said provisions.

8. The LOCAL GOVERNMENT shall accomplish the PE activities for the PROJECT. The PE activities shall be accomplished in accordance with the DEPARTMENT's Plan Development Process hereinafter referred to as "PDP", the applicable guidelines of the American Association of State Highway and Transportation Officials, hereinafter referred to as "AASHTO", the DEPARTMENT's Standard Specifications Construction of Transportation Systems, and all applicable design guidelines and policies of the DEPARTMENT to produce a cost effective PROJECT. Failure to follow the PDP and all applicable guidelines and policies will jeopardize the use of Federal Funds in some or all categories outlined in this agreement, and it shall be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding. The LOCAL GOVERNMENT's responsibility for PE activities shall include, but is not limited to the following items:

a. Prepare the PROJECT Concept Report and Design Data Book in accordance with the format used by the DEPARTMENT. The concept for the PROJECT shall be developed to accommodate the future traffic volumes as generated by the LOCAL GOVERNMENT as provided for in paragraph 7b and approved by the DEPARTMENT. The concept report shall be approved by the DEPARTMENT prior to the LOCAL GOVERNMENT beginning further development of the PROJECT plans. It is recognized by the parties that the approved concept may be updated or modified by the LOCAL GOVERNMENT as required by the

revised : 12/2011

DEPARTMENT and re-approved by the DEPARTMENT during the course of PE due to updated guidelines, public input, environmental requirements, Value Engineering recommendations, Public Interest Determination (PID) for utilities, utility/railroad conflicts, or right of way considerations.

b. Prepare a Traffic Study for the PROJECT that includes Average Daily Traffic, hereinafter referred to as "ADT", volumes for the base year (year the PROJECT is expected to be open to traffic) and design year (base year plus 20 years) along with Design Hour Volumes, hereinafter referred to as "DHV", for the design year. DHV includes morning (AM) and evening (PM) peaks and other significant peak times. The Study shall show all through and turning movement volumes at intersections for the ADT and DHV volumes and shall indicate the percentage of trucks on the facility. The Study shall also include signal warrant evaluations for any additional proposed signals on the PROJECT.

c. Prepare environmental studies, documentation reports and complete Environmental Document for the PROJECT along with all environmental re-evaluations required that show the PROJECT is in compliance with the provisions of the National Environmental Policy Act or the Georgia Environmental Policy Act as per the DEPARTMENT's Environmental Procedures Manual, as appropriate to the PROJECT funding. This shall include any and all archaeological, historical, ecological, air, noise, community involvement, environmental justice, flood plains, underground storage tanks, and hazardous waste site studies required. The

revised : 12/2011

completed Environmental Document approval shall occur prior to Right of Way funding authorization. A re-evaluation is required for any design change as described in Chapter 7 of the Environmental Procedures Manual. In addition, a re-evaluation document approval shall occur prior to any Federal funding authorizations if the latest approved document is more than 6 months old. The LOCAL GOVERNMENT shall submit to the DEPARTMENT all studies, documents and reports for review and approval by the DEPARTMENT, the FHWA and other environmental resource agencies. The LOCAL GOVERNMENT shall provide Environmental staff to attend all PROJECT related meetings where Environmental issues are discussed. Meetings include, but are not limited to, concept, field plan reviews and value engineering studies.

d. Prepare all PROJECT public hearing and public information displays and conduct all required public hearings and public information meetings with appropriate staff in accordance with DEPARTMENT practice.

e. Perform all surveys, mapping, soil investigations and pavement evaluations needed for design of the PROJECT as per the appropriate DEPARTMENT Manual.

f. Perform all work required to obtain all applicable PROJECT permits, including, but not limited to, Cemetery, TVA and US Army Corps of Engineers permits, Stream Buffer Variances and Federal Emergency Management Agency

revised : 12/2011

(FEMA) approvals. The LOCAL GOVERNMENT shall provide all mitigation required for the project, including but not limited to permit related mitigation. All mitigation costs are considered PE costs. PROJECT permits and non-construction related mitigation must be obtained and completed 3 months prior to the scheduled let date. These efforts shall be coordinated with the DEPARTMENT.

g. Prepare the stormwater drainage design for the PROJECT and any required hydraulic studies for FEMA Floodways within the PROJECT limits. Acquire of all necessary permits associated with the Hydrology Study or drainage design.

h. Prepare utility relocation plans for the PROJECT following the DEPARTMENT's policies and procedures for identification, coordination and conflict resolution of existing and proposed utility facilities on the PROJECT. These policies and procedures, in part, require the Local Government to submit all requests for existing, proposed, and relocated facilities to each utility owner within the project area. Copies of all such correspondence, including executed agreements for reimbursable utility/railroad relocations, shall be forwarded to the DEPARTMENT's Project Manager and the District Utilities Engineer and require that any conflicts with the PROJECT be resolved by the LOCAL GOVERNMENT. If it is determined that the PROJECT is located on an on-system route or is a DEPARTMENT LET PROJECT, the LOCAL GOVERNMENT and the District Utilities Engineer shall ensure that permit applications are approved for each utility company in conflict with

revised : 12/2011

the project. If it is determined through the DEPARTMENT's Project Manager and State Utilities Office during the concept or design phases the need to utilize Overhead/Subsurface Utility Engineering, hereinafter referred to as "SUE", to obtain the existing utilities, the LOCAL GOVERNMENT shall be responsible for acquiring those services. SUE costs are considered PE costs.

i. Prepare, in English units, Preliminary Construction plans, Right of Way plans and Final Construction plans that include the appropriate sections listed in the Plan Presentation Guide, hereinafter referred to as "PPG", for all phases of the PDP. All drafting and design work performed on the project shall be done utilizing Microstation V8i and InRoads software respectively using the DEPARTMENT's Electronic Data Guidelines. The LOCAL GOVERNMENT shall further be responsible for making all revisions to the final right of way plans and construction plans, as deemed necessary by the DEPARTMENT, for whatever reason, as needed to acquire the right of way and construct the PROJECT.

j. Prepare PROJECT cost estimates for construction, Right of Way and Utility/railroad relocation along with a Benefit Cost, hereinafter referred to as "B/C ratio" at the following project stages: Concept, Preliminary Field Plan Review, Right of Way plan approval (Right of Way cost only), Final Field Plan Review and Final Plan submission using the applicable method approved by the DEPARTMENT. The cost estimates and B/C ratio shall also be updated annually if the noted project

revised : 12/2011

stages occur at a longer frequency. Failure of the LOCAL GOVERNMENT to provide timely and accurate cost estimates and B/C ratio may delay the PROJECT's implementation until additional funds can be identified for right of way or construction, as applicable.

k. Provide certification, by a Georgia Registered Professional Engineer, that the Design and Construction plans have been prepared under the guidance of the professional engineer and are in accordance with AASHTO and DEPARTMENT Design Policies.

l. Provide certification, by a Level II Certified Design Professional that the Erosion Control Plans have been prepared under the guidance of the certified professional in accordance with the current Georgia National Pollutant Discharge Elimination System.

m. Provide a written certification that all appropriate staff (employees and consultants) involved in the PROJECT have attended or are scheduled to attend the Department's PDP Training Course. The written certification shall be received by the Department no later than the first day of February of every calendar year until all phases have been completed.

9. The Primary Consultant firm or subconsultants hired by the LOCAL GOVERNMENT to provide services on the PROJECT shall be prequalified with the

revised : 12/2011

DEPARTMENT in the appropriate area-classes. The DEPARTMENT shall, on request, furnish the LOCAL GOVERNMENT with a list of prequalified consultant firms in the appropriate area-classes. The LOCAL GOVERNMENT shall comply with all applicable state and federal regulations for the procurement of design services and in accordance with the Brooks Architect-Engineers Act of 1972, better known as the Brooks Act, for any consultant hired to perform work on the PROJECT.

10. The DEPARTMENT shall review and has approval authority for all aspects of the PROJECT provided however this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this agreement. The DEPARTMENT will work with the FHWA to obtain all needed approvals as deemed necessary with information furnished by the LOCAL GOVERNMENT.

11. The LOCAL GOVERNMENT shall be responsible for the design of all bridge(s) and preparation of any required hydraulic and hydrological studies within the limits of this PROJECT in accordance with the DEPARTMENT's policies and guidelines. The LOCAL GOVERNMENT shall perform all necessary survey efforts in order to complete the hydraulic and hydrological studies and the design of the bridge(s). The final bridge plans shall be incorporated into this PROJECT as a part of this Agreement.

revised : 12/2011

12. The LOCAL GOVERNMENT unless otherwise noted in attachment "A" shall be responsible for funding all LOCAL GOVERNMENT owned utility relocations and all other reimbursable utility/railroad costs. The utility costs shall include but are not limited to PE, easement acquisition, and construction activities necessary for the utility/railroad to accommodate the PROJECT. The terms for any such reimbursable relocations shall be laid out in an agreement that is supported by plans, specifications, and itemized costs of the work agreed upon and shall be executed prior to certification by the DEPARTMENT. The LOCAL GOVERNMENT shall certify via written letter to the DEPARTMENT's Project Manager and District Utilities Engineer that all Utility owners' existing and proposed facilities are shown on the plans with no conflicts 3 months prior to advertising the PROJECT for bids and that any required agreements for reimbursable utility/railroad costs have been fully executed. Further, this certification letter shall state that the LOCAL GOVERNMENT understands that it is responsible for the costs of any additional reimbursable utility/railroad conflicts that arise during construction.

13. The DEPARTMENT will be responsible for all railroad coordination on DEPARTMENT Let and/or State Route (On-System) projects; the LOCAL GOVERNMENT shall address concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT. If the LOCAL GOVERNMENT is shown to LET the construction in Attachment "A" on off-system routes, the LOCAL

revised : 12/2011

GOVERNMENT shall be responsible for all railroad coordination and addressing concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT for PROJECT.

14. The LOCAL GOVERNMENT shall be responsible for acquiring a Value Engineering Consultant for the DEPARTMENT to conduct a Value Engineering Study if the total estimated PROJECT cost is \$10 million or more. The Value Engineering Study cost is considered a PE cost. The LOCAL GOVERNMENT shall provide project related design data and plans to be evaluated in the study along with appropriate staff to present and answer questions about the PROJECT to the study team. The LOCAL GOVERNMENT shall provide responses to the study recommendations indicating whether they will be implemented or not. If not, a valid response for not implementing shall be provided. Total project costs include PE, right of way, and construction, reimbursable utility/railroad costs.

15. The LOCAL GOVERNMENT, unless shown otherwise on Attachment A, shall acquire the Right of way in accordance with the law and the rules and regulations of the FHWA including, but not limited to, Title 23, United States Code; 23 CFR 710, et. Seq., and 49 CFR Part 24 and the rules and regulations of the DEPARTMENT. Upon the DEPARTMENT's approval of the PROJECT right of way plans, verification that the

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approved environmental document is valid and current, a written notice to proceed will be provided by the DEPARTMENT for the LOCAL GOVERNMENT to stake the right of way and proceed with all pre-acquisition right of way activities. The LOCAL GOVERNMENT shall not proceed to property negotiation and acquisition whether or not the right of way funding is Federal, State or Local, until the right of way agreement named "Contract for the Acquisition of Right of Way" prepared by the DEPARTMENT's Office of Right of Way is executed between the LOCAL GOVERNMENT and the DEPARTMENT. Failure of the LOCAL GOVERNMENT to adhere to the provisions and requirements specified in the acquisition contract may result in the loss of Federal funding for the PROJECT and it will be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding. Right of way costs eligible for reimbursement include land and improvement costs, property damage values, relocation assistance expenses and contracted property management costs. Non reimbursable right of way costs include administrative expenses such as appraisal, consultant, attorney fees and any in-house property management or staff expenses. The LOCAL GOVERNMENT shall certify that all required right of way is obtained and cleared of obstructions, including underground storage tanks, 3 months prior to advertising the PROJECT for bids.

revised : 12/2011

16. The DEPARTMENT unless otherwise shown in Attachment "A" shall be responsible for Letting the PROJECT to construction, solely responsible for executing any agreements with all applicable utility/railroad companies and securing and awarding the construction contract for the PROJECT when the following items have been completed and submitted by the LOCAL GOVERNMENT:

- a. Submittal of acceptable PROJECT PE activity deliverables noted in this agreement.
- b. Certification that all needed rights of way have been obtained and cleared of obstructions.
- c. Certification that the environmental document is current and all needed permits and mitigation for the PROJECT have been obtained.
- d. Certification that all Utility/Railroad facilities, existing and proposed, within the PROJECT limits are shown, any conflicts have been resolved and reimbursable agreements, if applicable, are executed.

If the LOCAL GOVERNMENT is shown to LET the construction in Attachment "A", the LOCAL GOVERNMENT shall provide the above deliverables and certifications and shall follow the requirements stated in Chapters 10, 11, 12 and 13 of the DEPARTMENT's Local Administered Project Manual. The LOCAL GOVERNMENT shall be responsible for providing qualified construction oversight with their personnel or by employing a Consultant firm prequalified in Area Class 8.01 to perform construction

revised : 12/2011

oversight. The LOCAL GOVERNMENT shall be responsible for employing a GDOT prequalified consultant in area classes 6.04a and 6.04b for all materials testing on the PROJECT, with the exception of field concrete testing. All materials testing, including field concrete testing shall be performed by GDOT certified technicians who are certified for the specific testing they are performing on the PROJECT. The testing firm(s) and the individual technicians must be submitted for approval prior to Construction.

17. The LOCAL GOVERNMENT shall provide a review and recommendation by the engineer of record concerning all shop drawings prior to the DEPARTMENT review and approval. The DEPARTMENT shall have final authority concerning all shop drawings.

18. The LOCAL GOVERNMENT agrees that all reports, plans, drawings, studies, specifications, estimates, maps, computations, computer files and printouts, and any other data prepared under the terms of this Agreement shall become the property of the DEPARTMENT if the PROJECT is being let by the DEPARTMENT. This data shall be organized, indexed, bound, and delivered to the DEPARTMENT no later than the advertisement of the PROJECT for letting. The DEPARTMENT shall have the right to use this material without restriction or limitation and without compensation to the LOCAL GOVERNMENT.

revised : 12/2011

19. The LOCAL GOVERNMENT shall be responsible for the professional quality, technical accuracy, and the coordination of all reports, designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement. The LOCAL GOVERNMENT shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the reports, designs, drawings, specifications, and other services furnished for this PROJECT. Failure by the LOCAL GOVERNMENT to address the errors, omissions or deficiencies within 30 days of notification shall cause the LOCAL GOVERNMENT to assume all responsibility for construction delays and supplemental agreements caused by the errors and deficiencies. All revisions shall be coordinated with the DEPARTMENT prior to issuance. The LOCAL GOVERNMENT shall also be responsible for any claim, damage, loss or expense, to the extent allowed by law that is attributable to errors, omissions, or negligent acts related to the designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement.

20. The DEPARTMENT shall be furnished with a copy of all contracts and agreements between the LOCAL GOVERNMENT and any other agency or contractor

associated with construction activities. The DEPARTMENT's Project Manager shall be the primary point of contact unless otherwise specified.

21. The LOCAL GOVERNMENT shall provide the DEPARTMENT with a detailed project schedule that reflects milestones, deliverables with durations for all pertinent activities to develop critical path elements. An electronic project schedule shall be submitted to the Project Manager after execution of this agreement.

This Agreement is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia.

The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the DEPARTMENT and the LOCAL GOVERNMENT have caused these presents to be executed under seal by their duly authorized representatives.

Bryan County

DEPARTMENT OF
TRANSPORTATION

BY: _____

Name

Title

BY: _____

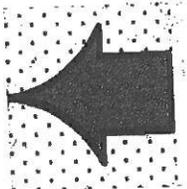
Commissioner

Signed, sealed and delivered this _____
day of _____, 20__, in the
presence of:

ATTEST:

Treasurer

Witness



Notary Public

This Agreement approved by Local
Government, the _____ day of
_____, 20__.

Attest

Name and Title

FEIN: _____

revised : 12/2011

Attachment "A" Funding Sources and Distribution

County: Bryan P.I.No.: 0012659

Attach "Project Manager" Project Charging Form for Approval

Preliminary Engineering Phase I	Preliminary Engineering - Phase I			GDOT Oversight for PE (Phase I) ²			Preliminary Engineering Grand Total (Phase I) ²			
	Percentage	PE Amount	Maximum PE Participation Amount (\$)	Participant	PE Activity Sponsor	Percentage	Amount	Participant	Percentage	Amount
1	0%	\$0.00	\$0.00	Federal	Local Government	N/A	\$0.00	Federal	0%	\$0.00
2	0%	\$0.00	\$0.00	State	Local Government	N/A	\$0.00	State	0%	\$0.00
3	100%	\$1,796,000.00	N/A	Local	Local Government	N/A	\$94,000.00	Local	100%	\$1,890,000.00
4	0%	\$0.00	\$0.00	Other	Local Government	N/A	\$0.00	Other	0%	\$0.00
Total	100%	\$1,796,000.00				N/A	\$94,000.00		100%	\$1,890,000.00

Right of Way Phase II	Right of Way - Phase II			Acquisition By
	Percentage	ROW Amount	Maximum ROW Participation Amount (\$)	
1	0%	\$0.00	\$0.00	Local Government
2	0%	\$0.00	\$0.00	Local Government
3	100%	\$1,500,000.00	N/A	Local Government
4	0%	\$0.00	\$0.00	Local Government
Total	100%	\$1,500,000.00		

Construction Phase III	Construction - Phase III			Letting By
	Percentage	CST Amount	Maximum CST Participation Amount (\$)	
1	60%	\$6,922,359.20	\$6,922,359.20	GDOT
2	20%	\$1,730,589.80	\$1,730,589.80	GDOT
3	0%	\$0.00	N/A	GDOT
4	0%	\$0.00	\$0.00	GDOT
Total	100%	\$8,652,949.00		

Summary of Phases I Through III	Grand Total Phases I through III		
	Percentage	Total Amount	Maximum Participation Amount (\$)
1	58%	\$6,922,359.20	\$6,922,359.20
2	14%	\$1,730,589.80	\$1,730,589.80
3	28%	\$3,900,000.00	N/A
4	0%	\$0.00	\$0.00
Total	100%	\$11,952,949.00	

Utility Phase IV	Utility Relocation - Phase IV		
	Percentage	Amount	Participant
1	100%	\$0.00	Local Government
2	0%	\$0.00	Local Government
3	0%	\$0.00	Local Government
4	0%	\$0.00	Local Government
Total	100%	\$0.00	

Construction Oversight Phases V & VI	GDOT Oversight for CST (Phase III) ²		
	Percentage	Amount	Participant
1	100%	\$0.00	Local Government
2	0%	\$0.00	Local Government
3	0%	\$0.00	Local Government
4	0%	\$0.00	Local Government
Total	100%	\$0.00	

The funding portion identified in Attachment "A" only applies to PE. The Right of Way and Construction funding estimates are provided for planning purposes and do not constitute a funding commitment for right of way and construction.

¹The Maximum allowable GDOT participating amounts for PE phase are shown above. Local Government will only be reimbursed the percentage of the accrued invoiced amounts up to but not to exceed the maximum amount indicated.

²GDOT Oversight for PE (Phase I) is detailed in Attachment "D".

³The GDOT Oversight check shall be remitted to the District Planning and Programming Engineer along with the signed Project Framework Agreement (PFA).

⁴Right-of-Way and Construction amounts shown are for budget planning purposes only.

NOTE: Separate GDOT P.O.s will be established for each funding phase.

ATTACHMENT "B" Project Timeline

PI # 0012659 – Bryan County

Proposed Project Timeline

Environmental Phase					
Concept Phase					
Preliminary Plan Phase					
Right of Way Phase					

Deadlines for Responsible Parties	Execute Agreement	May/2014 (Approve Concept)	January/2015 (Approve Env. Document)	July/2015 (Authorize Right of Way funds)	June/2016 (Authorize Const. funds)
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Annual Reporting Requirements

The Local Government shall provide a written status report to the Department's Project Manager with the actual phase completion date(s) and the percent complete/proposed completion date of incomplete phases. The written status report shall be received by the Department no later than the first day of February of every calendar year until all phases have been completed.

revised : 12/2011

ATTACHMENT "C"

Project# 0012659 Bryan County

D.O.T. 66

DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

INTERDEPARTMENTAL CORRESPONDENCE

FILE OFFICE Planning
 DATE September 17, 2010
 FROM  Angela T. Alexander, State Transportation Planning Administrator
 TO Todd I. Long, PE, PTOE, Director of Planning
 Gerald M. Ross, PE, Chief Engineer/Deputy Commissioner
 SUBJECT Preliminary Engineering Oversight for Project Managers/Project Delivery Staff

Note: This memo supersedes the previous PE Oversight Memo, dated August 17, 2010. PE Oversight funding for Safe Route to School (SRTS) projects are eligible for PE Oversight funds, paid for with funding from the SRTS program. No other changes were made to the memo.

As you are aware, the Department is unable to continue funding PE oversight with 100% motor fuel funds due to the decline in motor fuel revenues. As a result, the Department needs an established procedure detailing the circumstances under which the Department will fund PE oversight with federal-aid funds (matched with state motor fuel funds) and when the Department will request that the local government/project sponsor fund the Department's expenses associated with PE oversight. The PE Oversight funds will be used to fund staff man-hours and any other associated expenses incurred by any GDOT employee working on the project. Please note that the process detailed below applies equally to routes both on and off the state highway system.

GDOT Funds PE Oversight with Federal-Aid:

The Department will fund PE oversight with federal-aid funds (and matching motor fuel funds), only if a subsequent project phase (ROW, UTL, CST) is programmed within the first 4 active years of the currently approved TIP/STIP. The source of federal-aid funds to be used for the PE oversight activities is as follows:

- 1) Projects on the National Highway System will use NHS funds (L050) to finance GDOT's PE oversight expenses
- 2) Projects *not* on the National Highway System but eligible for Surface Transportation Program (STP) funds, will follow one of the scenarios below:
 - a) Projects in urban areas between 5,000 and 199,999 in population will use L200 funds (with MPO approval, if applicable)
 - b) Projects in urban areas with a population greater than 200,000 will use L230 funds (with MPO approval)
 - c) Projects in rural areas with a population less than 5,000 will use L250 funds
 - d) The Department may, at the joint discretion of the Chief Engineer and Director of Planning, apply L240 funds to any federal-aid eligible project

- 3) Projects which have received an earmark in federal legislation, will use a portion of the earmark funding for GDOT's PE oversight expenses, pending MPO approval if applicable. (Note: earmark funded projects could receive PE oversight funding regardless of the funding being programmed within the first 4 active years of a currently approved TIP/STIP).
- 4) Projects funded with Safe Route to School (SRTS) funds will use SRTS funds to finance GDOT's PE oversight expenses, regardless of whether or not a subsequent phase of the project appears in the STIP/TIP.

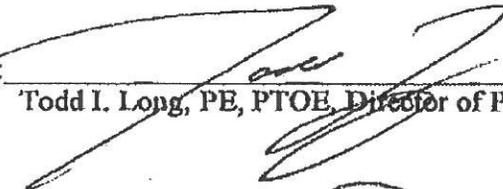
GDOT Requests Local Government/Project Sponsor to Fund PE Oversight:

The Department will request that the local government fund PE oversight with 100% local funds under the following conditions:

- 1) A subsequent phase of the project is not programmed within the first 4 active years of the Currently approved TIP/STIP
- 2) The MPO has elected to not approve the use of L200 or L230 funds for GDOT's PE oversight expenses
- 3) The project is funded with CMAQ funds
- 4) The project is funded with an earmark identified in federal legislation and the local government/entity which secured the earmark (or MPO, if applicable) declines to allow GDOT to use a portion of the earmark for PE oversight expenses
- 5) The project is currently funded entirely with local funds; however, the local government intends to secure federal funding at a future date

Once the PE oversight process is implemented, it will be the responsibility of the GDOT Project Manager to work with the GDOT Office of Financial Management to establish an appropriate amount of federal-aid funded PE oversight funding, or work with the local government to secure locally sourced PE oversight funds.

If you approve of this process, please sign below. Once an acceptable process is developed and approved by both the Chief Engineer and Director of Planning, we will provide the finalized process to the Office of Program Control for distribution to the GDOT Project Managers and incorporation into future Project Framework Agreements. If you have any questions, please contact Matthew Fowler at 404-631-1777.

Approved:  _____ 9/27/10
Todd I. Long, PE, PTOE, Director of Planning Date

Approved:  _____ 10/7/20
Gerald M. Ross, PE, Chief Engineer/Deputy Commissioner Date

ATTACHMENT D**GDOT Oversight Estimate for Locally Administered Project**

Thursday, April 04, 2013 11:29 AM

PI Number	<input type="text" value="0012659"/>	Project Number	<input type="text"/>
County	<input type="text" value="Bryan"/>	Project Length	<input type="text" value="0.400"/> Miles
Project Manager	<input type="text" value="Wright, Michelle"/>	Project Cost	<input type="text" value="\$ 11,352,949.00"/>
Project Type	<input type="text" value="Rural Interstate Interchange (Reconstruct/New)"/>		
Project Description	<input type="text" value="I-95 @ CR 90/Belfast Siding Road - New Interchange"/>		
Expected Life of Project	<input type="text" value="5.00"/> Years		

Project Phase	Oversight Hours	Oversight Cost
1. Project Initiation	92	\$ 5,000.00
2. Concept Development	232	\$ 11,000.00
3. Database Preparation	227	\$ 8,000.00
4. Preliminary Design	555	\$ 25,000.00
5. Environmental	336	\$ 12,000.00
6. Final Design	605	\$ 26,000.00
Travel Expenses		\$ 7,000.00
Total Oversight Estimate	2,048	\$ 94,000.00
Percentage of Project Cost	0.83 %	

Note: The project cost is greater than \$10,000,000.00. Therefore, a Value Engineering study is required and the estimated cost for the oversight of this study is \$5,500.00 which is included in the Concept Development Phase.

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GDOT Oversight Estimate for Consultant and Locally Administered Projects - Version 2.01 - September 2011

revised : 12/2011

GDOT Oversight Estimate for Locally Administered Project
User Input and Selection

Project Information Page

PI Number: 0012659	Project Number:
County: Bryan	Project Length: 0.400 Miles
Project Manager: Wright, Michelle	Project Cost: \$ 11,352,949.00
Expected Life of Project: 5.00 Years	
Consultant Project Oversight: <input type="checkbox"/>	LAP Oversight: <input checked="" type="checkbox"/>
Project Description	
I-95 @ CR 90/Belfast Siding Road - New Interchange	

Project Type Page

Project Type: Rural Interstate Interchange (Reconstruct/New)

Options Page

<input type="checkbox"/> 1	Number of Bridges	<input type="checkbox"/>	A Detour is Required
<input type="checkbox"/> 0	Traffic Signals - Existing	<input checked="" type="checkbox"/>	Roadway Lighting Included
<input type="checkbox"/> 2	Traffic Signals - New	<input type="checkbox"/>	Intelligent Transportation System (ITS) Included
<input type="checkbox"/> 0	Number of Intersections	<input type="checkbox"/> 1.15	Risk Factor
<input type="checkbox"/> 1	Number of Interchanges		

Office Page

<input checked="" type="checkbox"/> Bridge Design	<input checked="" type="checkbox"/> Engineering Services
<input checked="" type="checkbox"/> Design Policy & Support	<input checked="" type="checkbox"/> Environmental Services
<input checked="" type="checkbox"/> Hydrology/Hydraulic Studies	<input checked="" type="checkbox"/> Materials & Research
<input checked="" type="checkbox"/> Design Policy/GA Standards & Details/Lighting	<input checked="" type="checkbox"/> Right-of-Way
<input checked="" type="checkbox"/> State Conceptual Design	<input checked="" type="checkbox"/> Roadway Design
<input checked="" type="checkbox"/> Statewide Surveys Standards/QA	<input checked="" type="checkbox"/> Traffic Operations
<input checked="" type="checkbox"/> ESSS - QA Check	
<input checked="" type="checkbox"/> District Offices	

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GDOT Oversight Estimate for Locally Administered Project
Office Hours and Cost

Office	Total	Total					Travel
	Hours	Cost					Cost
Program Delivery	338.1	\$ 18,608.63					\$ 1,673.20
	1. Project Initiation		2. Concept Development		3. Database Preparation		
	Hours	Cost	Hours	Cost	Hours	Cost	
	92.0	\$ 4,608.28	12.7	\$ 633.64	40.3	\$ 2,016.12	
	4. Preliminary Design		5. Environmental		6. Final Design		
	Hours	Cost	Hours	Cost	Hours	Cost	
	88.6	\$ 4,435.47	16.1	\$ 806.45	88.6	\$ 4,435.47	
Office	Total	Total					Travel
	Hours	Cost					Cost
Bridge Design	312.0	\$ 13,648.13					\$ 334.64
	1. Project Initiation		2. Concept Development		3. Database Preparation		
	Hours	Cost	Hours	Cost	Hours	Cost	
	0.0	\$ -	0.0	\$ -	0.0	\$ -	
	4. Preliminary Design		5. Environmental		6. Final Design		
	Hours	Cost	Hours	Cost	Hours	Cost	
	152.0	\$ 6,772.85	0.0	\$ -	160.0	\$ 6,540.63	
Office	Total	Total					Travel
	Hours	Cost					Cost
Design Policy & Support	325.0	\$ 13,164.74					\$ 1,052.98
	1. Project Initiation		2. Concept Development		3. Database Preparation		
	Hours	Cost	Hours	Cost	Hours	Cost	
	0.0	\$ -	40.0	\$ 1,624.45	187.0	\$ 5,999.48	
	4. Preliminary Design		5. Environmental		6. Final Design		
	Hours	Cost	Hours	Cost	Hours	Cost	
	55.0	\$ 2,477.74	0.0	\$ -	43.0	\$ 2,010.09	

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GDOT Oversight Estimate for Consultant and Locally Administered Projects - Version 2.01 - September 2011

revised : 12/2011

GDOT Oversight Estimate for Locally Administered Project
Office Hours and Cost

Office	Total	Total					Travel
	Hours	Cost					Cost
District Offices	205.8	\$ 9,610.09					\$ 784.99
	1. Project Initiation		2. Concept Development		3. Database Preparation		
	Hours	Cost	Hours	Cost	Hours	Cost	
	0.0	\$ -	61.7	\$ 2,670.85	0.0	\$ -	
	4. Preliminary Design		5. Environmental		6. Final Design		
	Hours	Cost	Hours	Cost	Hours	Cost	
	60.6	\$ 2,736.41	8.0	\$ 274.28	75.5	\$ 3,143.56	
	Total	Total					Travel
	Hours	Cost					Cost
Engineering Services	386.0	\$ 18,326.20					\$ 1,003.92
	1. Project Initiation		2. Concept Development		3. Database Preparation		
	Hours	Cost	Hours	Cost	Hours	Cost	
	0.0	\$ -	90.0	\$ 4,978.68	0.0	\$ -	
	4. Preliminary Design		5. Environmental		6. Final Design		
	Hours	Cost	Hours	Cost	Hours	Cost	
	148.0	\$ 6,206.85	0.0	\$ -	148.0	\$ 6,136.74	
	Total	Total					Travel
	Hours	Cost					Cost
Environmental Services	312.0	\$ 11,701.02					\$ 1,003.92
	1. Project Initiation		2. Concept Development		3. Database Preparation		
	Hours	Cost	Hours	Cost	Hours	Cost	
	0.0	\$ -	0.0	\$ -	0.0	\$ -	
	4. Preliminary Design		5. Environmental		6. Final Design		
	Hours	Cost	Hours	Cost	Hours	Cost	
	0.0	\$ -	312.0	\$ 10,697.10	0.0	\$ -	

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**GDOT Oversight Estimate for Locally Administered Project
Office Hours and Cost**

Office	Total	Total					Travel
	Hours	Cost					Cost
Materials & Research	38.0	\$ 1,539.09					\$ -
	1. Project Initiation		2. Concept Development		3. Database Preparation		
	Hours	Cost	Hours	Cost	Hours	Cost	
	0.0	\$ -	0.0	\$ -	0.0	\$ -	
	4. Preliminary Design		5. Environmental		6. Final Design		
	Hours	Cost	Hours	Cost	Hours	Cost	
	0.0	\$ -	0.0	\$ -	38.0	\$ 1,539.09	
G.O. Right-of-Way	56.0	\$ 2,435.92					\$ 334.64
	1. Project Initiation		2. Concept Development		3. Database Preparation		
	Hours	Cost	Hours	Cost	Hours	Cost	
	0.0	\$ -	8.0	\$ 294.43	0.0	\$ -	
	4. Preliminary Design		5. Environmental		6. Final Design		
	Hours	Cost	Hours	Cost	Hours	Cost	
	24.0	\$ 903.43	0.0	\$ -	24.0	\$ 903.43	
Roadway Design	18.0	\$ 1,089.79					\$ -
	1. Project Initiation		2. Concept Development		3. Database Preparation		
	Hours	Cost	Hours	Cost	Hours	Cost	
	0.0	\$ -	2.0	\$ 121.09	0.0	\$ -	
	4. Preliminary Design		5. Environmental		6. Final Design		
	Hours	Cost	Hours	Cost	Hours	Cost	
	8.0	\$ 484.35	0.0	\$ -	8.0	\$ 484.35	

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GDOT Oversight Estimate for Locally Administered Project
Office Hours and Cost

Office	Total	Total	Travel			
	Hours	Cost	Cost			
Traffic Operations	56.8	\$ 2,982.93	\$ 669.28			
	1. Project Initiation		2. Concept Development		3. Database Preparation	
	Hours	Cost	Hours	Cost	Hours	Cost
	0.0	\$ -	18.0	\$ 715.75	0.0	\$ -
	4. Preliminary Design		5. Environmental		6. Final Design	
	Hours	Cost	Hours	Cost	Hours	Cost
	18.4	\$ 725.14	0.0	\$ -	20.4	\$ 872.75

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ODOT Oversight Estimate for Consultant and Locally Administered Projects - Version 2.01 - September 2011

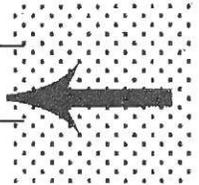
revised : 12/2011

ATTACHMENT E

APPENDIX E--GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Name of Contracting Entity: _____

Contract No. and Name: _____



By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

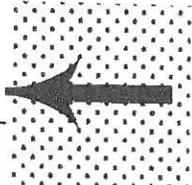
E-Verify / Company Identification Number

Signature of Authorized Officer or Agent

Date of Authorization

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent



**SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE**

DAY OF _____, 201__

Date

Notary Public

My Commission Expires: _____

[NOTARY SEAL]

revised : 12/2011

ATTACHMENT F

TITLE VI INTRODUCTION

As a sub-recipient of federal funds from Georgia Department of Transportation, all municipalities are required to comply with Title VI of the Civil Rights Act of 1964 which provides that:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, or be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance under This title or carried out under this title.”

Additionally, the Civil Rights Restoration Act of 1987, expanded the definition of the terms “programs and activities” to include all programs or activities of federal recipients, subrecipients, and contractors, whether or not such programs and activities are federally assisted.

The provisions of Title VI apply to all contractors, subcontractors, consultants and suppliers. And is a condition for receiving federal funds. All sub recipients must sign Title VI assurances that they will not discriminate as stated in Title VI of the Civil Rights Act of 1964. In the event that the sub recipient distributes federal aid funds to second tier entity, the sub-recipient shall include Title VI language in all written documents and will monitor for compliance. If, these assurances are not signed, the City or County government may be subjected to the loss of federal assistance.

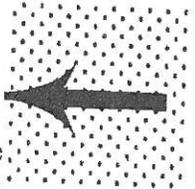
All sub recipients that receive federal assistance must also include Federal Highways Administrations 1273 in their contracts. The FHWA 1273 sets out guidance for ensuring non discrimination and encouraging minority participation and outreach. Enclosed you will find Title VI acknowledgment form and the Title VI assurances. The Title VI acknowledgment form and Title VI assurances must be signed by your local government official if it has not been signed.

revised : 12/2011

TITLE VI ACKNOWLEDGEMENT FORM

The _____ assures that no person shall on the grounds or race, color, national origin or sex as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any City or County sponsored program or activity. The _____ assures that every effort will be made to ensure non discrimination in all of its programs or activities, whether those programs are federally funded or not.

Assurance of compliance therefore falls under the proper authority of the City Council or the County Board of Commissioners. The Title VI Coordinator or Liaison is authorized to ensure compliance with provisions of this policy and with the Law, including the requirements of 23 Code of Federal Regulations (CFR) 200 and 49 CFR 21.



Official Name and Title

Date

Citations:

Title VI of the Civil Rights Act of 1964; 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h); 23 USC 324; DOT Order 1050.2; EO 12250; EO 12898; 28CFR 50.3

Other Nondiscrimination Authorities Expanded the range and scope of Title VI coverage and applicability

- The 1970 Uniform Act (42 USC 4601)
- Section 504 of the 1973 Rehabilitation Act (29 USC 790)
- The 1973 Federal-aid Highway Act (23 USC 324)
- The 1975 Age Discrimination Act (42 USC 6101)
- Implementing Regulations (49 CFR 21 & 23 CFR 200)
- Executive Order 12898 on Environmental Justice (EJ)
- Executive Order 13166 on Limited English Proficiency (LEP)